

## AGENDA/MINUTES – Outbreak Management Team (OMT) Meeting

<b>Outbreak #:</b> 2260 -2022-	<b>Date:</b>
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<b>Attendees:</b>			
Title	Name	Title	Name
Infection Control Specialist		Public Health	

<b>ACTION</b>	
<b>1</b>	<p><b>Review Case Definition:</b></p> <ul style="list-style-type: none"> <li>Onset date, Symptoms, Location</li> <li>Change as required</li> </ul>
<b>2</b>	<p><b>Review Line Lists:</b></p> <ul style="list-style-type: none"> <li>Residents (# of #) &amp; Staff (# of #)</li> <li>Challenges to Note (discrepancies)</li> <li>Update line list notes on # of resolved cases/return to work</li> <li>Update line list notes w/ case health status including:               <ul style="list-style-type: none"> <li>→ Hospitalizations</li> <li>→ Deaths</li> <li>→ Resolved</li> </ul> </li> </ul>

3	<p><b>Specimen Collection:</b></p> <ul style="list-style-type: none"> <li>• Date, # of collected and what test for residents or staff with s/s (COVID-19 vs MRVP)</li> <li>• Review LAB results and # of pending results</li> <li>• Plan for obtaining outstanding tests</li> </ul>	
4	<p><b>Review of Resident Isolation &amp; Precautions:</b></p> <ul style="list-style-type: none"> <li>• # of cases in isolation/precautions / # residents on unit</li> <li>• # of COVID-19 High Risk Contacts (HRCs)</li> <li>• # of COVID-19 HRCs in isolation/precautions</li> <li>• What is frequency for ACTIVE screening and surveillance residents</li> <li>• Appropriate signage and PPE carts</li> <li>• Discuss any challenges and solutions (ex. Wanders)</li> </ul>	
5	<p><b>Review of Staff Screening and exclusions:</b></p> <ul style="list-style-type: none"> <li>• Describe current practice: → Active? Passive? Testing Frequency?</li> <li>• Are waiting for negative result before entry?</li> <li>• Are staff appropriately reporting to facility their symptoms?</li> </ul>	
6	<p><b>Review of Staff and Resident Cohorting:</b></p> <ul style="list-style-type: none"> <li>• Include volunteers and essential visitors</li> <li>• Assignment of previously +COVID staff and staff with more doses</li> <li>• Discuss challenges and solutions</li> </ul>	
7	<p><b>Staffing Contingency plan for shortages</b></p> <ul style="list-style-type: none"> <li>• Any staffing concerns identified</li> <li>• Any staff working in more than one facility</li> </ul>	

8	<p><b>Review of IPAC measures and PPE:</b></p> <ul style="list-style-type: none"> <li>• Review PPE supply, location, access and use</li> <li>• Audits: Hand Hygiene, Donning/Doffing, OB audits: → Include compliance % and date completed</li> <li>• Staff education (as indicated by audit results)</li> </ul>	
9	<p><b>Immunization rates:</b></p> <p>COVID-19 Residents (denominator)</p> <ul style="list-style-type: none"> <li>• # with 0 doses</li> <li>• # with 2</li> <li>• # with 3 or more</li> </ul> <p>COVID-19 Staff (denominator)</p> <ul style="list-style-type: none"> <li>• # with 2</li> <li>• # with 3 or more</li> </ul> <p>Influenza Residents (denominator)</p> <ul style="list-style-type: none"> <li>• # Seasonally immunized</li> <li>• Antiviral directive/order?</li> </ul> <p>Influenza staff denominator)</p> <ul style="list-style-type: none"> <li>• # Seasonally immunized</li> <li>• Antiviral Rx?</li> </ul>	
10	<p><b>Review of EVS</b></p> <ul style="list-style-type: none"> <li>• Identify disinfectant being used</li> <li>• Environmental cleaning for non-EVS staff – education, product, kill time</li> <li>• Review of allocation and use of multiuse equipment</li> <li>• Audits &amp; Monitoring (who &amp; when)</li> </ul>	
11	<p><b>Review of Repatriation:</b></p> <ul style="list-style-type: none"> <li>• New admissions?</li> <li>• Return from acute care (cases or non-cases)</li> <li>• Leave</li> </ul>	

12	<b>Review of Activities to be rescheduled:</b> <ul style="list-style-type: none"> <li>• Any upcoming group events</li> <li>• Events/activities to be altered to reduce risk</li> <li>• Cleaning of equipment after each use</li> </ul>	
13	<b>Communication and Education:</b> <ul style="list-style-type: none"> <li>• Families have been notified and update plan</li> <li>• Media?</li> <li>• Health system partners have been notified</li> <li>• Visitor restrictions and challenges</li> <li>• Education to visitors as required</li> <li>• Signs posted on outside door</li> <li>• Visitor compliance</li> </ul>	
14	<b>Other items to be addressed</b>	
15	<b>Next meeting date:</b>	