

**Board of Health**

**Minutes**

**June 21, 2023**

**9:15 am - 12:00 pm**

Board Members Present: S. Cairns, R. Cipolla, P. Koetsier, S. Warnock, P. Willmott, L. Oehm, S. Kinsella, A. Kungl, N. Nigussie, J. Leduc, B. Norris, A. Dubeau, S. Read

Regrets: B. Gordon, T. Walker

Staff Present: C. Gardner, K. Ellis-Scharfenberg

**1. Call To Order**

The meeting was called to order at 9:15 am.

1.1 Land Acknowledgement

The Land Acknowledgement was read.

**2. Approval of the Agenda**

**Motion 2.0**

**MOVED BY** S. Cairns

**SECONDED BY** R. Cipolla

THAT the Board of Health approve the agenda as presented.

**CARRIED**

**3. Declaration of Conflict of Interest**

**4. Business Arising**

4.1 Audited Financial Statements

Briefing Note. Karen Ellis-Scharfenberg, Jon Van Donkelaar and Kerri Graham (BDO) presenting.

Kerri Graham a partner from BDO presented the audit information noting there were no internal control issues nor fraud or illegal events noted by the Board at this time. She presented the Statement of Financial Position

as of December 31, 2022 as well as the Statement of Operations as of December 31, 2022 outlining the deficits and surpluses.

Board members discussed the surplus and learned that following public sector accounting principles the 80 Bradford Clinic and van purchases are not considered a cash surplus, but an asset surplus. Municipalities should be made clear that the asset surplus is not a cash surplus and not usable as it is tied up with the clinic and vans. The surplus will not be seen on the ministry report and thus will not affect ministry funding; the ministry requests a separate set of audits. Any funds left from municipal dollars are kept as reserves, with any leftover ministry funds going back to the ministry.

**Motion 4.1**

**MOVED BY** A. Dubeau

**SECONDED BY** S. Kinsella

THAT the Board of Health receive and approve the 2022 audited financial statements.

**CARRIED**

**5. Consent Agenda**

**Motion 5.0**

**MOVED BY** P. Koetsier

**SECONDED BY** J. Leduc

THAT the Board of Health approve the following consent agenda items:

- 4.1 Minutes from May 17, 2023.
- 4.2 SMDHU 2022 Annual Report

THAT the Board of Health receive the Simcoe Muskoka District Health Unit 2022 Annual Report as information.

**CARRIED**

- 5.1 Approval of Minutes from May 17, 2023.
- 5.2 SMDHU 2022 Annual Report

Briefing Note. Karen Ellis-Scharfenberg and Megan Williams.

**6. In Camera**

**Motion 6.0**

**MOVED BY** N. Nigussie

**SECONDED BY** B. Norris

THAT the Board of Health go in camera to approve the May 17, 2023 in camera minutes and discuss two HR and two Legal Issues.

**CARRIED**

**Motion 6.0.1**

**MOVED BY** S. Kinsella

**SECONDED BY** A. Dubeau

THAT the Board of Health come out of in camera and report.

**CARRIED**

**Motion 6.0.2**

**MOVED BY** P. Koetsier

**SECONDED BY** B. Norris

**ONA Negotiations**

THAT the Board of Health ratify the Memorandum of Settlement reached with Ontario Nurses' Association on May 25, 2023, with retroactivity to January 1, 2023.

AND FURTHER THAT the same Ontario Nurses' Association negotiated wage and benefit increases and retroactivity be applied to all non-union employees (including management members) for the same period of time and on the same anniversary dates for the duration of the new collective agreement.

**CARRIED**

**Motion 6.0.3**

**MOVED BY** L. Oehm

**SECONDED BY** S. Read

**Roadmap to the 2024 Budget: Update**

THAT the Board of Health receive this briefing note for information and consideration in deliberations of the 2024 budget;

AND FURTHER THAT the Board of Health write to the Minister of Health to advocate for sustained public health funding for 2024 and beyond (in Appendix A).

**CARRIED**

6.1 Approval of minutes

6.2 HR Issue

6.3 HR Issue

6.4 Legal Issue

6.5 Legal Issue

## **7. New Business**

7.1 2023-2024 Strategic Plan

Briefing Note. Dr. Charles Gardner, Natalie Riewe, and Dr. Emil Prikryl presenting.

C. Gardner presented the item outlining the 2023-2024 Strategic Plan. Since October 2021, the health unit has been guided by the Board approved Focus on Recovery Framework. The creation of the 2023-2024 Strategic Plan is closely tied to the Simcoe Muskoka District Health Unit's 2024 budget planning process, takes in the financial uncertainty for 2024 and is short-term to address priorities for the remainder of 2023 to the end of 2024. The 2023-2024 Strategic Plan comprises four priorities: Programs and Services, People, Partnerships, and the Future with associated goals, objectives, and indicators to monitor progress.

Board members discussed student involvement and educational institution promotion of the health industry and training and recruitment.

### **Motion 7.1**

**MOVED BY** S. Warnock

**SECONDED BY** P. Willmott

THAT the Board of Health receive this briefing note as information;

AND FURTHER THAT the Board of Health receive the 2023-2024 Strategic Plan (in Appendix A) for approval.

**CARRIED**

## 7.2 2023/2024 Healthy Babies Healthy Children Budget

Briefing Note. Karen Ellis-Scharfenberg, Carolyn Shoreman and Jon Van Donkelaar presenting.

C. Shoreman provided a Healthy Babies Healthy Children (HBHC) budget update to the Board noting that the Simcoe Muskoka District Health Unit (SMDHU) has not received an increase from the Ministry of Children, Community and Social Services (MCCSS) since 2008 resulting in the loss of one position per year. The MCCSS funding process requires summary reporting and attestations as well as submission of an annual HBHC program budget, which is due by June 30, 2023. K. Ellis-Scharfenberg provided funding information related to the budget.

Board members discussed the lack of a funding increase since 2008 considering that there is a steady increase in the health unit jurisdiction birthrate. Members learned that health units operate the HBHC programs funded through the MCCSS. Health units and the Association of Local Public Health Agencies (aLPHa) have been advocating over many years for sufficient funding for this program.

### **Motion 7.2**

**MOVED BY** S. Cairns

**SECONDED BY** R. Cipolla

THAT the Board of Health authorize the Chair to sign the 2023/24 Ministry of Children, Community and Social Services Budget Package specific to Healthy Babies Healthy Children as per Appendix A.

AND FURTHER THAT the Board of Health authorize the Chair to sign the 2022/23 Ministry of Children, Community and Social Services Attestation specific to Healthy Babies Healthy Children as per Appendix B.

**CARRIED**

## **8. Items of Education**

8.1 Board of Health Indigenous Cultural Safety Training - September 22, 2023

## **9. Items of Information**

9.1 Public Service Announcement from Simcoe Muskoka District Health Unit re Health unit offers tips to protect yourself from wildfire smoke.

9.2 Public Service Announcement from Simcoe Muskoka District Health Unit

re Health unit's Clinic's at 80 Bradford reopens to public.

- 9.3 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Michael Parsa, Minister of Children, Community and Social Services

re Request for immediate funding for Student Nutrition Programs and to increase funding for future school years.

- 9.4 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Karina Gould, Minister of Families, Children and Social Development, Canada,

the Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food, Canada, and the Honourable Jean-Yves Duclos, Minister of Health, Canada re Federal School Food Policy.

- 9.5 Letter from Bernie MacLellan, Board Chair for Huron Perth Public Health to the Honourable Jean-Yves Duclos, Minister of Health, Canada

re Support for Bill S-254 An Act to Amend the Food and Drugs Act (warning label on alcoholic beverages).

- 9.6 Letter from John Atkinson, Executive Director for Ontario Public Health Association to Minister Peter Bethlenfalvy, Minister of Finance, Ministry of Finance of Ontario, and Minister Sylvia Jones, Minister of Health, Ministry of Health of Ontario

re Modernizing alcohol marketplace and product sales.

- 9.7 Letter from René Lapierre, Board Chair for Public Health Sudbury & Districts to the Honourable Jean-Yves Duclos, Minister of Health, Canada

re Bill S-254 – An Act to amend the Food and Drugs Act (warning label on alcoholic beverages).

- 9.8 Letter from Sally Hagman, Board Chair for Algoma Public Health to the Honourable Jean-Yves Duclos, Minister of Health, Canada

re Support for Bill S-254, an Act to amend the Food and Drug Act (warning labels on alcoholic beverages).

- 9.9 Letter from Matthew Newton-Reid, Board Chair for Middlesex-London Health Unit to the Bureau of Policy, Intergovernmental and International Affairs, Food Directorate, Health Products and Food Branch, Health Canada

re Consultation on restricting food advertising primarily directed at children.

- 9.10 Letter from Andrea Horwath, Mayor of the City of Hamilton to the Honourable Sylvia Jones, Minister of Health, Ministry of Health of Ontario, and the Honourable Michael A. Tibollo, Associate Minister of Mental Health and Addictions, Ministry of Health of Ontario re Declarations of Emergency in the areas of homelessness, mental health and opioid overdoses/poisonings.
- 9.11 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Doug Ford, Premier of Ontario, and to the Honourable Sylvia Jones, Deputy Premier and Minister of Health, Ministry of Health of Ontario
- re Universal, no-cost coverage for all prescription contraceptive options for all Ontarians.
- 9.12 Letter from René Lapierre, Board Chair for Public Health Sudbury & Districts to the Honourable Doug Ford, Premier of Ontario
- re Bill 93, Joshua's Law (Lifejackets for Life), 2023.
- 9.13 Letter from Kathryn Wilson, Board Chair for Peterborough Public Health to the Honourable Sylvia Jones, Deputy Premier and Minister of Health, Ministry of Health of Ontario
- re Peterborough Public Health 2024 Budget.
- 9.14 Letter from René Lapierre, Board Chair for Public Health Sudbury & Districts to the Honourable Jean-Yves Duclos, Minister of Health, Canada, the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities, Canada,
- the Honourable Sylvia Jones Minister of Health, Ministry of Health of Ontario, and the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Ministry of Municipal Affairs and Housing re Support for improved indoor air quality in public settings.
- 9.15 Email from Loretta Ryan, Executive Director for alPHa regarding June alPHa Conference, Annual General Meeting and Section Meetings.
- C. Gardner received the Distinguished Service Award (DSA) at the Association of Public Health Agencies (alPHa) June conference. As well, he has been announced as the president of alPHa for the 2023-2024 year.

At the direction of the members of the Board, a media release regarding the award will be published.

9.16 Email from Loretta Ryan, Executive Director for aPHa regarding June aPHa Conference, and Resolutions.

a. Document from aPHa re Resolutions for Consideration.

9.17 May 2023 aPHa InfoBreak.

## 10. Announcements

Board members discussed the reappointments of provincial appointees. S. Hakkarainen to inquire with provincial appointees if they are interested in reappointments with subsequent follow up with the province.

Board members discussed measles outbreaks as well as encampments. Staff will consider when a report on housing as a public health issue could be reported on to the Board.

## 11. Date of Next Meetings

- September 20, 2023
- October 18, 2023

## 12. Adjournment

**Motion 12.0**

**MOVED BY** L. Oehm

**SECONDED BY** S. Cairns

THAT the Board of Health meeting be adjourned at 11:46 am.

**CARRIED**

Original Signed By:

---

Ann-Marie Kungl

Chair, Board of Health

Original Signed By:

---

Dr. Charles Gardner

Medical Officer of Health