# **\_(Insert School Name)\_On the Move Meeting**

## **Date:**

### **Time:**

#### **Participants:**

##### **Chair:**

###### **Recorder:**

**Minutes**

|  |  |  |
| --- | --- | --- |
|  | **Item Discussion** | **Decision/Next Steps** |
| **1.0** | **Welcome & Introductions** |  |
| **2.0** | **Review of Agenda & Minutes** |  |
| **3.0** | **Business Arising** |  |
| **4.0** | **New Business** |  |
| **5.0** | **Next Meeting** |  |