

**Board of Health**

**Minutes**

**September 3, 2025**

**9:00 am – 9:41 am**

**Teleconference**

Board Members Present: A. Kungl, A. Dubeau, B. Norris, B. Gordon, H. Eves, J. Leduc,  
J. Smith, L. Oehm, N. Nigussie, P. Koetsier, S. Cairns, S. Warnock,  
S. Read, S. Kinsella, T. Walker

Regrets: R. Cipolla

Staff Present: C. Gardner, K. Ellis-Scharfenberg, L. Simon

**1. Call To Order**

The meeting was called to order at 9:01 am.

**2. Approval of the Agenda**

**Motion 2.0**

**MOVED BY** L. Oehm

**SECONDED BY** S. Cairns

THAT the Board of Health approve the agenda as presented.

**CARRIED**

**3. Declaration of Conflict of Interest**

There was no declaration of conflict of interest.

**4. In Camera**

**Motion 4.0**

**MOVED BY** S. Kinsella

**SECONDED BY** A. Dubeau

Move to In-Camera session to discuss one HR item, one Finance item and one Governance item.

**CARRIED**

**Motion 4.0.1**

**MOVED BY** T. Walker

**SECONDED BY** S. Read

THAT the Board of Health come out of In-Camera and report.

**CARRIED**

**Motion 4.0.2**

**MOVED BY** J. Smith

**SECONDED BY** B. Norris

THAT the Board of Health appoint an Associate Medical Officer of Health for Simcoe Muskoka District Health Unit as directed by the Board.

FURTHERMORE THAT the Board of Health notify the Minister of Health of their Associate Medical Officer of Health selection, with a request for approval as soon as possible.

**CARRIED**

**Motion 4.0.3**

**MOVED BY** N. Nigussie

**SECONDED BY** H. Eves

THAT the Board of Health approve a budget with an upset limit of \$10,000 to host a recognition event for Dr. C. Gardner, Medical Officer of Health who is retiring effective September 30, 2025.

**CARRIED**

4.1 HR Item

4.2 Finance Item

4.3 Governance Item

**5. Date of Next Meetings**

- September 17, 2025
- October 15, 2025
- November 19, 2025

**6. Adjournment**

**Motion 6.0**

**MOVED BY** S. Cairns

**SECONDED BY** B. Norris

THAT the Board of Health meeting be adjourned at 9:41 a.m.

**CARRIED**

**ORIGINAL Signed By:**

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Ann-Marie Kungl

Chair, Board of Health

**ORIGINAL Signed By:**

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Dr. Charles Gardner

Medical Officer of Health