

Board of Health

Minutes

January 17, 2024

9:15 am - 12:00 pm

Board Members Present: S. Cairns, R. Cipolla, P. Koetsier, S. Warnock, P. Willmott, L. Oehm, S. Kinsella, A. Kungl, N. Nigussie, B. Gordon, B. Norris, T. Walker, A. Dubeau, S. Read, J. Smith, H. Eves

Regrets: J. Leduc

Staff Present: C. Gardner, K. Ellis-Scharfenberg

1. Call To Order

The meeting was called to order at 9:15am.

1.1 Land Acknowledgement

B. Gordon read the land acknowledgement.

1.2 Chair and Vice Chair Election

Gardner assumed the role of the Chair calling for nominations for the Chair of the Board of Health 2024.

Ann-Marie Kungl accepted the nomination by Anita Dubeau, seconded by Ralph Cipolla. No further nominations were received and Ann-Marie Kungl was acclaimed 2024 Board of Health Chair.

Ann-Marie Kungl assumed the role of Chair and called for nominations for the Vice Chair of the Board of Health 2024.

Ralph Cipolla accepted the nomination by Ted Walker, seconded by Barry Norris. Scott Warnock accepted the nomination by Anita Dubeau, seconded by Larry Oehm. Ralph Cipolla was elected Vice Chair 2024 by vote which was held in-person as well as virtually through Zoom.

1.3 Welcome to Kalem Barrow, Medical Student

Ann-Marie Kungl introduced medical student Kalem Barrow who is attending learning opportunities with the health unit.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Consent Agenda

Motion 4.0

MOVED BY A. Dubeau

SECONDED BY H. Eves

THAT the Board of Health approve the following consent agenda item:

4.1 Minutes from November 15, 2023.

CARRIED

4.1 Approval of Minutes from November 15, 2023

5. In Camera

Motion 5.0

MOVED BY B. Gordon

SECONDED BY S. Kinsella

THAT the Board of Health go in camera to approve the November 15, 2023 in camera minutes and discuss one Legal item, one Governance item, and one Finance item.

CARRIED

Motion 5.0.1

MOVED BY T. Walker

SECONDED BY S. Warnock

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY P. Willmott

SECONDED BY S. Cairns

THAT the Board of Health receive this briefing note on the status of courier services at the agency;

AND FURTHERMORE THAT the Board of Health authorize the award of inter-office courier services to TForce Logistics for two (2) years with the option to extend for three (3) additional years.

CARRIED

5.1 Approval of Minutes

5.2 Legal Item

5.3 Governance Item

5.4 Finance Item

6. New Business

6.1 Indigenous Engagement Situational Assessment Report and Recommendations

Briefing Note. Dr. Simon, Karen Ellis-Scharfenberg, and Megan Williams presenting.

Dr. Simon and Megan Williams presented the Indigenous engagement situational assessment report and recommendations, noting that Indigenous engagement work has been a focus for many years at the health unit and a strategic priority since 2018.

The six recommendations, derived from the situational assessment, were outlined and reviewed.

Board members discussed methods to measure success throughout the process of Indigenous engagement. One of the indicators of success is the ongoing agency Indigenous Cultural Safety training. It was noted the engagement work is monitored for agency coordination. Staff noted that the agency has strong working relationships with First Nations communities most notably with infectious diseases, oral health, tobacco programs, including 5-10 other agency programs, with work continuing in relationship building.

Board members discussed the possibility of Indigenous representation on the Board of Health. Agency staff are to inform the Board of Health regarding further recommendations on this.

Board members considered the Letter of Relationship with the Indigenous Health Circle (IHC) which would build and clarify the relationship with the IHC and the health unit. Agency staff are to provide an update to the Board of Health on the IHC Letter of Relationship.

Motion 6.1

MOVED BY R. Cipolla

SECONDED BY A. Dubeau

THAT the Board of Health endorse the recommendations of the SMDHU Indigenous Engagement Situational Assessment Report as outlined in this briefing note.

CARRIED

7. Business Arising

7.1 2024 Draft Budget

Briefing Note. Dr. Gardner, Karen Ellis-Scharfenberg, and Jon Van Donkelaar presenting.

K. Ellis-Scharfenberg presented the 2024 draft budget for consideration and information. She informed the board that the cost-shared \$2.2M mitigation funding which was originally provided for Public Health Modernization has become base funding with a 1% increase each year until 2026. COVID schedules for the 2024 budget are now included within the cost-shared budget and no longer considered to be separate budgets.

In September 2023, the Board approved the hiring of 18 FTE in the COVID outbreak and immunization programs, with the knowledge that the

expense would be covered by reserves should the province not provide COVID funding.

Board members discussed the overlap with the federal and provincial dental programs and how the services are delivered. Not all provinces have seniors dental care programs. Provinces with free dental care programs will operate with a system similar to a co-pay model.

Board members discussed COVID FTE positions and funding and asked if used, could the reserve funds be replenished with provincial funds. Karen responded that reserves funds could only be replenished with municipal funds, however staff will seek reimbursement for COVID expenses if later supported by the province.

Motion 7.1

MOVED BY S. Kinsella

SECONDED BY P. Koetsier

THAT the Board of Health receive this briefing note for information and consideration in deliberation of the 2024 budget.

CARRIED

7.2 Update on the Board of Health Governance Committee

Briefing Note. Anita Dubeau and Dr. Gardner presenting.

A. Dubeau provided a Governance Committee update noting that the committee met on November 30, 2023 reviewing the Board Governance Policies and Bylaw. Proposals to changes to a number of Governance Policies will be presented for approval to the Board of Health in March. The Governance Committee is currently reviewing the Finance, Operational, Oversight and Statutory Policies and will meet on February 29, 2024 to finalize the revisions, if any.

C. Gardner provided an update on the legal review of the Delegation of Authority and Execution of Agreements.

Motion 7.2

MOVED BY B. Gordon

SECONDED BY L. Oehm

THAT the Board of Health receive this briefing note and the August 16, 2023 minutes of the Governance Committee, in Appendix A, as information;

AND FUTHERMORE THAT the Board of Health approve the changes to the Delegation of Authority and Execution of Agreements policy in Appendix B as recommended by the Governance Committee.

CARRIED

8. Items of Education

8.1 alPHa winter and summer sessions

- February 14-16, 2024: alPHa Winter Symposium, Section Meetings and Workshops (virtual).
- HOLD: June 5-7, 2024: alPHa Conference and Annual General Meeting (in-person).

9. Items of Information

9.1 Correspondence to and from SMDHU

- 9.1.1 Press Release from SMDHU re Influenza Rapidly Rising in Simcoe Muskoka.
- 9.1.2 Press Release from SMDHU re Simcoe Muskoka Drug Strategy Launch.
 - a. Email from SMDHU Substance Use Program Staff re Simcoe Muskoka Drug Strategy Launch.
- 9.1.3 MOH Blog from Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit to all staff
re COVID-19 Community Risk Level Increases to High.
- 9.1.4 News Release from Simcoe Muskoka District Health Unit
re Updated HealthSTATS website offers new user-friendly and interactive experience.
- 9.1.5 Email from Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit to the Board of Health members
re alPHa Remote Conference Registration Fee.

- 9.1.6 Letter from Kristine Preston, Deputy Clerk for the City of Orillia to Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit
re 2024 Budget Ratification.
- 9.1.7 Letter from SMDHU Board Chair, Ann-Marie Kungl to Dr. Kieran Moore, Chief Medical Officer of Health, Ministry of Health
re Expansion of Alcohol Distribution.
- 9.1.8 Letter from SMDHU Board Chair, Ann-Marie Kungl to City of Orillia Mayor and Council
re Congratulations on Development and Funding of Poverty Reduction Strategy.
- 9.2 Strengthening Public Health and Mergers
 - 9.2.1 Letter from Stacy Wight, Board Chair for Timiskaming Health Unit to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and Minister of Health and the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
re Public Health Strengthening and Chronic Disease Prevention.
 - 9.2.2 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and Minister of Health and the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
re Public Health Strengthening.
 - 9.2.3 Email from alPHa
re AMO and alPHa Webinar invitation - Strengthening Public Health Webinar: Focus on Voluntary Mergers of Local Public Health Agencies
 - 9.2.4 Letter from Colin Best, President of the Association of Municipalities of Ontario to the Honourable Sylvia Jones, Minister of Health
re Public Health Voluntary Merger Process
 - 9.2.5 Letter from Dr. Charles Gardner, alPHa President, to Dr. Kieran Moore, Chief Medical Officer of Health

re Voluntary Mergers and Boards of Health Leadership

9.2.6 Letter from Wess Garrod, Board Chair for Kingston, Frontenac and Lennox & Addington Public Health to the Honourable Sylvia Jones, Minister of Health

re Strengthening Public Health and Voluntary Mergers

9.3 Budget

9.3.1 Email from Loretta Ryan, Executive Director for alPHa

re alPHa's Pre-Budget Submission: Public Health Programs and Services.

9.3.2 Email from Loretta Ryan, Executive Director of alPHa, to alPHa members

re 2024 Budget Consultations

9.4 Local Health Promotion

9.4.1 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Doug Ford, Premier of Ontario

re Support for Local Health Promotion.

9.5 Ontario's Not for Profit Corporation Act

9.5.1 Email from Loretta Ryan, Executive Director of alPHa, to all Board of Health Members

re ONCA and Boards of Health Update.

9.6 Public Health Agency of Canada 2023 CPHO Report and Catalyst Grant

9.6.1 Email from Christine O'Rourke, Public Health Agency of Canada Acting Manager of Public Health Capacity and Knowledge Management, Ontario Region

re Public Health Agency of Canada 2023 CPHO Report and Catalyst Grant – Creating the Conditions for Resilient Communities: A Public Health Approach to Emergencies.

9.7 Alcohol

9.7.1 Letter from Dr. Charles Gardner, alPHa President, to Dr. Kieran Moore, Chief Medical Officer of Health

re Expansion of Alcohol Distribution.

9.7.2 Letter from Rick Champagne, Board Chair for North Bay Parry Sound to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Minister of Health and the Honourable Michael Parsa, Minister of Children, Community and Social Services

re Modernizing Alcohol Marketplace and Product Sales.

9.7.3 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health, to the Honourable Peter Bethlenfalvy, Minister of Finance, and the Honourable Sylvia Jones, Minister of Health

re Support for Healthy Public Policy Regarding Alcohol Marketplace and Product Sales.

9.8 Smoke-Free Ontario Amendment Act

9.8.1 Letter from Councillor Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Sylvia Jones, Minister of Health

re Bill 103, Smoke-Free Ontario Amendment Act (Vaping is not for Kids), 2023.

9.8.2 Letter from David Marshall, Board Chair for Haliburton, Kawartha, Pine Ride District Health Unit to the Honourable Sylvia Jones, Minister of Health

re Bill 103, Smoke-Free Ontario Amendment Act (Vaping is not for Kids), 2023.

9.9 Food Insecurity

9.9.1 Letter from Councillor Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Minister of Health and the Honourable Michael Parsa, Minister of Children, Community and Social Services

re Income-based policy interventions to effectively reduce household food insecurity (HFI).

9.9.2 Letter from Councillor Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Sylvia Jones, Minister of Health

re Inclusion of Monitoring Food Affordability in the Updated Ontario Public Health Standards.

9.10 Healthy Schools Food Program

9.10.1 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, the Honourable Jenna Sudds, Minister of Families, Children and Social Development, the Honourable Lawrence MacAuley, Minister of Agriculture and Agri-Food, and the Honourable Jean-Yves Duclos, Minister of Public Services and Procurement

re Support for a Funded Healthy School Food Program in Budget 2024 (Federal).

9.10.2 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, the Honourable Jenna Sudds, Minister of Families, Children and Social Development, the Honourable Lawrence MacAuley, Minister of Agriculture and Agri-Food, and the Honourable Jean-Yves Duclos, Minister of Public Services and Procurement

re Support for Investing in a Sustainable Federal School Food Policy.

9.11 Intimate Partner Violence

9.11.1 Letter from Rick Champagne, Board Chair for North Bay Parry Sound District Health Unit to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and Minister of Health and the Honourable Michael Parsa, Minister of Children, Community and Social Services

re Intimate Partner Violence and Public Health Action.

9.12 Joshua's Law (Lifejackets for Life)

9.12.1 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health, to the Honourable Doug Ford, Premier of Ontario

re Bill 93, Joshua's Law (Lifejackets for Life), 2023.

9.13 Ontario Seniors Dental Care Program

9.13.1 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health, to the Honourable Sylvia Jones, Minister of Health

re Adequate Funding for the Ontario Seniors Dental Care Program.

9.14 Strategic Plan

9.14.1 Email from Dr. Penny Sutcliffe, Medical Officer of Health for Public Health Sudbury & Districts

re 2024-2028 Strategic Plan.

9.15 alPHa InfoBreak

9.15.1 December 2023 alPHa InfoBreak

10. Announcements/Inquiries

Discussion was held on the Respiratory Syncytial Virus vaccine This is the first year for the vaccine which is being provided for those over 65 years of age in congregate settings.

11. Date of Next Meetings

- February 21, 2024
- March 20, 2024

12. Adjournment

Motion 11.0

MOVED BY S. Read

SECONDED BY T. Walker

THAT the Board of Health meeting be adjourned at 12:02pm.

CARRIED

Ann-Marie Kungl

Chair, Board of Health

Dr. Charles Gardner

Medical Officer of Health