

Board of Health Meeting  
Barrie Office  
September 18, 2013, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair) via teleconference until 10:00 am, Sandy Cairns (arrived at 10:00 am), Mike Kennedy, Gail Mullen, Linda Murray, Ben Rattelade, Alicia Savage, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director of Program Foundations and Finance.
Regrets	John Brassard, Fred Hamelink, Gord McKay, Margaretta Papp-Belayneh, Cal Patterson
Recorder	Marlene Klanert

Minutes

	Item	Motion
1.0	<b>Call To Order</b> The meeting was called to order at 9:20 a.m.	
	Environmental Public Health Week – September 23-27, 2013 acknowledgment.	<p><i>Environmental Public Health Week 2013 is being celebrated nation-wide during the week of September 23 to September 28, 2013. This week has been planned as an annual week of recognition of the work of certified Public Health Inspectors in Canada and for improving the promotion of the profession to the general public and our private/public sector partners. In keeping with the Canadian Institute of Public Health Inspector's 100th anniversary, the theme this year is "100 Years of Public Health Distinction".</i></p> <p><i>Since 1913, the average Canadian's life expectancy has jumped by 30 years. As part of the larger public health movement, Public Health Inspectors (PHIs) have played a major role in achieving this through their scope of practice from client, facility to community and population focused services. PHIs continue to provide health protection and promotion in the essential areas of food safety, safe drinking and recreational water, control of communicable disease including vector borne disease and rabies, tobacco, infection control, and health hazards as well as contribute leadership to agency emergency management and sustainability initiatives.</i></p>

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		<p><b>Introduction of Dr. Nikhil Rajaram, Community Medicine Resident at the health unit for a senior rotation 6 months in duration.</b></p> <p><b>Introduction of Carmeta Douglin who is on placement from the Doctorate of Public Health program of the University of the West Indies, under the site supervision of Dr. Gardner.</b></p>	Welcome to Dr. Nikhil Rajaram and Carmeta Douglin from the Board of Health.
2.0		<p><b>Approval of the Agenda</b></p> <p>The agenda was approved as presented.</p>	<p>SAVAGE/MURRAY</p> <p>THAT the Board of Health approve the agenda as presented.</p> <p>CARRIED</p>
3.0		<p><b>Declaration of Conflict of Interest</b></p> <p>There were no conflicts of interest declared.</p>	
4.0		<p><b>Minutes of Previous Meeting</b></p>	
	4.1	<p>Approval of minutes from June 19, 2013.</p> <p>The minutes of June 19, 2013 were approved as presented.</p>	<p>MULLEN/RATTELADE</p> <p>THAT the Board of Health approve the minutes from the June 19, 2013 Board of Health meeting.</p> <p>CARRIED</p>
5.0		<p><b>In-Camera</b></p>	
	5.1	<p>HR Issue.</p>	<p>MURRAY/SAVAGE</p> <p>THAT the Board of Health go in-camera to discuss the human resource issue.</p> <p>CARRIED</p> <p>RATTELADE/SAVAGE</p> <p>THAT the Board of Health come out of in-camera without reporting.</p> <p>CARRIED</p>
6.0		<p><b>New Business</b></p>	
		<p><b>The agenda was reordered and items were addressed in the following order, 6.1, 6.2, 6.3, 7.1, 6.4 with 5.1 addressed last.</b></p>	
	6.1	<p>Budget. S. Horney presented.</p> <p>a) MOHLTC Grant Approval and Revised 2013 Budget. Briefing Note.</p>	<p>MURRAY/SAVAGE</p> <p>THAT the Board of Health receive the 2013 Budget Approvals report for information and authorize the Board of Health Chair to sign the grant funding</p>

			<p>agreements, as amended, accepting the terms and conditions governing funding.</p> <p>AND FURTHER THAT the Board of Health approve the revised 2013 budget for cost shared mandatory and related programs of \$29,060,083 reflecting the provincial grant funding levels for mandatory and related programs (Appendix A).</p> <p>AND FURTHER THAT the unmatched municipal funding of \$17,079 resulting from the reduced grant funding for CINOT extended program be used to offset over-expenditures in the CINOT budget at year end if required.</p> <p>CARRIED</p>
6.1	b) Year to Date Expenditure Report to July 31, 2013. Briefing Note.		<p>SAVAGE/RATTELADE</p> <p>THAT the Board of Health receive the expenditure report, for the period ending July 31, 2013 for information.</p> <p>CARRIED</p>
6.1	c) 2014 Budget Deliberation Schedule. Briefing Note.		<p>MULLEN/RATTELADE</p> <p>THAT the Board of Health receive the briefing note for information and endorse the proposed plan for 2014 budget deliberations.</p> <p>CARRIED</p>
6.2	Board Bylaws. 2005-11 Bylaw Execution of Documents. Briefing Note. S. Horney presented.		<p>MULLEN/SAVAGE</p> <p>THAT the Board of Health approve bylaw 2005-11 To Provide for the Execution of Documents by Designating Signing Officers with no recommended changes.</p> <p>CARRIED</p>
6.3	SMDHU Meal Allowance. Briefing Note. B. Parker presented.		<p>RATTELADE/MULLEN</p> <p>THAT the Board of Health approve revising Policy F10102 Meal Allowance to include up to: \$13.00 for breakfast; \$17.00 for lunch and \$30.00 for dinner.</p>

			<p>AND FURTHER THAT upon Board of Health approval of the recommended adjustments, the policy will be revised to reflect these adjustments.</p> <p>CARRIED</p>
	6.4	Food Premises Inspection Disclosure Program: Communication Plan. Briefing Note. T. Devine and F. Gelder presented.	<p>SKEAFF/MULLEN</p> <p>THAT the Board of Health receive the Food Premise Inspection Disclosure Program: Communication Strategy briefing note as information.</p> <p>CARRIED</p>
7.0		<b>Advocacy</b>	
	7.1	Regulatory Modernization in Ontario's Beverage Alcohol Industry. Briefing Note. J. Fox, G. Greco and C. Swoboda presented.	<p>MULLEN/SKEAFF</p> <p>THAT the Board of Health write to Premier Kathleen Wynne and copy the Minister of the Attorney General, the Minister of Health and Long-Term Care and the Minister of Finance:</p> <ul style="list-style-type: none"> <li>• calling for a tri-ministerial council to oversee all policy directions of the Ontario government related to alcohol, including the Liquor Licence Act, to ensure that population health impacts and health disparities are considered,</li> <li>• and that the mandate of the Alcohol and Gaming Commission of Ontario be expanded to protect the health of the public.</li> </ul> <p>AND FURTHER THAT a copy of this letter be provided to all boards of health in Ontario, to the Association of Local Public Health Units, to the Ontario Public Health Association, to the MPPs and the two Local Health Integration Networks within Simcoe Muskoka.</p> <p>CARRIED</p>
8.0		<b>Education</b>	
		2013 alPHa Fall Symposium Program Information and Registration. November 14 & 15, 2013,	

		Novotel Toronto Centre, Toronto, ON.
9.0		<b>Items of Information</b>
	9.1	Copy of letter to The Honourable Bob Chiarelli, Minister of Energy from Valerie Jaeger, aPHa Council of Ontario Medical Officers of Health Chair re Review of Ontario's Long-Term Energy Plan. N. Rajaram presented.
	9.2	#CycleON Ontario's Cycling Strategy.
	9.3	Copy of letter to Lisa Pearson, Committee and Print Services Supervisor, City of Barrie from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re City of Barrie Council Resolution 13-G-137 Request to Health Unit Food Safety Inspection Notice/Rating System.
	9.4	Copy of a letter to the editor of the Globe and Mail from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re LCBO privatisation: at what cost to Ontarians.
	9.5	Copy of letter from Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair to Mary Johnson, President, aPHa Board of Directors re feedback on the document "Association Strategic Planning: An Update to aPHa Members.
	9.6	Letter from Janet Nyhof, Deputy Clerk, City of Orillia to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re acknowledging receipt of our letter of August 1, 2013 regarding prohibition of waterpipe smoking in public places and workplaces.
	9.7	Copies of two letters from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit commending Council for the leadership shown prohibiting the use of waterpipes to: <ol style="list-style-type: none"> <li>1. Mayor Angelo Orsi and Members of Council, City of Orillia.</li> <li>2. Mayor Jeff Lehman and Members of Council, City of Barrie.</li> </ol>
	9.8	Letter and report from Jean Major, Registrar of Alcohol and Gaming and CEO, Alcohol and Gaming Commission of Ontario re Message from the Registrar and CEO of the Alcohol and Gaming Commission of Ontario on the Regulatory Modernization in Ontario's Beverage Alcohol Industry AGCO Consultation.
	9.9	Copy of the letter to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re <i>Summary Report of Partnership Initiatives between the Simcoe Muskoka District Health Unit and School Boards and Schools in Simcoe Muskoka.</i>
	9.10	Copy of letter to The Honourable Deb Matthews, Minister of Health and Long-Term Care from Miriam Klassen, Medical Officer of Health, Perth District Health Unit re support of recommendations of the Healthy Kids Panel Report: <i>No time to Wait: The Healthy Kids Strategy.</i>
	9.11	Copy of letter to The Honourable Deb Matthews, Minister of Health and Long-Term Care and The Honourable Teresa Piruzza, Minister of Children and Youth Services from David Watton, Chair, Board of Health, Peterborough County-City Health Unit re support of recommendations of the Healthy Kids Panel Report: <i>No time to Wait: The Healthy Kids Strategy.</i>
	9.12	Copy of two letters to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit from Polly Ann Couture, Finance Manager, Ministry of Health and Long-Term Care re: <ol style="list-style-type: none"> <li>1. 2011 settlement package for the health unit.</li> <li>2. Amendment to 2011 settlement package for the health unit.</li> </ol>

9.13	Letter from Stacey Weber, Manager, Ministry of Children and Youth Services Strategic Policy and Planning Division to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re declining our request for one-time funding to support additional salary and benefits for current full-time equivalents related to the Healthy Babies Healthy Children program.
9.14	Message from the Dr. David Butler-Jones, Chief Public Health Officer announcing that he is stepping down once a new Chief Public Health Officer is in place.
9.15	Copy of two Memorandums from Dr. Robert Kyle, Commissioner & Medical Officer of Health, Durham Region Dated June 6, 2013 to The Honourable Kathleen Wynne, Premier of Ontario re: 1. Health Inequities. 2. Menu Labeling
9.16	Copy of two letters to the Honourable Deb Matthews, Minister of Health and Long-Term Care from Daryl Vaillancourt, Chairperson, Board of Health, North Bay Parry Sound District Health Unit re: 1. Nicotine Replacement Therapy Funding. 2. Menu Labelling.
9.17	Copy of letter and resolution from G. Allen Heimann, Medical Officer of Health, Windsor-Essex County Health Unit to the Windsor and Essex-County Mayors re addressing recent activities by the Ontario Convenience Store Association advocating for a reduction in contraband tobacco.
9.18	Copy of two letters from Mark Lovshin, Chair, Board of Health, Haliburton, Kawartha, Pine Ridge District Health Unit to: 1. The Honourable Deb Matthews, Minister of Health and Long-Term Care re Menu Labelling, Bill 59: Healthy Decisions for Healthy Eating Act, 2013. 2. The Honourable Kathleen Wynne, Premier of Ontario re Resolution 2013-04 from the Board of Health for the Haliburton, Kawartha, Pine Ridge District Health Unit re Municipal and Community Involvement and Control in Renewable Energy Development.
9.19	Letter from Lisa Pearson, Committee & Print Services Supervisor, City of Barrie to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Multi-modal Active Transportation Master Plan.
9.20	Copy of letters from Gary McNamara, Chair, Windsor-Essex Health Unit Board of Health to The Honourable Deb Matthews, Minister of Health and Long-Term Care re: 1. Endorsement of resolution of the Hastings & Prince Edward counties to the Ministry to provide funding to boards of health for free nicotine replacement therapy. 2. Endorsement of the resolutions of the Middlesex-London Health Unit and the Regional Municipality of Niagara supporting Bill 30, legislation to restrict the use of tanning beds by those under 18 years.
9.21	Copy of memorandum from Arlene King, Chief Medical Officer of Health to Medical Officers of Health and Chief Executive Officers re Membership for Tables to support implementation of Ontario's Public Health Sector Strategic Plan.
9.22	Letter from Janet Nyhof, Deputy Clerk, City of Orillia to Barry Ward, Chair, Simcoe Muskoka District Health Unit Board of Health re receipt of our letter dated June 19, 2013 on Municipal Alcohol Policy.
9.23	Copy of letter from Hazel Lynn, Medical Officer of Health, Grey Bruce Health Unit to Gary McNamara, Chair, Board of Health for Windsor-Essex County Health Unit re support for the Windsor-Essex County Board of Health advocacy for a reduction in contraband tobacco and support efforts of the Smoke-Free Ontario Strategy to reduce and/or eliminate the use of all tobacco products in Ontario.

9.24	Copy of letter from Hazel Lynn, Medical Officer of Health, Grey Bruce Health Unit to Daryl Vaillancourt, Chair, Board of Health for North Bay Parry Sound District Health Unit re support for the resolution urging the Ontario Premier and the Minister of Health and Long-Term Care to develop menu labelling legislation.
9.25	Letter from John Cannan, Canadian Institute of Public Health Inspectors to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Environmental Public Health Week 2013.
9.26	Letter from Glen Murray, Minister of Infrastructure and Transportation to Barry Ward, Chair, Simcoe Muskoka District Health Unit Board of Health re acknowledging our letter in support of Private Member's Bill 79 re adding paved shoulders to provincial highways for cyclists and pedestrians.
9.27	Letter from Linda Stewart, Executive Director, Association of Local Public Health Agencies re announcing Officers for 2013-14.
9.28	Leads, Grenville & Lanark District Health Unit's Strategic Plan 2013 – 2018, Moving Upstream.
9.29	2013-2017 Peterborough County-City Health Unit Strategic Plan.
9.30	2012 Elgin St. Thomas Public Health Annual Report.
9.31	2012 North Bay Parry Sound District Health Unit Annual Report.
9.32	2012 Sudbury & District Health Unit Annual Report.
9.33	2012 Timiskaming Health Unit Annual Report.
9.34	2013 Northwestern Health Unit's Public Health Report Card.
9.35	2012 Haldiman & Norfolk Health Unit Health & Social Services Department Annual Report and 2012 Norview Lodge Annual Report
9.36	2012 Grey Bruce Health Unit Annual Report.
9.37	2012 – 2013 alPHa Annual Report
9.38	Card of thanks for donation in memory of Rebecca Harbridge's brother, Levi Smith.
9.39	Thank you from Hospice Simcoe for donation in memory of Johanna Leroux's mother, Mrs. Johanna Leroux.
	<p>Sandy Cairns announced that the Town of Gravenhurst received the Tobacco-Free Champion Award for 2013. The award is given in recognition of their outstanding efforts to promote tobacco-free living to improve the quality of life for residents and to encourage the communities to become places where families can PLAY, LIVE, BE, TOBACCO FREE.</p> <p>She also spoke to the Be A Donor campaign and advised that she met Sandra Hollingsworth who had a liver transplant a few years ago. Ms. Hollingsworth is leading a coalition with respect to the ServiceOntario Be A Donor campaign. If anyone is interested in accessing information on becoming a donor visit <a href="http://beadonor.ca">beadonor.ca</a>.</p>
10.0	<b>Date and Time of Next Meeting:</b>
10.1	Next meetings

		Wednesday, October 16, 2013, Barrie Office Wednesday, November 20, 2013, Barrie Office Wednesday, January 15, 2014, Barrie Office	
10.0		The meeting was adjourned at 11:10 a.m.	SKEAFF/MULLEN THAT the Board of Health meeting be adjourned. CARRIED

**Original signed by**

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Barry Ward,  
 Chair, Board of Health

**Original signed by**

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Dr. Charles Gardner,  
 Medical Officer of Health