

**Internal  / External   
24-01**

<b>Position:</b>		<b>SMOKE FREE PROGRAM</b>	<b>Number of Positions:</b>	<b>1</b>
		<b>STUDENT</b>		
<b>Classification:</b>	STUDENT	NON-UNION	<b>FTE:</b>	1.0 = 35 HOURS PER WEEK
<b>Department:</b>	ENVIRONMENTAL HEALTH		<b>Program:</b>	SMOKE-FREE
<b>Location:</b>	BARRIE		<b>Anticipated Date of Hire:</b>	MAY 13, 2024
<b>Salary Range:</b>	\$20.55 – \$21.55 HOURLY		<b>Position Duration:</b>	ANTICIPATED TO LAST UP TO AUGUST 30, 2024, WHICH MAY BE SUBJECT TO AN EXTENSION IF REQUIRED
			<b>Posting Date:</b>	JANUARY 24, 2024
<b>Criminal Record Check:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<b>Vulnerable Sector Screening:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>Purpose of Position:</b>				
<p>The Simcoe Muskoka District Health Unit is a public agency providing services to approximately 500,000 residents in Simcoe Muskoka. Located approximately one hour north of Toronto, in Central Ontario, the region offers beautiful beaches and excellent recreational activities, including hiking and cycling trails, golfing and camping. In addition, we offer an accredited health unit with a reputation as an innovative and dynamic agency committed to professional development. Simcoe Muskoka District Health Unit is seeking enthusiastic students within the Smoke-Free program.</p>				
<b>Responsibilities:</b>				
<ul style="list-style-type: none"> <li>• Work as a member of the Smoke-Free Program within the health unit.</li> <li>• Develop youth focused health and wellness promotion campaigns related to commercial tobacco and vaping control.</li> <li>• Develop youth friendly key messages and branding of campaigns that are meaningful to youth.</li> <li>• Explore best strategies to reach youth with health promotion campaigns.</li> <li>• Work with Central East Tobacco Control Area Network members to provide advice on the implementation of youth commercial tobacco and vaping prevention campaigns in schools and the community.</li> </ul>				
<b>Specific knowledge, skills, abilities:</b>				
<ul style="list-style-type: none"> <li>• Basic understanding of tobacco use issues and youth;</li> <li>• General awareness of the health risks associated with tobacco use;</li> <li>• Intermediate English communication skills - verbal and written;</li> <li>• Strong interpersonal skills and leadership abilities;</li> <li>• Strong organizational, planning and time management skills;</li> <li>• Proficient computer skills in Microsoft Word, Excel, PowerPoint;</li> </ul>				

- Knowledge in the use of social media applications (Facebook, X, Instagram);
- Ability to work independently and as part of a team;
- Knowledge of and ability in, group presentation techniques;
- Valid class G driver's license and reliable vehicle for travel throughout Central Eastern Ontario; Must complete a satisfactory Criminal Reference Check & Vulnerable Sector Screening as a condition of employment.

**Education:**

- Currently enrolled in a post-secondary program in the field of health promotion or nursing.

**Related Experience:**

Previous work or student placement experience in nursing or health promotion – Public Health or Tobacco Prevention experience is an asset.

**Preference will be given to candidates with the following qualifications which are considered assets in this competition:**

- Ability to work flexible hours (evenings and/or weekends);
- Work or volunteer experience working with youth and/or young adults;
- Previous work or school project experience in tobacco control;
- Experience with Adobe Illustrator.

**Deadline: 4:00 pm, TUESDAY, FEBRUARY 06, 2024**

**This is an internal non-union posting.** External applicants may be considered when the internal recruitment process does not result in a successful internal candidate.

**For both internal SMDHU applicants and external applicants** interested in applying for this position, please forward your completed application to Human Resources at [hr@smdhu.org](mailto:hr@smdhu.org) referencing posting #24-01 in the subject line. Your formal application consists of submitting both an up to date résumé and a separate cover letter including specific examples in detail of how you meet the minimum requirements and qualifications of this position. The cover letter is to clearly identify:

- How your education meets the educational requirements listed.
- Specific examples of how your experience meets the experience requirements listed.
- Specific examples of how your experience meets each of the minimum requirements of the job listed.
- Specific examples of how your education and/or experience meet each of the preferred assets listed in this competition.

Applicants who fail to satisfactorily provide all of the detailed information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered as you would have missed the application deadline.

**If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.**

Up to date COVID-19 vaccination, as per the SMDHU COVID -19 Vaccination Policy, is an essential requirement of the job. An individual is “up to date” on their vaccinations if they have received all doses recommended by the Ontario Ministry of Health in their primary series of COVID-19 vaccine, including relevant additional doses based on established eligibility criteria. SMDHU is an equal opportunity employer. The possibility of accommodation will be considered during the hiring process.

*The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.*