

**Board of Health  
Zoom Meeting  
November 19, 2025  
9:15 am – 12:00 pm**

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|-----|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.0 | 9:15  | <b>Call To Order</b>                                                                                                                                        |
| 1.1 |       | Land Acknowledgement                                                                                                                                        |
| 2.0 |       | <b>Approval of the Agenda</b>                                                                                                                               |
| 3.0 |       | <b>Declaration of Conflict of Interest</b>                                                                                                                  |
| 4.0 |       | <b>Consent Agenda</b>                                                                                                                                       |
| 4.1 | 9:20  | Approval of Minutes from October 15, 2025                                                                                                                   |
| 4.2 |       | 2026 Board of Health Meeting Schedule. Briefing Note. Dr. L. Simon.                                                                                         |
| 5.0 |       | <b>New Business (Part 1)</b>                                                                                                                                |
| 5.1 | 9:25  | Year-to-Date Financial Report for the Period Ending September 30, 2025. Briefing Note. Dr. L. Simon, K. Ellis-Scharfenberg and J. Van Donkelaar presenting. |
| 6.0 |       | <b>In Camera</b>                                                                                                                                            |
| 6.1 |       | Approval of In-Camera Minutes from October 15, 2025                                                                                                         |
| 6.2 | 9:40  | HR Item. Briefing Note. Dr. L. Simon, K. Ellis-Scharfenberg and K. MacNeill (Partner, Ogletree Deakins) presenting.                                         |
| 6.3 | 10:05 | Finance Item. Briefing Note. Dr. L. Simon, K. Ellis-Scharfenberg and J. Van Donkelaar presenting.                                                           |
|     | 10:25 | <b>10-Minute Break</b>                                                                                                                                      |
| 7.0 |       | <b>Business Arising</b>                                                                                                                                     |
| 7.1 | 10:35 | Strategic Plan Development 2026-2029. Briefing Note. Dr. L. Simon, K. Ellis-Scharfenberg and S. Ross presenting.                                            |
| 8.0 |       | <b>New Business (Part 2)</b>                                                                                                                                |
| 8.1 | 11:05 | 2025 Nutritious Food Basket Survey Update (Monitoring Food Affordability). Briefing Note. C. Shoreman, C. Bushey and V. Hurley presenting.                  |
| 8.2 | 11:25 | Registered Nurses Association of Ontario - Best Practice Spotlight Organization® Initiative. Briefing Note. C. Shoreman and S. Cairns presenting.           |

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| 9.0    |       | <b>Items of Education</b>                                                                                                                                                                                                                                                                                                                                       |
| 9.1    |       | Save the Date: alPHa 2026 Conference & AGM<br>Date: June 8 – 10, 2026<br>Reserve hotel accommodations by emailing<br>Melissa.Nickason@smdhu.org                                                                                                                                                                                                                 |
| 10.0   |       | <b>Items of Information</b>                                                                                                                                                                                                                                                                                                                                     |
| 10.1   |       | <b>Correspondence to and from SMDHU</b>                                                                                                                                                                                                                                                                                                                         |
| 10.1.1 |       | SMDHU Upfront blog from Dr. C. Lee to SMDHU staff re: Submission of Influenza and COVID-19 Immunization status by November 30                                                                                                                                                                                                                                   |
| 10.2   |       | <b>Report on Alcohol Use in Northwestern Health Unit</b>                                                                                                                                                                                                                                                                                                        |
| 10.2.1 |       | Letter from Dr. Kit Young Hoon, Medical Officer of Health; Marilyn Herbacz, Chief Executive Officer; and Doug Lawrance, Board of Health Chair Northwestern Health Unit to Ontario Boards of Health re: Examining the Impact of Alcohol Availability on Police, Emergency, and Health Services in the Northwestern Health Unit Catchment Area, 2022–2024 Report. |
| 10.3   |       | <b>Annual Attestation</b>                                                                                                                                                                                                                                                                                                                                       |
| 10.3.1 |       | Email from Dr. L. Simon to the Simcoe Muskoka District Health Unit Board of Health re: Signing of Annual Attestation for 2025.                                                                                                                                                                                                                                  |
| 10.4   |       | <b>alPHa InfoBreak</b>                                                                                                                                                                                                                                                                                                                                          |
| 10.4.1 |       | November/December 2025 alPHa InfoBreak                                                                                                                                                                                                                                                                                                                          |
| 11.0   |       | <b>Announcements/Inquiries</b> <ul style="list-style-type: none"> <li>• Call for agenda items</li> <li>• 2026 Board of Health Elections</li> </ul>                                                                                                                                                                                                              |
| 12.0   |       | <b>Date of Next Meetings</b> <ul style="list-style-type: none"> <li>• January 21, 2026</li> <li>• February 18, 2026</li> </ul>                                                                                                                                                                                                                                  |
| 13.0   | 12:00 | <b>Adjournment</b>                                                                                                                                                                                                                                                                                                                                              |