

Outbreak Number: _____

Recreational Camp Name: _____

Respiratory Outbreak Management Checklist	Date Initiated yyyy/mm/dd
<p>Definitions</p> <ul style="list-style-type: none"> • Enhanced Surveillance Definition: Above baseline levels of respiratory illness being reported. • Outbreak Definition: Three (3) or more cases of upper respiratory tract infection in campers and/or staff (or other visitors) in the same camp cohort, with an epidemiological link, where at least one case could have reasonably acquired their infection in the camp. 	
<p>Camp Overview:</p> <ul style="list-style-type: none"> • Camp Director name & contact number: _____ • Outbreak investigation camp lead: _____ • Medical director for camp: _____ • Total number of staff: _____ • Total number of campers: _____ • Number of cohorts/cabins: _____ • Breakdown of cohorts/cabins: <ul style="list-style-type: none"> ○ Number of cohorts/cabins currently: _____ ○ Number of individuals/cohort (on average): _____ ○ Do staff assigned to cohort/cabin reside with campers (please circle): Yes No • Frequency of camper changeover (please circle): Weekly Bi-weekly • Staff dynamics: <ul style="list-style-type: none"> ○ Number of staff residing onsite: _____ ○ Where are staff housed: _____ ○ Cohort details of staff: _____ ○ Staff activities/break rooms: _____ • Decision-making for camper's healthcare: _____ • Current outbreak plan: <ul style="list-style-type: none"> ○ Layout of medical centre/ability to isolate cases: ○ Will cases remain onsite: (please circle) Yes No • Current testing plan: <ul style="list-style-type: none"> ○ Access to lab-based testing for illness: (please circle) Yes No ○ Use of local clinics/emergency departments: (please circle) Yes No ○ Physician/NP onsite (list contact info): _____ ○ Medical directives in place (as applicable): (please circle) Yes No 	
<p>3. Identify Cases & Line lists Development of a working case definition. General case definition should include at least two of the following: fever, cough, runny nose, sneezing, congestion, sore throat, hoarseness, difficulty swallowing, tiredness, muscle aches, loss of appetite, headache, chills or irritability. Note: Case definition may be altered if a specific causative agent is identified</p>	

Recreational Camps Respiratory Outbreak Checklist

<ul style="list-style-type: none"> • Separate line lists for staff and campers. • Maintain surveillance forms for remaining cohorts <u>not</u> affected (not required to be submitted to SMDHU) • Daily update of new and resolved cases to be faxed to health unit on line listings – ID Team. 	
<p>4. Hand Hygiene & Respiratory Precautions</p> <ul style="list-style-type: none"> • Increase Handwashing – review with staff/visitors/campers and review use of alcohol-based hand sanitizers. • Review staff assignments (staff providing care should not handle food) • Ensure adequate supply of personal protective equipment (PPE) • Alcohol-based hand rubs (min 70%) readily available throughout camp • Reminders/signs for cough and sneeze etiquette throughout camp 	<p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p>
<p>5. Staff Movement</p> <ul style="list-style-type: none"> • Staff are not to work at other recreational camps or highest risk settings for the duration of the outbreak. Some administrative staff may work at multiple locations but will be on a case-by-case assessment. • In an outbreak, staff assigned to an established cohort/cabin should remain with the camper cohort and not mix with other staff 	
<p>6. Isolation/Exclusion</p> <ul style="list-style-type: none"> • Immediate isolation of symptomatic campers/staff with respiratory symptoms • Isolation period to be reviewed with SMDHU <ul style="list-style-type: none"> ○ For COVID-19: camps should follow the provincial guidance outlined in the School and Child Care screening tool • If tolerated, the ill camper/staff should wear a medical mask • Dedicated staff should be assigned to care for those in isolation • Staff providing care for suspect/confirmed cases need to utilize additional precautions appropriate for the pathogen of concern 	
<p>7. Admissions/Activities</p> <ul style="list-style-type: none"> • New cohorts should be delayed until outbreak is over unless approved by the Medical Officer of Health • Wilderness Expeditions, field trips, exchange trips should be reviewed with SMDHU before they occur. • Stagger washroom usage and group indoor activities as able • Any sensory/food activities should be cancelled unless reviewed with SMDHU • All activities should be outdoors (weather permitting) during an outbreak • Essential visitors should be rescheduled if possible. 	
<p>8. Education</p> <ul style="list-style-type: none"> • Post signage indicating outbreak. • Increase education to staff responsible for caring for campers/staff in additional precautions • Increase education to entire camp community regarding outbreak control measures including self-monitoring for sign and symptoms and reporting any symptoms to staff 	<p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p> <hr/> <p style="text-align: center;">yyyy-mm-dd</p> <hr/>
<p>9. Environmental Cleaning & Laundry</p> <ul style="list-style-type: none"> • Health Canada approved disinfectant being used appropriate for pathogen • Frequency of cleaning/disinfection of high-touch surfaces should be increased 	

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<p>in outbreak situations.</p> <ul style="list-style-type: none"> • Items that are challenging to clean (e.g. wood-based objects, craft supplies, aquatic foam materials) should not be used during the outbreak • All sports/activity equipment to be cleaned and disinfected at higher frequencies • Laundering of linens, towels, personal clothing/toys and non-medical face coverings should be increased during an outbreak. High-temp washing and drying is recommended. 	
<p>10. Communication</p> <ul style="list-style-type: none"> • Camp must identify an outbreak lead for the purposes of communication with SMDHU • If lead is off, a backup staff must be identified to ensure consistent communication • Communication to the camp's families/staff regarding the outbreak should be reviewed by SMDHU prior to being sent. • If any staff test positive for COVID-19, the camp has notification requirements to MLTSD, WSIB, Unions, Joint Health & Safety etc. 	<p style="text-align: center; color: gray;">yyyy/mm/dd</p>

Reviewed with _____ by: _____

Date: _____
yyyy/mm/dd