

Board of Health

Minutes

**February 20, 2019
9:15 am - 12:00 pm
Barrie Office**

Board Members Present: T. Ambeau, S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, S. Kinsella, B.J. McCabe, M. McCann, R. Milne, F. Pinto, P. Preager, P. Willmott
Regrets: G. Harvey, P. Koetsier
Staff Present: C. Gardner, K. Ellis

1. Call to Order

The meeting was called to order at 9:15am.

2. Approval of the Agenda

MOVED BY S. Kinsella

SECONDED BY T. Ambeau

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from February 6, 2019.

MOVED BY S. Kinsella

SECONDED BY P. Preager

THAT the Board of Health approve the minutes from the February 6, 2019 Board of Health meeting.

CARRIED

5. In Camera

5.1 Approval of Previous Minutes

5.2 HR Issue

MOVED BY S. Kinsella

SECONDED BY T. Ambeau

THAT the Board of Health go in camera to approve the February 6, 2019 in camera minutes and discuss one HR issue.

CARRIED

Motion 5.0.1

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health come out of in camera and not report.

CARRIED

6. Consent Agenda

Motion 6.0

MOVED BY T. Ambeau

SECONDED BY P. Preager

THAT the Board of Health receive the following consent agenda item for information:

6.1 Health Unit Organizational Structure Revision

CARRIED

7. Business Arising

7.1 2019 Budget Approval. Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

- a. Cost Shared Mandatory and Related Programs 2019 Budget and Grant Submissions

C. Gardner provided a presentation that covered the four items noted under 7.1.

The Board reviewed the budget parameters and PBMA which was the process used to prioritize disinvestments and investments in order to operate within the current funding constraints and prioritize

the allocation of resources. The proposed municipal contribution based on a 2 percent increase in the levy was also reviewed.

The Board discussed the \$300,000 to be drawn from the Unallocated Surplus/Public Health Contingency Reserve to stabilize staffing and programming for 2019.

Motion 7.1.1

MOVED BY T. Ambeau

SECONDED BY P. Preager

THAT the Board of Health approve the 2019 base budget for Cost-Shared Mandatory and Related Programs including Vector Borne Disease / West Nile Virus and Small Drinking Water Systems at \$29,773,211 reflecting a 2019 municipal levy of \$8,167,011 which represents an increase of 2% on the 2018 municipal levy.

AND FURTHER THAT the Board of Health approve the draw of up to \$300,000 of the Unallocated Surplus/Public Health Contingency Reserve to stabilize public health programming and the public health workforce in 2019.

AND FURTHER THAT the Board of Health authorize the submission of the 2019 Annual Service Plan and Budget Submission reflecting the approved 2019 budget for Cost-Shared Mandatory and Related Programs.

CARRIED

- b. 100% Provincially Funded Programs - 2019 Budget and Grant Submission.

C. Gardner provided an update of the 100% provincially funded programs, comparing the 2018 approved grant for each program and the 2019 budget/grant requests. The 2019 base budget and grant submission reflects a 0% increase over 2018.

Motion 7.1.2

MOVED BY T. Ambeau

SECONDED BY P. Preager

THAT the Board of Health approve the proposed 2019 Budgets for 100 Percent Provincially Funded Programs totaling \$5,219,500 as summarized in Table A.

AND FURTHER THAT the Board authorize the submission of the 2019 Annual Service Plan and Budget Submission reflecting the approved 2019 budgets for 100 Percent Provincially Funded Programs.

CARRIED

c. One-time and Enhanced Base Funding Requests - 2019 Budget and Grant Submission

The proposed 2019 budget and grant submission includes 10 submissions for one-time funding totaling \$918,800, 5 submissions for base funding totaling \$1,235,000 and infrastructure renewal grant requests (CIRF) totaling \$176,500.

The base funding requests include:

- Infectious and Communicable Disease Prevention and Control – Public Health Inspector Program Coordinator
- Substance Use and Injury Prevention Program Manager
- Healthy Environments Program Coordinator
- Population Health Assessment Research Analyst
- Cost of Living Increase (100% and Cost Shared Positions)

S. Rebellato responded to Board member inquiries related to the enforcement of cannabis and the expected increase in complaints throughout the summer months. SMDHU is currently exploring options to utilize funds that have been received at the County of Simcoe as a portion will be available to key partners through the grant system.

C. Nisbet discussed the new Vision Screening Program noting that implementation will be commencing soon. One-time funding would be beneficial to provide resources through to the following year.

A Board member inquired if there is the potential to request additional support from the obligated municipalities. It was noted that this will be achieved through the 2% levy and the cannabis funds through the County of Simcoe.

Motion 7.1.3

MOVED BY BJ. McCabe

SECONDED BY P. Willmott

THAT the Board of Health approve the submission for one-time funding of \$918,800, base enhancement funding of \$1,235,000 and infrastructure capital of \$176,500 as summarized in Tables A, B and C through the 2019 Annual Service Plan and Budget Submission Process and the Capital Infrastructure Renewal Fund.

CARRIED

- d. Simcoe Muskoka Program Plan Submission for AIDS Bureau Provincial Grant 2019/2020

SMDHU is required to submit a Program Plan to advise the Ministry of Health and Long-Term Care AIDS Bureau of the program activities for the upcoming 2019-2020 provincial grant. A requirement of the funding is to submit this annual program plan as well as Anonymous Human Immunodeficiency Virus (HIV) testing data twice annually through the Ontario Community HIV Acquired Immune Deficiency Syndrome Reporting Tool (OCHART).

Motion 7.1.4

MOVED BY BJ. McCabe

SECONDED BY P. Willmott

THAT the Board of Health approve the submission of the grant request for base funding of \$50,476 to the AIDS Bureau with the Program Plan for the period of April 1, 2019 to March 31, 2020 (as documented in Appendix A and B), and authorize the Board Chair to sign mid-term and year-end program activity reports as required by the grant terms and conditions.

CARRIED

- 7.2 Board Governance Working Group Update: Policies. Briefing Note. P. Preager, C. Gardner and A. Dubeau presenting.

Board members reviewed the draft recommended policies prepared by the legal firm, Borden Ladner Gervais (BLG) which have been reviewed over the past year.

C. Gardner provided a broad overview to the Board members of the new policies. A question arose regarding the *Meeting Transparency and Confidentiality Policy* regarding the public having to request 48 hours'

notice to attend a Board meeting. The Board supported the wording as written.

The next steps include a staff review to determine the appropriate processes to implement the policies, and to bring a report to the Board in March regarding Board development and the potential for the Board to commence committees.

Motion 7.2

MOVED BY R. Cipolla

SECONDED BY L. Dollin

THAT the Board of Health receive this briefing note as information;

AND FURTHER THAT the Board of Health approve the policies in Appendix A.

CARRIED

7.3 Update on Tobacco Control in Simcoe Muskoka. Briefing Note. C. Gardner and S. Rebellato presenting.

C. Gardner provided an update of the number of protection, prevention and enforcement activities that have occurred in Simcoe Muskoka to reduce tobacco use in the community. New approaches designed to achieve a Tobacco Endgame (of a reduction in the prevalence of smoking to under 5% of the population by 2035) will assist in improving health and reducing morbidity and mortality of Simcoe Muskoka residents for years to come.

S. Rebellato noted that enforcement and cessation have been merged into the program over the past three years. The Ottawa Model for Smoking Cessation has been a tremendous success locally with almost all of the hospitals in Simcoe Muskoka committing to its implementation.

Georgian College has implemented a smoke-free campus commencing in the summer. Lakehead University has been contacted via a letter from Dr. Gardner as encouragement to become a smoke-free campus.

The County of Simcoe and District of Muskoka have both committed to smoke-free community housing policy. All multi-unit social housing buildings are transitioning their properties to be smoke-free with all new tenant leases in existing buildings and opening as 100% smoke-free for all new builds.

R. Cipolla noted that the City of Orillia is reviewing the possibility of having no smoking on City sidewalks. Also being reviewed in Orillia are the no-smoking policies around local events with camping areas.

Board members inquired about the status of enforcing contraband tobacco. M. Kuhn indicated that a pilot of joint enforcement with federal government personnel was conducted.

Currently there are 4.8 FTE Tobacco Enforcement Officers at SMDHU. Provincial enforcement requirements are being met with the current complement.

M. McCann and R. Cipolla requested the opinion of the MOH regarding the appropriateness of advocacy by municipal councils to the province for municipalities to have the authority to prohibit smoking on sidewalks. C. Gardner will follow-up with them to provide his review and opinion on this.

Motion 7.3

MOVED BY R. Cipolla

SECONDED BY BJ. McCabe

THAT the Board of Health receive this briefing note for information.

CARRIED

8. New Business

- 8.1 Implementation of the Child Visual Health and Vision Screening Protocol, 2018. Briefing Note. C. Nisbet, D. Oakley and L. Simon presenting.

D. Oakley presented the new requirement for public health units in Ontario – the Child Visual Health and Vision Screening Protocol as identified in the Ontario Public Health Standards, dated January 1st, 2018. This protocol reintroduces in-school vision screening for Senior Kindergarten (SK) children, and is to be implemented for the 2018/2019 school year. SMDHU will begin screening in late March 2019.

The 3 most common visual impairments include refractive errors, strabismus, and amblyopia. Corrective treatment for these requires early identification in childhood. Thus screen for these conditions in early school would be intended to improve outcomes on these conditions.

The Province reviewed the eye examination rates across Ontario which are covered by OHIP for children aged 0-19, and identified that the numbers are very low which is why Vision screening has been

implemented by the Province. It was noted that this Protocol has some similarity to the current Dental Screening Protocol.

Board members reviewed the vision screening test technology including the autorefractor, visual acuity cards and stereoacuity test (3 vision). The tests are designed to be played as games due to the young age of the students being tested.

In the 2019/2020 school year there is the potential to increase the number of schools screened, however possible resource limitations exist which may result in only 2/3 of schools being screened in any year.

Board members inquired of possible training of school staff to provide this screening. C. Nisbet responded that the Lion's Club will be screening older groups at this time and future collaboration is a possibility.

Board members also inquired of the possibility to have parents obligated to have children complete vision screening prior to attending SK similar to the immunization record process. C. Nisbet indicated that participation in this is voluntary.

Motion 8.1

MOVED BY R. Cipolla

SECONDED BY L. Dollin

THAT the Board of Health receive this briefing note as information.

CARRIED

9. Advocacy

9.1 Maintaining a Strong Public Health System. Briefing Note. C. Gardner presenting.

C. Gardner presented the Board's request to advocate for a strong public health system, with dedicated provincial funding. Board members reviewed the alPHa report titled "Improving and Maintaining the Health of the People: The Contribution of Public Health to Reducing Hallway Medicine.

Motion 9.1

MOVED BY P. Willmott

SECONDED BY M. McCann

THAT the Board of Health receive this briefing note for information;

AND FURTHER THAT the Board of Health write to the Ontario Minister of Health in support of the alPHa report, Improving and Maintaining the Health of the People: The Contribution of Public Health to Reducing Hallway Medicine;

AND FURTHER THAT a copy of this letter be shared with the Chief Medical Officer of Health, the Boards of Health of Ontario, the Association of Local Public Health Agencies, the Ontario Public Health Association, the Municipal Councils, MPPs, and Local Health Integration Networks of Simcoe Muskoka.

CARRIED

10. Items of Education

- 10.1 alPHa Meetings and Conferences
 - a. March 27, 28 & 29, 2019 - TOPHC 2019, Toronto, Ontario
 - b. June 9, 10 & 11, 2019 - Annual General Meeting & Conference, Kingston, ON. Co-hosted with KFL&A Public Health.
- 10.2 Loretta Ryan, alPHa Executive Director, March 20th Visiting Board of Health (including luncheon 12:00pm - 1:00pm)
- 10.3 Board of Health Orientation Day - date to be determined. Simcoe Muskoka District Health Unit, 15 Sperling Drive, Mariposa Room
- 10.4 Save The Date – 2019 Staff Education Days, October 28 & 29, 2019 at Geneva Park, Orillia. (Each staff member only attends one of the two days.)

11. Items of Information

- 11.1 Letter from John Daly, County Clerk, County of Simcoe to Dr. Charles Gardner Medical Officer of Health, Simcoe Muskoka District Health Unit re: County of Simcoe Appointments to SMDHU Board of Health
- 11.2 Letter from Megan Williams, Deputy Clerk, City of Orillia to Dr. Charles Gardner Medical Officer of Health, Simcoe Muskoka District Health Unit re: confirmation of attendance at the 2019 Budget Committee
- 11.3 Email from Loretta Ryan, Executive Director, alPHa to Ontario Boards of Health re: alPHa Strategic Planning – Members Feedback Requested

- 11.4 Email from Loretta Ryan, Executive Director, aPHa to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Update on SMDHU aPHa Resolution, A Comprehensive Approach to Infection Prevention and Control (IPAC) in Regulated Health Professional Settings
- 11.5 Letter from Anita Dubeau, Board Chair, Simcoe Muskoka District Health Unit to the Honourable Doug Ford, Premier of Ontario re: Support of a Provincial Oral Health Program for Seniors
- 11.6 Letter from Cynthia St. John, Chief Executive Director, Southwestern Public Health to Renu Kulendran, Executive Director, Legalization of Cannabis Secretariat, Ministry of the Attorney General re: Regulatory Framework for Cannabis Storefronts in Ontario
- 11.7 Letter from Ralph Walton, Regional Clerk/Director of Legislative Services, Durham Region to the Honourable Doug Ford, Premier of Ontario re: Cannabis Use in Public Places
- 11.8 Letter from Dr. Robert Kyle, aPHa President to Dr. Rueben Devlin, Chair, Premier's Council on Improving Healthcare and Ending Hallway Medicine re: First Report of the Premier's Council on Improving Healthcare and Ending Hallway Medicine: Hallway Health Care: A System Under Strain
- 11.9 Letter from Cammie Jaquays, Chair Board of Health, Haliburton, Kawartha, Pine Ridge District Health Unit to the Honourable Doug Ford, Premier of Ontario re: Support for a Provincial Oral Health Program for Low-Income Adults and Seniors
- 11.10 Thank you from Nicole Baker for the donation to the Alzheimer Society of Ontario in memory of Marie Therese Lessard.

12. Date and Time of Next Meetings

- March 20, 2019, Barrie Office
- April 17, 2019, Barrie Office
- May 15, 2019, Barrie Office

13. Adjournment

The meeting was adjourned at 12:09 pm.

MOVED BY R. Cipolla

SECONDED BY L. Dollin

THAT the Board of Health meeting be adjourned.

CARRIED

ORIGINAL SIGNED BY

Anita Dubeau

Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner

Medical Officer of Health