

**Board of Health
Minutes**

**February 19, 2020
9:15 am - 12:00 pm
Barrie Office**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, G. Harvey, P. Koetsier, F. Pinto, P. Preager, S. Warnock, P. Willmott, L. Oehm, S. Kinsella

Regrets: M. McCann, R. Milne

Staff Present: C. Gardner, K. Ellis-Scharfenberg, C. Shoreman

1. Call To Order

The meeting was called to order at 9:15am.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Kinsella

SECONDED BY P. Preager

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from January 15, 2020.

Motion 4.1

MOVED BY S. Kinsella

SECONDED BY P. Preager

THAT the Board of Health approve the minutes from the January 15, 2020 Board of Health meeting.

CARRIED

5. In Camera

5.1 Approval of Minutes

5.2 Budget Issue

5.3 Budget Issue

Motion 5.0

MOVED BY S. Kinsella

SECONDED BY P. Preager

THAT the Board of Health go in camera to approve the January 15, 2020 in camera minutes and discuss two budget issues.

CARRIED

Motion 5.0.1

MOVED BY S. Warnock

SECONDED BY P. Koetsier

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY S. Warnock

SECONDED BY P. Koetsier

THAT the Board of Health receive this briefing note for information.

AND FURTHERMORE THAT the Board of Health support the approaches cited in this briefing note in the management of our office locations.

CARRIED

6. Business Arising

6.1 Budget

- a. Cost Shared Mandatory and Related Programs 2020 Budget and Grant Submissions. Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

C. Gardner presented the 2020 budget for Cost-Shared Mandatory and Related Public Health Programs.

K. Ellis-Scharfenberg provided an update of the Gravenhurst accessible washroom. Questions arose regarding the landlord's obligation to fund the renovations as it relates to the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). B. Parker noted that historically SMDHU has funded any accessible washrooms renovations.

K. Ellis-Scharfenberg noted that the Ministry has notified public health units that one-time funding requests can be submitted for 2020 within the Annual Service Plan process. SMDHU has submitted six one-time funding requests. If funding is not received for disaster recovery, Kronos and ransomware prevention these will still be required.

Motion 6.1.1

MOVED BY S. Warnock

SECONDED BY P. Koetsier

THAT the Board of Health approve the 2020 base budget for Cost-Shared Mandatory and Related Programs at \$35,330,178.00 reflecting a 2020 municipal levy of \$8,983,456.

AND FURTHERMORE THAT the Board of Health approve the submission to the province for one-time funding requests totaling \$1,866,300.

AND FURTHERMORE THAT the Board of Health approve the draw of up to \$200,000 of the Contingency Reserve to focus resources on agency strategic goals and IT solutions in 2020, and draw of up to \$308,800 from Capital Reserves for the Gravenhurst dental operatory and accessible washroom.

AND FURTHERMORE THAT the Board of Health authorize the submission to the province of the 2020 Annual Service Plan and the budget submission.

CARRIED

- b. Infectious Diseases Program Capacity: 2015 - 2019. Briefing Note. C. Lee and C. Nisbet presenting.

C. Gardner provided background information on the resourcing challenges being experienced within the Infectious Disease program and the challenge to meet the demand.

C. Nisbet provided the Board members with a review of the volume of disease investigations, outbreaks and inspections. It was noted that since 2010, the staff compliment of the ID Program has remained static with two managers, three administrative staff and 18 investigators who are both public health nurses and public health inspectors. This department has not been affected throughout that PBMA process.

C. Lee discussed the need over the last several years to re-prioritize which diseases receive investigation and follow-up, which diseases are not investigated and those that receive a modified response. Factors such as risk, resources for follow-up and alternative processes are considered in this decision-making process.

Board members sought clarification on outbreaks managed and vaccination rates as well as relationships with local hospitals.

Motion 6.1.2

MOVED BY R. Cipolla

SECONDED BY P. Willmott

THAT the Board of Health receive this briefing note for information.

CARRIED

7. New Business

7.1 COVID-19 (Novel Coronavirus) SMDHU Response and Activities. Briefing Note. C. Nisbet presenting.

C. Gardner provided an update on COVID-19 and SMDHU's ongoing management efforts associated with the outbreak.

C. Nisbet provided an update of local SMDHU activities noting that the Incident Management System (IMS) was activated on January 24, 2020 and remains in effect. Since that date SMDHU has implemented a number of key activities referenced within the Infectious Disease Emergency Response Plan (IDERP).

Board members were provided a review of all external and internal activities that have taken place to date. At this time, the impact in Ontario and Canada is focused on response, surveillance and prevention. In this endeavor the draw on resources at all levels of healthcare and particularly public health in Ontario have been, and continue to be extensive.

Motion 7.1

MOVED BY R. Cipolla

SECONDED BY P. Willmott

THAT the Board of Health receive this briefing note for information.

CARRIED

- 7.2 2019-2020 Strategic Transition Plan Report. Briefing Note. N. Riewe and C. Loewe presenting.

C. Gardner discussed the 2019-2020 Strategic Transition Plan noting that there is now a need for a new Strategic Plan beyond April 1, 2020. In May 2019, the Board approved the 2019-2020 Strategic Transition Plan which was a revised version of the original 2019-2022 Strategic Plan, developed in anticipation of the transition into a new public health entity.

C. Loewe provided a summary of the 2019-2020 Plan which includes nine goals, fourteen objectives, and twenty-seven indicators. SMDHU has been successful in meeting and/or making significant progress on the goals and objectives in addition to its quality program and services. Overall, 16 targets were met, 6 targets are in progress, and four were not required due to changes to the Public Health Modernization plans.

Board members reviewed the timeline of the new 2020 - 2022 Strategic Plan including the principles of priority setting and discussed the importance of investigating efficiencies where applicable.

Motion 7.2

MOVED BY P. Willmott

SECONDED BY R. Cipolla

THAT the Board of Health receive the Strategic Plan Implementation Outcomes for 2019 as information.

AND FURTHERMORE THAT the Board of Health endorse the proposed process to complete a 2020-2022 strategic plan.

CARRIED

8. Advocacy

- 8.1 Advocacy for Stable Public Health Funding. Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

C. Gardner presented the proposed advocacy resolution noting that in recent years, public health funding from the province has not kept pace with population growth or the Consumer Price Index. In addition, with the Public Health Modernization changes in the 2019 provincial budget, the shift in financial responsibility for public health to the obligated municipalities also creates a challenge to the resource base of local boards of health.

Board members proposed incorporating additional items in related to funding that has remained the same for a number of years during significant population growth and a summary of advocacy that has already been done at a local level.

Board members requested that this be communicated to municipalities. It was identified that this resolution could be referenced in a letter to the obligated municipalities regarding the levy increase.

Motion 8.1

MOVED BY S. Kinsella

SECONDED BY P. Willmott

THAT the Board of Health receive this briefing note as information;

AND FURTHERMORE THAT the Board of Health support the submission of the resolution in Appendix A as revised for the aIPHa annual general meeting, with this briefing note provided as its background document.

CARRIED AS AMENDED

9. Consent Agenda

Motion 9.0

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health receive the following consent agenda item for information:

a) Phishing and Cybersecurity Training and Auditing

CARRIED

10. Announcements

11. Items of Education

- 11.1 aPHa Winter 2020 Symposium. February 20 & 21, 2020. Central YMCA, 20 Grosvenor Street, Toronto
- Day 1 – Symposium
 - Day 2 - Board of Health and COMOH Section Meetings
- 11.2 aPHa 2020 Annual General Meeting and Conference. June 7 -9, 2020. Chestnut Centre, Toronto.

12. Items of Information

- 12.1 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re: Appointment of Stephen Kinsella to the SMDHU Board of Health
- 12.2 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re: Appointment of Larry Oehm to the SMDHU Board of Health
- 12.3 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re: Appointment of Scott Warnock to the SMDHU Board of Health
- 12.4 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re: Appointment of Peter Willmott to the SMDHU Board of Health
- 12.5 Letter from Dianne Alexander, Director of the Health Promotions and Prevention Policy and Programs Branch of the Ministry of Health and Long-Term Care re: Approval for decommissioning the Healthy Smiles Ontario Bus
- 12.6 Letter from Janice Greco, Program Manager for Substance Use and Injury Prevention Program at SMDHU to School Boards, Community Agencies, Volunteer Organizations and Partners re: SMDHU ending leadership of RACE against drugs program
- 12.7 Email from Gordon Fleming, Manager, Public Health Issues, aPHa to Health Units re: aPHa response to Public Health Modernization Discussion Paper
- 12.8 Email from Rosana Salvaterra, Medical Officer of Health, Peterborough Public Health to MOHs and Health Units re Press Conference January 21, 2020 to release Position Paper on Modernizing Ontario's Public Health System

- 12.9 Letter from Andy Mitchell, Board Chair for the Peterborough Public Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Support for e-cigarette and aerosolized product prevention and cessation
- 12.10 Letter from Gary McNamara, Board Chair and Theresa Marentette, Chief Executive Officer for the Windsor-Essex County Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Recommendation/Resolution for Health Smiles Ontario Funding
- 12.11 Letter from Gary McNamara, Board Chair and Theresa Marentette, Chief Executive Officer for the Windsor-Essex County Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Recommendation/Resolution for the Children Count Pilot Project
- 12.12 Letter from Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer for Public Health Sudbury and Districts to the Honourable Patty Hadju, Minister of Health for Health Canada and the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Fully funded universal healthy school food program
- 12.13 Letter from Denis Doyle, Board Chair for Kingston, Frontenac and Lennox & Addington Public Health Unit to the Honourable Patty Hadju, Minister of Health for Health Canada re Monitoring of food insecurity and food affordability
- 12.14 Letter from Andy Mitchell, Board Chair for the Peterborough Public Health Unit to the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care and the Honourable Caroline Mulroney, Minister of Transportation of the Ministry of Transportation re Off Road Vehicles (ORV) and Bills 107 and 132
- 12.15 aPHa Information Break Dated January 22, 2020
- 12.16 aPHa Information Break Dated February 3, 2020
- 12.17 Thank you from staff member for donation to Queen Elizabeth Hospital Foundation in memory of a family member

13. Date and Time of Next Meetings

- March 18, 2020 – Barrie Office
- April 15, 2020 – Barrie Office

14. Adjournment

The meeting was adjourned at 11:45 a.m.

Motion 14.0

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health meeting be adjourned at 11:45am.

CARRIED

ORIGINAL Signed By: _____

Anita Dubeau
Chair, Board of Health

ORIGINAL Signed By: _____

Dr. Charles Gardner
Medical Officer of Health