

Board of Health

Minutes

**May 21, 2025
9:17 am – 11:02 am
Teleconference**

Board Members Present: A. Kungl, R. Cipolla, A. Dubeau, B. Norris, L. Oehm, P. Koetsier,
S. Warnock, S. Cairns, S. Kinsella, B. Gordon, H. Eves, J. Smith,
N. Nigussie, S. Read

Regrets: T. Walker, J. Leduc

Staff Present: C. Gardner, K. Ellis-Scharfenberg, L. Simon

1. Call To Order

The meeting was called to order at 9:17am.

1.1 Land Acknowledgement

B. Norris read the land acknowledgement in full.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY N. Nigussie

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

There was no declaration of conflict of interest.

4. Consent Items

A. Dubeau requested Item #4.2 Vector-Borne Diseases Program Update to be pulled for discussion.

R. Cipolla requested Item #4.3 Office of the Auditor General of Ontario Performance Audit: Safety of Non-Municipal Drinking Water to be pulled for discussion.

Motion 4.0

MOVED BY L. Oehm

SECONDED BY S. Warnock

THAT the Board of Health approve the following consent agenda items:

4.1 Minutes from April 16, 2025

CARRIED

4.2 Vector-Borne Diseases Program Update. Briefing Note.

Dr. S. Rebellato and B. Armstrong presenting.

Dr. Rebellato reviewed the contents of this item as follows:

- Climate change, particularly increasing temperatures, is expanding the geographic range and activity period of ticks.
- Lyme disease and tick information and resources are available on the SMDHU website.
- The Environmental Health Department and Infectious Disease program continue with human and environmental surveillance in 2025.
- Public and Health Care Professionals messaging is provided on a seasonal basis and as needed to raise awareness on the prevention of Vector-Borne Diseases and on the diagnosis and clinical management or cases.

Motion 4.2

MOVED BY A. Dubeau

SECONDED BY H. Eves

THAT the Board of Health approve Item #4.2 Vector-Borne Diseases Program Update as information.

CARRIED

4.3 Office of the Auditor General of Ontario Performance Audit: Safety of Non-Municipal Drinking Water. Briefing Note.

Dr. S. Rebellato and B. Armstrong presenting.

Dr. Rebellato reviewed the contents of this item as follows:

- The audit report was provided to the Ministry of Health to evaluate the processes and systems in place to support Ontarian's reliable access to safe drinking water. SMDHU was one of the health units that participated in this audit, given our leadership status on safe drinking water programming. SMDHU has strong systems and practices in place to address the matters raised in the report.
- SMDHU has membership on the provincial Environmental Health Department's Continuous Quality Improvement (CQI) committee that will contribute to the response to the report. More information to come on the Province's response.
- SMDHU website chat bot is reporting a high volume of traffic on the drinking water webpages.

5. In Camera

Motion 5.0

MOVED BY S. Kinsella

SECONDED BY P. Koetsier

Move to In-Camera session

CARRIED

Motion 5.0.1

MOVED BY R. Cipolla

SECONDED BY H. Eves

THAT the Board of Health come out of In-Camera.

CARRIED

Motion 5.0.2

MOVED BY A. Dubeau

SECONDED BY N. Nigussie

THAT the Board of Health receive this briefing note as information.

AND FURTHERMORE THAT the Board review the draft delegation application in Appendix A and approve its final version for submission to the province.

CARRIED

Motion 5.0.3

MOVED BY B. Norris

SECONDED BY S. Read

THAT the Board of Health approve the proposed two-year lease extension of the Collingwood office to May 31, 2027.

CARRIED

Motion 5.0.4

MOVED BY S. Cairns

SECONDED BY P. Koetsier

THAT the Board of Health approve the proposed four-year lease extension, with a clause that SMDHU can cancel the lease with no penalty or fees with 6-months notice, of the Huntsville office to April 30, 2029.

CARRIED

Motion 5.0.5

MOVED BY S. Warnock

SECONDED BY L. Oehm

THAT the Board Chair and staff proceed as directed by the Board of Health with a letter of commitment.

FURTHERMORE THAT the Board of Health authorize the Board Chair to proceed with a notification letter to the Minister of Health of the Board's Medical Officer of Health and CEO selection with a request for confirmation by October 1, 2025.

CARRIED

5.1 Approval of In-Camera Minutes from April 16, 2025

5.2 Governance Item

5.3 Governance Item

5.4 Legal Item

5.5 HR Item

6. New Business

6.1 Year-to-Date Financial Report for the Period Ending March 31, 2025.
Briefing Note.

K. Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg reviewed the contents of this item as follows:

- Provided a summary of the year-to-date financial reports for the period ending March 31, 2025 and presented Appendix A

Statement of Operations for Cost-Shared Mandatory Public Health Programs, 100% funded Ministry of Health programs including Ontario Seniors Dental Care Program.

- Over the reporting period, there was a surplus of \$145,000 due to additional revenue, salary vacancies and expenses not yet incurred.
- The Board discussed the agency's current performance in meeting existing demands (specific to measles and COVID-19 immunization) following the agency's reorganization implemented January 1, 2025.

Motion 6.1

MOVED BY B. Gordon

SECONDED BY S. Kinsella

THAT the Board of Health receive the first quarter financial reports for:

- Cost-Shared Mandatory Programs
- Ontario Seniors' Dental Care Program (OSDCP)
- Healthy Babies Healthy Children (HBHC) 100% Funded Programs
- 100% Funded One-Time Projects

CARRIED

6.2 alPHa Resolutions. Briefing Note.

Dr. C. Gardner presenting.

Dr. C. Gardner reviewed the contents of this item as follows:

- The 2025 alPHa Resolution package includes two resolutions with one from SMDHU (Integrating the Ontario Early Adversity and Resilience Framework into Public Health Practice to Improve Population Health Outcomes) that Dr. Simon will be speaking to at the alPHa AGM on June 19, 2025. The second resolution entitled *Indigenous Representation on Boards of Health* was submitted by Public Health Sudbury and Districts.

- Dr. L. Simon suggested recommendations to bring forward to the alPHa conference regarding the *Indigenous Representation on Boards of Health* resolution.
- The Board of Health is in support of Dr. C. Gardner reviewing these recommendations with the Medical Officer of Health for Sudbury and District Health Unit prior to the alPHa AGM.

Motion 6.2

MOVED BY B. Norris

SECONDED BY S. Warnock

THAT the Board of Health receive this briefing note and the 2025 alPHa Resolutions (in Appendix A) as information and for discussion to advise the Board of Health and staff members who will be attending the alPHa conference.

CARRIED

6.3 Policy Regarding Delegation of Duties of the Medical Officer of Health. Briefing Note.

Dr. C. Gardner and K. Ellis-Scharfenberg presenting.

Dr. C. Gardner reviewed the contents of this item as follows:

- As a result of the health unit mergers that took place in January 2025 an update is required to one of the health unit names cited in Board of Health BOH 117: Policy Regarding Delegation of Duties of the Medical Officer of Health.
- Haliburton, Kawartha, Pineridge District Health unit and Peterborough Health Unit are now the new Haliburton, Kawartha, Northumberland and Peterborough Health Unit to be cited in policy BOH 117.
- Other policy revision recommendations as an outcome from the Board's review in March 2024 have also been included.

Motion 6.3

MOVED BY N. Nigussie

SECONDED BY P. Koetsier

THAT the Board of Health receive this briefing note as information;

AND FURTHERMORE THAT the Board of Health approve the proposed revisions to the Board of Health BOH117: Policy Regarding Delegation of Duties of the Medical Officer of Health in Appendix A.

CARRIED

7. Items of Education

7.1 alPHa 2025 AGM and Conference – In person event

Date: June 18 – 20, 2025

Registration closes June 5, 2025.

Contact Melissa.Nickason@smdhu.org to register.

8. Items of Information

8.1 Correspondence to and from SMDHU

- a. Email from Loretta Ryan, CEO, Association of Local Public Health Agencies (alPHa) to All Health Units

re: alPHa's Workplace Health and Wellness Month starts today!

- b. Letter from Dr. Steven Rebellato, Vice President, Environmental Health Department and Dr. Charles Gardner, Medical Officer of Health and CEO for Simcoe Muskoka District Health Unit to Municipality Chief Administrative Officers

re: new resources designed to help municipal and community partners prepare for and respond to extreme heat, poor air quality, and wildfire smoke events

- c. Letter from Ann-Marie Kungl, Chair, Board of Health for Simcoe Muskoka District Health Unit to Ms. Roxanne Shank, President, Barrie South-Simcoe Métis Council

re: Request to Meet with Leadership of the Simcoe Muskoka District Health Unit

- d. Letter from Ann-Marie Kungl, Chair, Board of Health for Simcoe Muskoka District Health Unit to Mr. Gregg Garratt, President, Georgian Bay Métis Council

re: Request to Meet with Leadership of the Simcoe Muskoka District Health Unit
- e. Letter from Ann-Marie Kungl, Chair, Board of Health for Simcoe Muskoka District Health Unit to Mr. Marc Mantha, President, Moon River Métis Council

re: Request to Meet with Leadership of the Simcoe Muskoka District Health Unit
- f. SMDHU Press Release to Media Partners

re: Health unit advising of potential measles exposure in Collingwood
- g. Letter from Trudy Sachowski, Chair, alPHa, to the Honourable Sylvia Jones

re: Bill 11, Schedule 4, Amendment to Health Protection and Promotion Act (HPPA)

8.2 alPHa InfoBreak

- a. April 2025 InfoBreak
- b. May 2025 InfoBreak

9. **Announcements**

- Call for agenda items
- Update on MPP Meetings
 - Meeting with MPP J. Dunlop completed. Other MPP meetings in progress.
- Dr. C. Gardner's Retirement Celebration
 - September 22, 2025. Time to be confirmed.
 - Dorian Parker Centre, Barrie

10. Date of Next Meetings

- June 18, 2025
- September 17, 2025

11. Adjournment

Motion 11.0

MOVED BY H. Eves

SECONDED BY S. Read

THAT the Board of Health meeting be adjourned at 11:02 a.m.

CARRIED

ORIGINAL Signed By:

Ann-Marie Kungl

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health