

**Board of Health
Minutes**

**March 18, 2020
9:15 am - 10:15 am
Barrie Office**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, G. Harvey, P. Koetsier, R. Milne, F. Pinto, P. Preager, S. Warnock, P. Willmott, L. Oehm, S. Kinsella

Regrets: M. McCann

Staff Present: C. Gardner, K. Ellis-Scharfenberg

1. Call To Order

The meeting was called to order at 9:15am.

2. Approval of the Agenda

MOVED BY S. Kinsella

SECONDED BY S. Warnock

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from February 19, 2020.

MOVED BY P. Preager

SECONDED BY R. Cipolla

THAT the Board of Health approve the minutes from the February 19, 2020 Board of Health meeting.

CARRIED

5. In Camera

5.1 Approval of Minutes

5.2 HR Issue

5.3 HR Issue

5.4 HR Issue

Motion 5.0

MOVED BY P. Koetsier

SECONDED BY R. Milne

THAT the Board of Health go in camera to approve the February 19, 2020 in camera minutes and discuss three HR issues.

CARRIED

Motion 5.0.1

MOVED BY F. Pinto

SECONDED BY R. Milne

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY L. Dollin

SECONDED BY P. Willmott

THAT the Board of Health authorize the Board Chair to write to the Integrity Commissioner to respond to the complaint against a Board member.

CARRIED

6. Business Arising

6.1 2020-2022 Strategic Plan Consultation. Briefing Note. K. Ellis-Scharfenberg presenting.

Motion 6.1

MOVED BY F. Pinto

SECONDED BY L. Dollin

THAT the Board of Health defer this item until further notice.

CARRIED AS AMENDED

6.2 Public Health Modernization Consultation Update. Briefing Note. C. Gardner and C. Shoreman presenting.

C. Gardner provided an update on the Public Health Modernization consultation process noting that the public health and emergency health services

modernization session was postponed and a new date has not yet been identified by the Ministry.

On February 11, 2020 the Ministry extended the deadline for submitting written feedback on the discussion paper posted on the Ministry website to March 31, 2020.

Board members reviewed the draft survey and accompanying recommendations document which has been created to summarize the feedback in preparation of one agency submission.

Motion 6.2

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health receive the Simcoe Muskoka District Health Unit (SMDHU) Public Health Modernization Feedback document and accompanying resource for consideration;

AND FURTHERMORE THAT the Board of Health support the submission of a final document and accompanying resource prior to the end of March 2020.

CARRIED

6.3 Cannabis Update. Briefing Note. C. Shoreman and R. Dupuis presenting.

Following the Board of Health's request to for an update on the ongoing strategies to raise awareness and reduce cannabis-related harms, R. Dupuis provided an update related to:

- Campaigns
- Requests For Service
- Data
- Smoke-Free Ontario Act, 2017 Enforcement and Bylaw Advocacy
- Unique Funding Opportunities
- Retail Updates and Provincial Policy

Motion 6.3

MOVED BY L. Oehm

SECONDED BY P. Preager

THAT the Board of Health receive this briefing note as information;

AND FURTHERMORE THAT the Board of Health write to the Minister of Health in support of the alPHa letter re: 20-MAG001, Cannabis Consumption Establishments / Special Occasion Permits (Appendix A).

CARRIED

6.4 COVID-19 (Novel Coronavirus) SMDHU Response and Activities. Briefing Note.
C. Nisbet presenting.

C. Gardner provided an update of SMDHU's activities related to COVID-19 which has now been declared a pandemic by the World Health Organization (WHO). There are currently 4 positive cases including one death in Simcoe Muskoka.

Social distancing was discussed including the promotion of hand washing. The federal and provincial actions to date were discussed noting that further government action is to come.

C. Nisbet provided Board members a summary of the most up-to-date information including phone response to members of the public, physicians, and case and contact management noting that 253 investigations have been completed with currently 237 persons under investigation. Board members reviewed the call volume received through the Health Connection service and asked additional questions for clarification.

Through redeployment the Clinical Service department has expanded to aid in this crisis, therefore work in other programs throughout the agency are now deferred. This is a fluid situation and will be continually reassessed based on need.

Board members requested information related to signage in retail locations and if this could be facilitated by SMDHU. C. Gardner noted that this will be taken under advisement.

There was a suggestion of Dr. Gardner conducting a live video stream to the public in Simcoe Muskoka. On-going daily media scrums are planned at this time.

C. Nisbet provided an update on the local assessment centres noting that currently this is almost a full-time task for one manager to assist with assessment and direction.

C. Gardner provided an overview of the communications that are occurring such as weekly stakeholder updates, daily press conferences, weekly hospital CEO meetings and municipalities CAO meetings (to commence on Friday).

It was identified that several townships have activated their EOC's and Business Continuity Plans need to be implemented.

Motion 6.4

MOVED BY R. Milne

SECONDED BY P. Preager

THAT the Board of Health receive this briefing note for information.

CARRIED

7. New Business

- 7.1 Board Expenses and Reimbursement Process. Briefing Note. K. Ellis-Scharfenberg and J. Van Donkelaar presenting.

K. Ellis Scharfenberg presented the new electronic system and the new direct deposit billing available to Board members.

Motion 7.1

MOVED BY S. Warnock

SECONDED BY S. Kinsella

THAT the Board of Health receive this briefing note for information and complete the Direct Deposit form included in Appendix A.

CARRIED

8. Announcements

9. Items of Education

- 9.1 alPHa 2020 Annual General Meeting and Conference. June 7 – 9, 2020. Chestnut Conference Centre, Toronto

10. Items of Information

- 10.1 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Stephen Kinsella to the SMDHU Board of Health
- 10.2 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Larry Oehm to the SMDHU Board of Health
- 10.3 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Scott Warnock to the SMDHU Board of Health
- 10.4 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Peter Willmott to the SMDHU Board of Health
- 10.5 SMDHU Press Release re First Positive Case of COVID-19 Recovering at Home
- 10.6 SMDHU Press Release re Case of Hepatitis A Confirmed at Huntsville Restaurant
- 10.7 SMDHU Press Release re Health Unit Prepares for a COVID-19 Pandemic and Encourages the Public to do the Same
- 10.8 SMDHU Press Release re Increase in Hepatitis A Virus Cases in Muskoka

- 10.9 Letter from James Van Loon, Director General for Tobacco Control Directorate Controlled Substances and Cannabis Branch at Health Canada to Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit re Youth and Vaping Products
- 10.10 SMDHU Sponsored Resolution for Consideration at the alPHa Annual General Meeting re Sufficient Public Health Funding
- 10.11 News Release from Ministry of Health to alPHa re Province Implementing Enhanced Measures to Protect Ontarians from COVID-19
- 10.12 Letter from Paul Roumeliotis, Medical Officer of Health for Eastern Ontario Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re 2020 Municipal Cost Share of Public Health Funding
- 10.13 Report from Leeds, Grenville and Lanark District Health Unit re Discussion Paper: Public Health Modernization
- 10.14 Letter from Andy Mitchell, Board Chair for Peterborough Public Health to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Support for a Seamless Provincial Immunization Registry
- 10.15 Letter from Carmen McGregor, President for alPHa, to Alexander Bishop, Director of Legalization of Cannabis Branch, Policy Division of the Ministry of the Attorney General re 20-MAG001, Cannabis Consumption Establishments/Special Occasion Permits
- 10.16 Letter from Mitch Twolan, Board Chair for Grey Bruce Health Unit to the Honourable Patty Hajdu, Minister of Health for Health Canada re Comprehensive Measures to Address the Rise of Vaping in Canada
- 10.17 Letter from Mitch Twolan, Board Chair for Grey Bruce Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re The Harms of Vaping and the Next Steps for Regulation
- 10.18 Letter from Fred Eisenberger, Mayor for City of Hamilton to the Honourable Patty Hadju, Minister of Health for Health Canada and to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Endorsement of Correspondence regarding Vaping Recommendations
- 10.19 alPHa Information Break Dated March 12, 2020
- 10.20 Thank you from Queen Elizabeth Hospital for bereavement donation in memory of a staff family member
- 10.21 Thank you from staff member for retirement gift
- 10.22 Board of Health vote related to Board of Health Policy: Remote Participation by Directors Policy (BOH102)

11. Date and Time of Next Meetings

- April 15, 2020 – Barrie Office
- May 20, 2020 – Barrie Office

12. Adjournment

The meeting was adjourned at 11:10 am.

Motion 12.0

MOVED BY R. Cipolla

SECONDED BY S. Cairns

THAT the Board of Health meeting be adjourned 11:10 am.

CARRIED

ORIGINAL Signed By:

Anita Dubeau
Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner
Medical Officer of Health