

**Internal  / External**   
**24-09**

<b>Position:</b>		<b>YOUTH TEST SHOPPER</b>		<b>Number of Positions:</b>	<b>1</b>
<b>Classification:</b>	CASUAL	STUDENT	<b>FTE:</b>	CASUALLY AS REQUIRED (ESTIMATED 15-20 HOURS PER MONTH)	
<b>Department:</b>	ENVIRONMENTAL HEALTH		<b>Program:</b>	SMOKE-FREE	
<b>Location:</b>	GRAVENHURST		<b>Anticipated Date of Hire:</b>	APRIL 8, 2024	
<b>Salary Range:</b>	\$17.55 – \$18.55 HOURLY		<b>Position Duration:</b>	UP TO ONE YEAR OR UNTIL AGE 17	
			<b>Posting Date:</b>	FEBRUARY 21, 2024	
<p><b>Purpose of Position:</b> The provincial Smoke-Free Ontario Act, 2017 prohibits the sale or supply of tobacco products to a person who is less than 19 years old. The Health Unit employs youth, aged 15 to 17 to engage in tobacco vendor compliance checks. This activity is mandated by the Ministry of Health. Youth test shoppers visit retail premises with Tobacco Enforcement Officers to test tobacco and vape retailer compliance.</p> <p>See Youth Test Shopper position description for further details of the Youth Test Shopper role.</p>					
<p><b>Benefits to Student:</b></p> <ul style="list-style-type: none"> <li>• Gain valuable work experience;</li> <li>• Apply learned skills in a professional setting;</li> <li>• Enhance their interpersonal and teamwork skills with professionals in the field;</li> <li>• Gain direct experience in the public sector environment;</li> <li>• Enhance written and oral verbal communication skills.</li> </ul>					
<p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Travels to tobacco and vapour product vendors with Tobacco Enforcement Officers;</li> <li>• Enters tobacco vendor premises and attempts to purchase tobacco or vapour products without proof of age;</li> <li>• Communicates effectively with store clerks while observing and gathering precise information suitable for evidence in court;</li> <li>• Documents sales transactions in accurate written notes for use in court;</li> <li>• Provides acceptable testimony as a witness in court during prosecutions;</li> <li>• Respects and ensures confidentiality in all work performed on behalf of the Agency;</li> <li>• Works a varied, pre-arranged schedule typically between 4:00 p.m. and 10:00 p.m., during the week and on weekends.</li> </ul>					

**Specific knowledge, skills, abilities:**

- Basic understanding of tobacco and vapour use issues and youth;
- Basic understanding of the Smoke-Free Ontario Act, 2017;
- Intermediate verbal and written skills including ability to record/document experience during vendor compliance checks;
- Ability to work independently.

**Education:**

- Currently enrolled in a secondary school in either grade 9 or 10;
- MUST be at least 15 years old by April 8, 2024.

**Related Experience:**

- Previous student work experience or volunteerism – students with limited work experience are encouraged to apply.

**Deadline: 4:00 pm, TUESDAY, MARCH 05, 2024**

If interested in applying for this position, please forward your completed application to Human Resources at [hr@smdhu.org](mailto:hr@smdhu.org) referencing posting #24-09 in the subject line. Your formal application consists of submitting both an up to date résumé and a separate cover letter including specific examples in detail of how you meet the minimum requirements and qualifications of this position.

The cover letter is to clearly identify:

- How your education meets the educational requirements listed.
- Specific examples of how your experience meets the experience requirements listed.
- Specific examples of how your experience meets each of the minimum requirements of the job listed.
- Specific examples of how your education and/or experience meet each of the preferred assets listed in this competition.

Applicants who fail to satisfactorily provide all of the detailed information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered as you would have missed the application deadline.

**If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.**

Up to date COVID-19 vaccination, as per the SMDHU COVID -19 Vaccination Policy, is an essential requirement of the job. An individual is “up to date” on their vaccinations if they have received all doses recommended by the Ontario Ministry of Health in their primary series of COVID-19 vaccine, including relevant additional doses based on established eligibility criteria. SMDHU is an equal opportunity employer. The possibility of accommodation will be considered during the hiring process.

*The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.*