

Board of Health

Minutes

**April 16, 2025
9:17 am - 11:09 am
Teleconference**

Board Members Present: A. Kungl, S. Kinsella, S. Warnock, A. Dubeau, B. Norris, L. Oehm,
S. Cairns, T. Walker, B. Gordon, R. Cipolla, H. Eves, J. Leduc,
J. Smith, N. Nigussie, S. Read

Regrets: P. Koetsier

Staff Present: C. Gardner, L. Simon, K. Ellis-Scharfenberg, Adrina Zhong

1. Call To Order

The meeting was called to order at 9:17am.

1.1 Land Acknowledgement

S. Warnock read the land acknowledgement in full.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Read

SECONDED BY T. Walker

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

There was no declaration of conflict of interest.

4. Consent Agenda

Motion 4.0

MOVED BY B. Gordon

SECONDED BY S. Cairns

THAT the Board of Health approve the following consent agenda items:

4.1 Minutes from March 19, 2025

4.2 Agency Organizational Structure Changes

THAT the Board of Health receive this briefing note as information.

4.3 2025 Public Health Funding and Amending Agreement

THAT the Board of Health receive the 2025 Public Health Funding and Amending Agreement briefing note as information

CARRIED

4.1 Approval of Minutes from March 19, 2025.

4.2 Agency Organizational Structure Changes. Briefing Note.

Dr. C. Gardner, Dr. L. Simon, S. Rebellato and C. Shoreman.

4.3 2025 Public Health Funding and Amending Agreement. Briefing Note.

Dr. C. Gardner, K. Ellis-Scharfenberg and J. Van Donkelaar.

4.1 Approval of Minutes from March 19, 2025.

4.2 Agency Organizational Structure Changes. Briefing Note.

Dr. C. Gardner, Dr. L. Simon, S. Rebellato and C. Shoreman.

4.3 2025 Public Health Funding and Amending Agreement. Briefing Note.

Dr. C. Gardner, K. Ellis-Scharfenberg and J. Van Donkelaar.

5. In Camera

Motion 5.0

MOVED BY B. Norris

SECONDED BY A. Dubeau

THAT the Board of Health go in camera to approve the March 19, 2025 In Camera Minutes and discuss one Legal item and one HR item.

CARRIED

Motion 5.0.1

MOVED BY H. Eves

SECONDED BY B. Gordon

THAT the Board of Health come out of In-Camera.

CARRIED

5.1 Approval of In-Camera Minutes from March 19, 2025

5.2 Legal Item

5.3 HR Item

6. New Business

6.1 Measles Prevention and Response, Spring 2025. Briefing Note.

Dr. C. Lee and D. Thompson presenting.

D. Thompson reviewed the contents of this item as follows:

- SMDHU has been responding to two local cases announced publicly and contacts of measles since March 3, 2025.
- SMDHU works to limit the spread of measles through its Immunization Program at public clinics and the school program.
- Surveillance in schools and communication to parents continue annually to keep records up to date.

- The Immunization program has improved efficiencies by utilizing the Can Immunize app (a digital vaccination record) and data sharing agreements.

Dr. C. Lee spoke to the rise of measles cases in Ontario and noted that measles will continue to be relevant due to travel and the current Provincial outbreak.

Motion 6.1

MOVED BY T. Walker

SECONDED BY S. Kinsella

THAT the Board of Health receive this briefing note as information.

CARRIED

6.2 BDO Audit. BDO 2024 Board Presentation.

K. Graham, BDO Auditor presenting.

K. Ellis-Scharfenberg introduced K. Graham, Auditor from BDO. K. Graham presented the findings from the Financial Statement Audit presentation as follows:

- The 2024 audit is substantially complete with no problems noted.
- The audit concluded that the records are in good order with no internal control issues to bring to the Board of Health.
- A review of the draft financial statements in detail was completed with Dr. C. Gardner and management on April 15, 2025.
- Based on BDO procedures no illegal activities or fraudulent events with respect to the organization were encountered.
- The Statement of Financial Position, and Statement of Operations were reviewed and discussed.

Motion 6.2

MOVED BY J. Leduc

SECONDED BY N. Nigussie

THAT the Board of Health receive and approve the 2024 audited financial statements.

CARRIED

7. Advocacy

7.1 2025 aPHa Resolution: Ontario Early Adversity and Resilience Framework. Briefing Note.

Dr. L. Simon, C. Shoreman and B. Mann presenting.

B. Mann reviewed the contents of this item as follows:

- The Ontario Early Adversity and Resilience framework was developed in collaboration with other health units and partners across the province.
- With the Board of Health support, a joint Resolution will be submitted to the Association of Local Public Health Agencies (aPHa) for the June 2025 Annual General Meeting (AGM); SMDHU Board of Health and staff members attending will be voting on the appended resolution.
- Dr. L. Simon will be present at the aPHa AGM to assist in its review and consideration.

Motion 7.1

MOVED BY S. Warnock

SECONDED BY R. Cipolla

THAT the Board of Health receive this briefing note and the Ontario Early Adversity and Resilience Framework (Appendix A and Appendix B) as information;

AND FURTHER THAT the Board of Health endorse the submission of the resolution (Appendix C) in conjunction with the Durham Region Public Health Board of Health and Haliburton Kawartha Northumberland Peterborough Health Unit Board of Health for the June 2025 Annual General Meeting of the Association of Local Public Health Agencies.

CARRIED

8. Items of Education

8.1 SMDHU All-Staff Education Day - in person event

Save the date: Tuesday April 29, 2025

Deerhurst Resort, 1235 Deerhurst Drive, Huntsville

Registration closed April 11, 2025

8.2 alPHA 2025 Board of Health Section Elections - virtual event

Save the date: May 6, 2025 – 2:00 p.m.

Online election via Zoom

Register by April 16, 2025 to Melissa.Nickason@smdhu.org

Each BOH Member may appoint a proxyholder to vote on their behalf.

8.3 alPHA 2025 AGM and Conference - in person event

Save the date: June 18 – 20, 2025

[alPHA AGM materials and draft agenda](#)

Registration for the event and accommodations are now open.

Contact Melissa.Nickason@smdhu.org to register.

9. Items of Information

9.1 Correspondence to and from SMDU

- a. Letter from Trudy Sachowski, Chair of Association of Local Public Health Association (alPHA)

to Mayor Robin Jones, President of Association of Municipalities of Ontario (AMO) re: Underhousing and Homelessness

- b. Letter from Trudy Sachowski, Chair of Association of Local Public Health Association (alPHA)

to Honourable Sylvia Jones, Deputy Prime Minister and Minister of Health re: Welcome and Congratulations from the alPHA

- c. Association of Local Public Health Association (alPHA) video

to partners re: Public Health Matters - Keeping Ontarians Healthy and Safe

- d. Public Service Announcement from Simcoe Muskoka District Health Unit
to media partners re: Responding to Widespread Power Outages
- e. Email from Association of Local Public Health Association (aLPHa)
to partners re: 2025 aLPHa Workplace Health and Wellness Month
- f. Email from Association of Local Public Health Association (aLPHa)
to partners re: aLPHa celebrates Canadian Public Health Week

10. Date of Next Meetings

- May 21, 2025
- June 18, 2025

11. Adjournment - 11:09 a.m.

Motion 11.0

MOVED BY S. Cairns

SECONDED BY A. Dubeau

THAT the Board of Health meeting be adjourned at 11:09 a.m.

CARRIED

ORIGINAL Signed By:

Ann-Marie Kungl

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health