

**Internal  / External   
21-68**

<b>Position:</b>	<b>REGISTERED NURSE</b>		<b>Number of Positions:</b>	<b>To Be Determined</b>
<b>Classification:</b>	CASUAL	ONA	<b>FTE:</b>	CASUAL AS REQUIRED Must be available minimum of 2 x 7 hour days per week.
<b>Department:</b>	CLINICAL SERVICE		<b>Program:</b>	COVID-19 IMMUNIZATION
<b>Location:</b>	COLLINGWOOD		<b>Anticipated Date of Hire:</b>	JANUARY 4, 2022
<b>Salary Range:</b>	\$ 39.21 - \$47.07 HOURLY		<b>Position Duration:</b>	ANTICIPATED TO LAST UP TO APRIL 29, 2022, WHICH MAY BE SUBJECT TO AN EXTENSION IF REQUIRED
			<b>Posting Date:</b>	DECEMBER 1, 2021
<b>Criminal Record Check:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<b>Vulnerable Sector Screening:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

**Position Overview:**

The Registered Nurse in the Infectious Diseases Program COVID-19 Response is an integral team member providing COVID-19 immunizations. Nurses may be assigned to other duties as required to further support the COVID-19 program and team members.

See Registered Nurse position description for further details of the registered nurse role

**Minimum Requirements of the Job Include:**

- Advanced knowledge of immunization and publicly funded vaccines.
- Advanced knowledge of the guidelines and recommendations for the storage and handling of vaccines as determined by the OPHS and related protocol.
- Intermediate oral and written communication skills to present information in various formats relevant to the audience.
- Intermediate skill in providing health teaching, counseling, and clinical nursing care related to immunization practice.
- Intermediate understanding of legislation, protocols and standards which are relevant to nursing practice within the Immunization program.
- Basic leadership skills including facilitation and team building skills; ability to model, support and serve as mentor for skills development.
- Intermediate skill in critical thinking, analysis and creative problem-solving.
- Intermediate time management and organization skills including priority setting.
- Intermediate skill in collaboration, negotiation and problem-solving.
- Intermediate skills in Microsoft Word, Outlook, and the ability to demonstrate the technological skills to support work with the program communication, information systems and databases required to support program delivery.
- Demonstrate ability to work independently within established parameters.

- Valid driver's license and reliable vehicle or the ability to travel in a timely and efficient manner to locations within and outside the health unit district.

**Education:**

- Diploma from a recognized school of Nursing (3 year);
- Certificate of Registration as a Registered Nurse with the College of Nurses of Ontario which is renewed annually;
- Current certification in CPR Level C and First Aid Training.

**Preference will be given to candidates with the following qualifications which are considered assets in this competition:**

- COVAX Experience
- Previous Immunization Experience
- Fluency in a second language

**Deadline: 4:00 pm, TUESDAY, DECEMBER 14, 2021**

*This is an internal union posting. External applicants may be considered when the internal recruitment process does not result in a successful internal candidate.*

For further details: refer to the **Registered Nurse** position description.

For internal SMDHU applicants interested in applying for this position, please forward your completed application to Human Resources at [hr@smdhu.org](mailto:hr@smdhu.org) referencing posting #21-68 in the subject line. Your formal application consists of submitting both an up-to-date résumé and a separate cover letter outlining how you meet the requirements and qualifications of this position. Please ensure you indicate in your application that you have the requirements and qualifications listed for this position otherwise it will be deemed you do not have them.

**For External Applicants Only:**

If interested in applying for this position, forward résumé with cover letter to Human Resources at [hr@smdhu.org](mailto:hr@smdhu.org) referencing posting # **21-68** in the subject line.

Due to the large volume of applications we receive, and to ensure your application is given due consideration, we kindly request all applications for this position include both an up-to-date resume, and a detailed cover letter including specific examples of how you meet the required qualifications and skills for this position. The cover letter is to clearly identify:

- a. How your education meets the educational requirements listed.
- b. How your experience meets the experience requirements listed.
- c. How your experience meets each of the required knowledge, skills and abilities listed.
- d. How your education and/or experience meet each of the listed assets, which are considered preferences.

Applicants who fail to satisfactorily provide the information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered.

**If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.**

Full COVID-19 vaccination is an essential requirement of the job. Full vaccination is defined as having received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by the World Health Organization (e.g., two doses of a two-dose vaccine series, or one dose of a single-dose vaccine series) and having received the final dose of the COVID-19 vaccine at least 14 days ago. SMDHU is an equal opportunity employer. The possibility of accommodation will be considered during the hiring process.

*The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.*