

Board of Health

Minutes

**May 15, 2024
9:15 am - 12:00 pm**

Board Members Present: S. Cairns, R. Cipolla, P. Koetsier, S. Warnock, L. Oehm, S. Kinsella, A. Kungl, N. Nigussie, B. Gordon, J. Leduc, B. Norris, T. Walker, A. Dubeau, S. Read, J. Smith, H. Eves

Staff Present: C. Gardner, K. Ellis-Scharfenberg, C. Shoreman, E. Pillsworth, D. Sun

Guest: K. Graham

1. Call To Order

The meeting was called to order at 9:18am.

1.1 Land Acknowledgement

B. Gordon read the land acknowledgement.

1.2 Welcome to Public Health and Preventive Medicine Residents Dr. Diana Sun

Board Chair A.M Kungl introduced Dr. Diana Sun, Public Health Preventive resident who is completing a rotation at the health unit.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Consent Agenda

Motion 4.0

MOVED BY A. Dubeau
SECONDED BY H. Eves

THAT the Board of Health approve the following consent agenda items:

- 4.1 Minutes from April 17, 2024.
- 4.2 Vector-Borne Diseases Program Update

THAT the Board of Health receive this briefing note as information.

CARRIED

- 4.1 Approval of Minutes from April 17, 2024.
- 4.2 Vector-Borne Diseases Program Update. Briefing Note. Steve Rebellato and Brenda Armstrong.

5. In Camera

Motion 5.0

MOVED BY P. Koetsier
SECONDED BY B. Norris

THAT the Board of Health go in camera to approve the April 17, 2024 in camera minutes and discuss three HR items, one Partnership Initiative Item and one Facilities Item.

CARRIED

Motion 5.0.1

MOVED BY S. Warnock
SECONDED BY S. Kinsella

THAT the Board of Health come out of in camera and not report.

CARRIED

- 5.1 Approval of Minutes
- 5.2 HR Item
- 5.3 HR Item
- 5.4 Partnership Initiative Item
- 5.5 HR Item

5.6 Facilities Item

6. New Business

- 6.1 Audited Financial Statements. Documents. Karen Ellis-Scharfenberg, Jon Van Donkelaar and Kerri Graham BDO Representative presenting.

K. Graham BDO representative provided a general audit overview. The audit was substantially complete with no problems noted. The audit concluded that the records and books are in good order with no internal control issues to bring to the attention of the Board. A review of the draft financial statements in detail was completed with Dr. Gardner and management on May 1, 2024. Based on BDO procedures no illegal activities or fraudulent events with respect to the organization were encountered. Statement of financial position, statement of operations and surplus reconciliations were reviewed and discussed.

Motion 6.1

MOVED BY N. Nigussie

SECONDED BY J. Leduc

THAT the Board of Health receive this as information.

CARRIED

- 6.2 2024 alPHa Resolution. Briefing Note. Dr. Charles Gardner presenting.

C. Gardner presented this item to the Board of Health. The 2024 alPHa resolution package (Appendix A) includes a total of six resolutions, including one submitted by SMDHU Board of Health in conjunction with the Board of Health for the Wellington Dufferin Guelph Health Unit entitled Artificial Intelligence for Enhanced Public Health Outcomes. It also includes a new bylaw for the Association of Local Public Health Agencies (alPHa) for approval by the membership, to replace its constitution and to come into compliance with Ontario Not-for-profit Corporations Act.

Each of the resolutions were discussed with recommendations for minor revisions noted for the consideration of those attending to bring forward to the alPHa AGM.

Motion 6.2

MOVED BY P. Koetsier
SECONDED BY B. Norris

THAT the Board of Health receive this briefing note and the 2024 aPHa Resolutions (Appendix A) as information and for discussion to advise the Board of Health and staff members who will be attending the aPHa conference.

CARRIED

- 6.3 Infection Prevention and Control (IPAC) Lapses and Public Reporting. Briefing Note. Dr. Colin Lee, Natalie Riewe and Heidi Pitfield presenting.

Dr. Lee presented this item with N. Riewe, and H. Pitfield to provide the Board of Health with information about updates to the provincial guidelines entitled Ontario Public Health Standards (OPHS), 2015. Investigation IPAC complaints, publicly disclosure IPAC lapses and SMDHU existing protocols were discussed.

Motion 6.3

MOVED BY J. Leduc
SECONDED BY T. Walker

THAT the Board of Health receive this briefing note as information.

CARRIED

7. Items of Education

- 7.1 aPHa AGM and Conference Reminder (in person)

- June 5-7, 2024
- Deadline to register is May 27, 2024

- a. aPHa AGM Conference and Section Meeting
- b. Medicine Bag Workshop - aPHa AGM and Conference

- 7.2 Board of Health Indigenous Cultural Safety Training – Part 2 (in person)

Location: Chippewas of Rama First Nation Community Hall

Date: June 27, 2024 **Time:** 9:00 am - 2:00 pm

8. Items of Information

8.1 Correspondence to and from SMDHU

- a. Letter from Ann-Marie Kungl, Chair, SMDHU Board of Health to Bill Gordon, Mayor for the Town of Midland
re Yonge Street Cycling Infrastructure
- b. Letter from Ann-Marie Kungl, Chair, SMDHU Board of Health to the Honourable Mark Holland, Minister of Health
re Regulation of Nicotine Products
- c. SMDHU IMS Blog #2 to staff re IMS ended for evacuees from Kashechewan First Nation
- d. Email from alPHa re 2024 alPHa Workplace Health and Wellness Month
- e. SMDHU MOH Blog to staff re COVID Vaccination Policy in Abeyance

8.2 Private Well Water Testing

- a. Letter from Sasha Helmkay-Playter, Clerk/Director of Legislative Services for Clearview Township
to Honourable Andrea Khanjin Minister of the Environment re Support Township of Archipelago Resolution - Phasing out free private well water testing

8.3 alPHa InfoBreaks

- a. April 2024 alPHa InfoBreak
- b. May 2024 alPHa InfoBreak

9. Announcements/Inquiries

10. Date of Next Meetings

- June 19, 2024
- September 18, 2024

11. Adjournment

Motion 12.0

MOVED BY S. Cairns

SECONDED BY T. Walker

THAT the Board of Health meeting be adjourned at 12:10 p.m.

CARRIED

Ann-Marie Kungl

Chair, Board of Health

Dr. Charles Gardner

Medical Officer of Health