

Outbreak #: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Child Care Centre Respiratory Outbreak Management Checklist		Date Initiated yy/mm/dd
1.	Health Unit notification – CD team, Barrie or Gravenhurst	
2.	Appropriate time frame for reporting probable or suspected outbreak to the health unit.	
3.	Identify cases and staff: Development of working case definition. <ul style="list-style-type: none"> <li>Start Respiratory Line List (separate lists for children and staff cases).</li> <li>Case definition should include <b>at least two</b> of the following: cough, runny nose, sneezing, congestion, sore throat, hoarseness, difficulty swallowing, tiredness, muscle aches, loss of appetite, headache, chills or irritability.</li> </ul>	
4.	Respiratory precautions: <ul style="list-style-type: none"> <li>Increase Handwashing – review with staff/volunteers/children and review use of hand sanitizers.</li> <li>Review staff assignments (staff providing care should not handle food).</li> </ul>	
5.	Isolate any symptomatic children until alternate daycare arrangements are made.	
6.	Cohort care of children, as able.	
7.	Exclude ill children and staff <b>until 5 days</b> from onset of symptoms or complete resolution of symptoms whichever is shorter. Exclusion period to be reviewed with Health Unit. Supervisors to review with symptomatic staff exclusion from working in other Centres for the duration of the outbreak.	
8.	Discuss deferring admissions or “short term care” until outbreak under control.	
9.	Notify families, visitors and community stakeholders of outbreak status. Educate visitors/parents/volunteers on precautions. Post signage indicating outbreak.	
10.	Cancel social activities, field trips and community functions.	
11.	Increase cleaning - equipment, toys etc. should be cleaned followed by disinfecting with a product proven effective against non-enveloped viruses (e.g. Poliovirus, Norovirus, Rhinovirus, Rotavirus). All bedding, dress up clothes, plush toys laundered on high heat. Steam clean all carpets in affected rooms.	
12.	Review activities and sensory play. Water play should be discontinued for duration of the outbreak	
13.	Specimen collection: Parents should be advised to bring child to physician for assessment and possible arrangement of specimens.	
14.	Daily update of new and resolved cases to be faxed to health unit – CD Team.	

Childcare Center	Name: _____	SMDHU	Name: _____
	Signature: _____		Signature: _____
	Date: _____		Date: _____
	Faxed to SMDHU: <input type="checkbox"/> Yes <input type="checkbox"/> No		Reviewed: <input type="checkbox"/> Yes <input type="checkbox"/> No