

Board of Health

Minutes

March 19, 2025

9:19 am – 11:03 am

Teleconference

Board Members Present: A. Kungl, L. Oehm, P. Koetsier, S. Kinsella, T. Walker, J. Smith,
S. Warnock, B. Norris, J. Leduc, R. Cipolla, A. Dubeau, B. Gordon,
H. Eves, S. Cairns, S. Read

Regrets: N. Nigussie

Staff Present: C. Gardner, L. Simon , K. Ellis-Scharfenberg, Adrina Zhong

1. Call To Order

The meeting was called to order at 9:19 a.m.

1.1 Land Acknowledgement

A. Dubeau read the land acknowledgement in full.

1.2 Recognition of Kelly MacLeod, Public Health Nurse, Chronic Disease & Injury Prevention

re: Changemaker Workplace Designation Award

K. MacLeod was recognized by the Board of Health and a photo was taken for a staff blog.

1.3 Board of Health Photo

re: All Staff Education Day presentation

2. Approval of the Agenda

Motion 2.0

MOVED BY L. Oehm

SECONDED BY P. Koetsier

THAT the Board of Health approve the agenda as amended.

CARRIED

3. Declaration of Conflict of Interest

There was no declaration of conflict of interest.

4. Consent Agenda

4.1 Approval of Minutes from February 19, 2025

Motion 4.0

MOVED BY H. Eves

SECONDED BY J. Smith

THAT the Board of Health approve the Minutes from the February 19, 2025 Board of Health meeting.

CARRIED

5. In Camera

Motion 5.0

MOVED BY S. Kinsella

SECONDED BY S. Read

THAT the Board of Health go In-Camera to approve the February 19, 2025 In-Camera Minutes and discuss one HR item.

CARRIED

Motion 5.0.1

MOVED BY S. Read

SECONDED BY S. Cairns

THAT the Board of Health come out of In-Camera.

CARRIED

5.1 Approval of In-Camera Minutes from February 19, 2025

5.2 HR Item

6. New Business

6.1 One Time Funding Requests in 2025. Briefing Note.

Dr. C. Gardner, K. Ellis-Scharfenberg and J. Van Donkeaar presenting.

K. Ellis-Scharfenberg reviewed the contents of this item as follows:

- Ministry of Health one-time funding is available for submission within the Annual Service Plan process by March 31, 2025.
- There are four proposed requests to be submitted by Simcoe Muskoka District Health Unit which include:
 - Replacement of two purpose-built vaccine refrigerators
 - Core network and security hardware
 - Salary, benefit and expenses for two Public Health Inspector (PHI) students
 - Security and directory services hardware and software upgrade

Motion 6.1

MOVED BY L. Oehm

SECONDED BY P. Koetsier

THAT the Board of Health approve the submission of the One-Time Funding Requests in Appendix A to the Ministry of Health via the 2025 Annual Service Plan submission process.

CARRIED

6.2 2024-2025 SMDHU Strategic Plan Outcomes Scorecard. Briefing Note.

Dr. C. Gardner, K. Ellis-Scharfenberg and J. Van Donkelaar presenting.

K. Ellis-Scharfenberg shared a presentation and reviewed the contents of this item as follows:

- The Strategic Plan Outcomes Scorecard is an annual report on the progress of implementation of the 2024 strategic plan.
- In total, there were 26 indicators in 2024 with:
 - 20 meeting targets
 - 2 in progress towards the target
 - 4 not meeting targets
- A plan has been put into place to achieve targets not met in 2024 to achieve the targets in 2025.
- Simcoe Muskoka District Health Unit is launching the development of a new strategic plan for 2026 - 2029.

Motion 6.2

MOVED BY B. Norris

SECONDED BY T. Walker

THAT the Board of Health receive the Strategic Plan Outcomes Scorecard for 2024 as information.

CARRIED

6.3 alPHa Board Membership Nomination. Briefing Note.

Dr. C. Gardner presenting.

Dr. C. Gardner shared an overview of the alPHa Board of Health Section Executive nomination process noting that candidates are to submit the required application by April 18, 2025. On May 6, 2025 the Board of Health Section membership will meet to determine its Executive membership.

A.M. Kungl indicated her willingness to be nominated by the Board of Health. No further nominations were received.

R. Cipolla, Vice Chair assumed the role of Chair and called again for nominations for the Board of Health Section Executive of alPHa representing the Central East Region for a two-year term. No further nominations were received.

A.M. Kungl abstained from the vote.

Motion 6.3

MOVED BY R. Cipolla

SECONDED BY S. Warnock

THAT the Board of Health receive this briefing note as information.

AND FURTHERMORE THAT the Board nominate Ann-Marie Kungl for the Board of Health Section Executive of alPHa representing the Central East Region for a two-year term.

CARRIED

6.4 Data Brief: Deaths Among People Experiencing Homelessness in Simcoe Muskoka. Briefing Note.

Dr. L. Simon and S. Gill presenting.

L. Simon reviewed the contents of this item as follows:

- The data brief is a report to be issued to specific community partners engaged in work to address homelessness and substance use.
- As quarterly updates to this data are received from the Office of the Chief Coroner of Ontario, the intention is to continue keeping partners updated.

Motion 6.4

MOVED BY S. Cairns

SECONDED BY H. Eves

THAT the Board of Health receives this briefing note and report in Appendix A as information.

CARRIED

6.5 First Case of Measles in Simcoe Muskoka

C. Gardner and N. Riewe shared an update on the current situation of investigating a laboratory confirmed measles case reported on March 17, 2025 noting the following:

- A press release and Public Health Alert have been released this morning to notify the public and community partners.
- SMDHU is currently actively following up with individuals who were present at the identified exposure sites including anyone who had booked appointments at Huronia Urgent Care Clinic or Georgian Radiology as well as anyone who visited Eagle Ridge Pharmacy and may have been exposed to measles during the listed times.

The Board of Health requested an update on measles for the next meeting, including an Immunization of School Pupils Act (ISPA) update, vaccination coverage rates, affidavit statistics and measles related communication and education.

Motion 6.5

MOVED BY R. Cipolla

SECONDED BY S. Warnock

THAT the Board of Health receive this verbal update on the First Case of Measles in Simcoe County as information.

CARRIED

7. Items of Education

7.1 SMDHU All Staff Education Day - In person event

Save the date: April 29, 2025

Deerhurst Resort, 1235 Deerhurst Drive, Huntsville

7.2 alPHa AGM and Conference - In person event

Save the date: June 18 – 20, 2025

Accommodation reservations now open. Contact Melissa.Nickason@smdhu.org to reserve a room.

8. Advocacy

8.1 Local Members of Provincial Parliament (M.P.P.)

- a. Letter from A.M. Kungl, Board of Health Chair, SMDHU
to Hon. Andrea Khanjin, M.P.P., Hon. Brian Saunderson, M.P.P.,
Hon. Graydon Smith, M.P.P., Hon. Jill Dunlop, M.P.P., Hon. Caroline
Mulroney, and M.P.P., Hon. Doug Downey, M.P.P.

re: Congratulations on re-election and request to meet with
SMDHU.

- A.M. Kungl shared that three responses have been received from Members of Provincial Parliament to schedule meetings.
- The Board discussed the approach to follow up and secure meetings.

8.2 Association of Municipalities of Ontario (AMO) Conference 2025. Verbal Update.

Date: August 17 - 20, 2025

Location: Rogers Centre Ottawa, 55 Colonel By Drive, Ottawa

<https://www.amo.on.ca/2025-amc-conference>

- A.M. Kungl shared that five Board members have indicated they are attending the Association of Municipalities of Ontario (AMO) conference.
- Dr. C. Gardner shared L. Ryan, CEO for alPHa will also be attending and can offer support to prepare for a delegation.
- The Board discussed approach to prepare for the upcoming delegation.

9. Items of Information

9.1 Correspondence to and from SMDHU

- a. Letter from A.M. Kungl, Board of Health Chair, SMDHU
to City of Barrie, City of Orillia, District of Muskoka and The
Corporation of the County of Simcoe

re: Simcoe Muskoka District Health Unit Board of Health 2025 Funding Notice.

- The Board of Health reviewed funding notices with a question on differences in the outstanding payment owing among the obligated municipalities being addressed by K. Ellis-Scharfenberg.

- b. Email from Barrie and Area Ontario Health Team to SMDHU
re: BAOHT Partner Bulletin February 2025
- c. SMDHU blog from Dr. C. Gardner to staff
re: Declaration of Community Wide Influenza is Over
- d. Letter from C. Shoreman, Community and Family Health Simcoe Muskoka District Health Unit
to Mayor Donald McIsaac and Council, City of Orillia re: Funds Allocation – Systems Navigation Staff and upgrades to The Meeting Place, Orillia
- e. Letter from Kristine Preston, Deputy Clerk, City of Orillia
to Carolyn Shoreman, Vice President of Community and Family Health
Simcoe Muskoka District Health Unit re: 2025 Budget Ratification – Opioid Crisis Community Connection Centre

9.2 alPHa InfoBreak

- a. February 2025 InfoBreak
- b. March 2025 InfoBreak

10. Announcements/Inquiries

10.1 Call for agenda items

The Board of Health requested the following upcoming agenda items:

- Update on Immunization of School Pupils Act (ISPA) vaccination
- Smoke free Ontario enforcement
- Action and education plan for measles

11. Date of Next Meetings

- April 16, 2025 - adjusted time 9:15 a.m. to 11:00 a.m.
- May 21, 2025

12. Adjournment

Motion 11.0

THAT the Board of Health meeting be adjourned at 11:03 a.m.

ORIGINAL Signed By:

Ann-Marie Kungl

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health