

Internal ☒ / External ☒
25-69

Position:	REGISTERED DENTAL HYGIENIST		Number of Positions:	1
Classification:	TEMPORARY	NON-UNION	FTE:	1.0 = 35 HOURS PER WEEK
Department:	CLINICAL SERVICE		Program:	ORAL HEALTH
Location:	BARRIE - CLINIC		Anticipated Date of Hire:	DECEMBER 22, 2025
Salary Range:	\$43.22 – \$48.40 HOURLY		Position Duration:	ANTICIPATED TO LAST UP TO JUNE 19, 2026, WHICH MAY BE SUBJECT TO AN EXTENSION IF REQUIRED
			Posting Date:	OCTOBER 29, 2025
Criminal Record Check:	Required ☒ YES ☐ NO		Vulnerable Sector Screening:	Required ☒ YES ☐ NO
Purpose of Position: To provide community and school based dental screenings and manage cases in need of emergency or essential oral health services for children in accordance with Ontario Public Health Standards. To support awareness, access, and utilization of publicly funded programs, notably Healthy Smiles Ontario. To provide clinical preventive services including oral hygiene instruction and oral health presentations. Documentation of clinical findings and client notes using electronic dental software (Ontario Health Information Support System). Position is subject to a 13-week summer layoff with dates to be determined. See the Registered Dental Hygienist position description for further details				
Responsibilities: • Oral health assessment including taking digital radiographs as prescribed. • Maintain client records in accordance with the College of Dental Hygienists of Ontario record keeping guidelines using electronic dental software. • Provide direct provision of appropriate preventive services such as debridement, topical fluoride application. • Provide oral health promotion and Healthy Smiles program promotion to clients. • Provide Infection Prevention and Control Standards. • Contribute to team and agency effectiveness. • Frequent travel to schools and daycares to conduct oral health screenings. • Making referrals to Family and Children's Services as required.				

Specific knowledge, skills, abilities:

- Proven assessment, judgment, clinical and case management skills relating to dental health of individuals at high risk of dental disease;
- Demonstrated interpersonal, oral and written communication skills;
- Demonstrated skills in Microsoft Word, Excel and Outlook;
- Proficient organization and planning skills;
- Comprehensive knowledge of infection prevention and control standards;
- Demonstrated research skills, including the collection, analysis and presentation of data;
- Valid driver's license and reliable vehicle or the ability to travel in a timely and efficient manner to locations within and outside the health unit district;
- Able to work independently within established parameters and to function effectively as a member of a team.

Education:

- Community College Diploma in Dental Hygiene
- Must be a Registered Dental Hygienist in good standing with the College of Dental Hygienists of Ontario, with self-initiation status.

Related Experience:

- 1 – 3 year's relevant and current experience as a Registered Dental Hygienist

Preference will be given to candidates with the following qualifications which are considered assets in this competition:

- Previous experience working with Oral Health Information Support Systems (OHISS) and other electronic dental record management systems;
- 3-5 years clinic dental experience as a Registered Dental Hygienist;
- Completion of current infection prevention and control courses;
- Previous experience with children on publicly funded dental programs.

Deadline: 4:00 pm, TUESDAY, NOVEMBER 04, 2025

This is an internal non-union posting. External applicants may be considered when the internal recruitment process does not result in a successful internal candidate.

For further details: refer to the **Registered Dental Hygienist** position description.

For both internal SMDHU applicants and external applicants interested in applying for this position, please forward your completed application to Human Resources at hr@smdhu.org referencing posting **#25-69** in the subject line. Your formal application consists of submitting both an up to date résumé and a separate cover letter including specific examples in detail of how you meet the minimum requirements and qualifications of this position.

The cover letter is to clearly identify:

- How your education meets the educational requirements listed.
- Specific examples of how your experience meets the experience requirements listed.
- Specific examples of how your experience meets each of the minimum requirements of the job listed.
- Specific examples of how your education and/or experience meet each of the preferred assets listed in this competition.

Applicants who fail to satisfactorily provide all of the detailed information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered as you would have missed the application deadline.

If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.

The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.