

Board of Health Meeting  
Barrie Office, Mariposa Room  
January 16, 2008

<b>Date:</b>	January 16, 2008
<b>Location:</b>	Barrie Office
<b>Time:</b>	9:30 am – 12:30 pm
<b>Present:</b>	Dennis Roughley (Chair), Barry Ward, Cal Patterson, Anita Dubeau, Terry Pilger, Fred Hamelink ; Doug Skeaff, Ben Rattelaide, Michael Fogarty, Margaretta Papp-Belayneh, Sandra Horney, Director of Corporate Service; Bill Hutton Associate Director of Corporate Service Dr. Charles Gardner, Medical Officer of Health;
<b>Regrets:</b>	Gord Adams, John Brassard, Tony Guergis
<b>Recorder:</b>	Phyllis Graham-Crowe

MINUTES

1.0		<b>Call To Order</b>	
	1.1	<p><b>Election of Chair and Vice Chair</b></p> <p>Dennis Roughley was nominated as Chair. Mr. Roughley agreed to let his name stand. Dr. Gardner asked for further nominations. There were no further nominations. Dr. Gardner declared the nominations closed.</p> <p>Dennis Roughley was acclaimed as Chair for 2008.</p> <p>Dr. Gardner asked for nominations for the Vice Chair. Barry Ward was nominated for Vice Chair. Mr. Ward agreed to let his name stand. Dr. Gardner asked for further nominations. There were no further nominations. Dr. Gardner declared the nominations closed. Barry Ward was acclaimed as Vice Chair.</p>	<p>PILGER/ FOGARTY</p> <p>THAT Dennis Roughley be nominated for Chair</p> <p>ACCLAIMED</p> <p>PAPP BELAYNEH/ DUBEAU</p> <p>THAT Barry Ward be nominated for Vice Chair.</p> <p>ACCLAIMED</p>
2.0		<p><b>Approval of the Agenda</b></p> <p>Dennis Roughley welcomed Scott Warnock as the designate for Tony Guergis. Mr. Warnock is awaiting</p>	<p>PILGER/FOGARTY</p> <p>THAT the Board of Health approves the agenda as</p>

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		final confirmation of his appointment as County Council Representative to the Board of Health, replacing Tony Guergis.	presented  CARRIED
3.0		<b>Declaration of Conflict of Interest</b>  There were no declarations of conflict of interest.	
4.0		<b>Minutes of Previous Meeting</b>	
	4.1	<b>Approval of Minutes from December 5, 2007.</b> Margaretta Papp-Belayneh requested that her name be added to those sending regrets to the meeting.	HAMELINK/PILGER  THAT the Board of Health approves the minutes from the December 5, 2007 Board of Health meeting as amended.  CARRIED
5.0		<b>Business Arising</b>	
	5.1	Staff Influenza Vaccination Policy and Coverage. (Briefing Note provided on the table) Dr. Charles Gardner and Bill Mindell attended.  Dr. Gardner spoke to the success of the policy in helping us to achieve maximize vaccination coverage. The discussion included strategies taken to maximize policy compliance with staff and board members. He and Dr. Colin Lee are now reviewing the clause related to “community wide” influenza activity status to be able to define and anticipate frequency and duration of that status.	PILGER/HAMELINK  THAT the Board of Health accepts the Staff Influenza Immunization Update Number 2 as information.  CARRIED

6.0		<b>New Business</b>	
		Agenda item 6.8 was spoken to at this point in the meeting to allow Dr. Gardner to be present. He left after that item to attend a provincial per-budget consultation as agreed by the Board. Sandra Horney took over the role of acting CEO for the rest of the meeting.	Dr. Gardner left the meeting at 9:30
	6.1	Smoke Free Cars Legislation. (Briefing Note and Resolution) J. Fox	PILGER/HAMELINK THAT the Board of Health

		<p>J. Fox introduced Lee Zinkan McKee, Manager of the CDP Tobacco Program, Leslie Gordon, Tobacco Program Coordinator, Penny Rush, Public Health Nurse, Kara Thomson-Ryczko, Youth Advisor and John Niddery, Supervisor for the Tobacco Enforcement Program.</p> <p>This private members bill is in second reading. It would ban smoking in cars when a child under the age of 16 is present. It would be enforced through the Highway Traffic Act so would not be an additional activity for Tobacco Enforcement Officers.</p> <p>alPHa has supported the bill. There has been support from Clearview Township and interest from the Town of Collingwood on more information on this. Members of the Board also suggested that the Health Unit initiate promotion of this legislation to municipalities within Simcoe Muskoka.</p>	<p>passes Resolution #08-01 in support of smoke-free cars legislation.</p> <p>CARRIED</p>
	6.2	<p>Youth Alliance Presentation</p> <p>Youth Action Alliance Presentation. Joyce Fox, Lee Zinkan-McKee and Kara Thomson-Ryczko presented Funding of \$113,000. was received by our health unit for this initiative in 2007. Only 50% of health units received funding for this and there is no indication that monies will be increased.</p> <p>Board members requested preparation of a resolution for board consideration indicating support for continued funding of this initiative and advocating for expanding to other issues such as physical activity and nutrition and to offer it to wider geographic areas. This resolution should be copied to alPHa and other boards of health.</p> <p>The board members also noted the responsibility of our health unit to share the results in schools and to school boards. They also suggested offering engagement through the comprehensive school health program.</p>	<p>PILGER/HAMELINK</p> <p>THAT the Board of Health accepts the Youth Action Alliance Presentation as information.</p> <p>CARRIED</p>
	6.3	<p>Smoke Free Ontario Display Ban Implementation. (Briefing Note) J. Fox and John Niddery attended to speak to this item.</p> <p>Legislation related to tobacco displays/power walls becomes effective as of May 2008 and its purpose is to keep tobacco out of sight for customers. The Tobacco Team is reviewing the legislation with tobacco retailers. All indications are that this should be a smooth transition</p>	<p>HAMELINK/PILGER</p> <p>THAT the Board of Health accepts the Smoke Free Ontario Display Ban Implementation Report as information.</p>

		within our health unit geographic boundaries thanks in part to a good relationship with retailers. This law does not apply to First Nations.	CARRIED
6.4		<p><i>“Trouble in Paradise”</i>: Reducing Injury and Death Among Recreational Transportation Users. (Briefing Note) Trouble in Paradise Initiative in North Simcoe Presentation. Joyce Fox and Adele Payne PHN Midland, Velma Shewfelt Coordinator for Think Clear attended to present on this item. Two nursing students also attended the presentation.</p> <p>The speakers outlined the issues, and the Trouble in Paradise initiative, including the survey format used to gather information both before and after the campaign was undertaken. Funding for this work was provided by the Health Canada Drug Strategy Community Initiatives Fund.</p> <p>An evaluation following the initiative showed that there has been a significant change in beliefs related to drinking and driving ATVs, snowmobiles and boats.</p> <p>Our staff will be involved in a number of presentations and conferences as part of a commitment to Health Canada. Information will also be shared through provision of CDs that are being developed. Smartrisk is interested in doing a follow up survey a year after the campaign.</p> <p>Questions were answered related to penalties and upcoming legislation, and regulations within the municipalities. A 2008-09 initiative is being planned by FOCUS in the Muskoka area.</p>	<p>HAMELINK/PILGER</p> <p>THAT the Board of Health accepts the <i>“Trouble in Paradise”</i>:Reducing Injury and Death Among Recreational Transportation Users report as information.</p> <p>CARRIED</p>
6.5		<p>alPHa Conference Update</p> <p>a) Briefing Note on December meeting</p> <p>b) alPHa Summary of Sessions – Back to Basics December 6,7 2007</p> <p>c) COMOH Report</p> <p>d) alPHa Winter Semi-Annual Meeting February 7-8, 2008 (attachment) Bill Mindell attending, Sandra Horney and Barry Ward.</p> <p>Barry Ward attended the precautionary principle session and concluded that it should be applied only in the absence of really good evidence. Risks should always be on the conservative side and if there is a risk of doing</p>	<p>WARD/FOGARTY</p> <p>THAT the Board of Health accepts the alPHa Conference Update report as information.</p> <p>CARRIED</p>

		<p>real harm, avoid it as much as possible. He also stressed that there are principles that should be but aren't always used in risk communication.</p> <p>The alPHa Winter Semi-Annual will occur on February 7-8<sup>th</sup> at the Holiday Inn West. Topics of interest are on cosmetic use of pesticides, community water fluoridation and aboriginal health. If Board members are interested in attending they should advise Phyllis as soon as possible.</p> <p>The alPHa conference on June 8-10 is being held in Alliston. We have been approached by alPHa to be involved to support or sponsor the conference. The request came very late in the process and we are currently trying to determine how much we can contribute to this recognizing workload issues.</p> <p>Decisions for involvement will be taken to Executive Committee and will come back to the next board meeting on February 5<sup>th</sup>.</p>	
	6.6	<p>Board of Health Committee of the Whole (Briefing Note) S. Horney</p> <p>This item was referenced at the Board Committee meeting on November 7<sup>th</sup> for future discussion and it was also identified as needing clarification in feedback from the accreditation survey. It was determined that there is not a lot of difference between Committee and Board meetings other than that the Committee meeting presents barriers to implementing board decisions right away. Our Bylaw requirements would still be met if we decided to hold regular Board of Health meetings but leave opportunity to hold committee of the whole as needed. The primary reason for holding Board Committee meetings would be to introduce budget items for initial discussion. The board supported holding meetings as per the proposed schedule. And being to add or cancel as needed.</p>	<p>SKEAFF/WARD</p> <ol style="list-style-type: none"> <li>1. THAT the Board of Health retains the option for meetings of the Committee of the Board as outlined in Board of Health Bylaw 2007-01, Section 24 Standing Committee; but that the Board of Health suspend the current practice of regularly scheduling meetings of the Committee of the Board.</li> <li>2. THAT the Board of Health directs that the annual schedule of Board of Health meetings be prepared to include the provision for additional Board of Health meetings in support of budget</li> </ol>

			<p>preparations or in anticipation of other key governance issues.</p> <p>CARRIED</p>
	6.7	<p>Public Appointments to the Board of Health Recruitment Process (Briefing Note) Sandra Horney</p> <p>Sandra Horney identified that three public appointees' terms of service on our Board of Health expire in March 2008. Our health unit has made a practice of submitting information about what needs we would request in relation to public appointments but has not in the past endorsed appointees. All three have indicated interest in reappointment. They were directed to submit an application either through the health unit or by applying directly on line. Applications forms were made available to all of them. The Health Unit has prepared a letter that will be forwarded to the Minister and copied to the Public Appointments Unit supporting filling these appointments in a timely manner.</p>	<p>PILGER/FOGARTY</p> <p>THAT the Board of Health reviews past practice in relation to the recruitment, selection and endorsement of public appointees in order to:</p> <ol style="list-style-type: none"> <li>provide a response to the Public Appointments Secretariat regarding the re-appointment of public appointees.</li> <li>authorize the board chair to request that the Public Appointment Secretariat act with urgency in filling vacant public appointment positions and include geographic representation as a key consideration in their appointment of public appointees to current and anticipated vacancies.</li> <li>support the continuation of past process in taking local action to generate awareness and interest in vacant public appointee positions to the Board of Health.</li> </ol>
	6.8	<p>Report on Flooding Impacts in our Health Unit Region presentation. Ted Devine attended to present the report.</p> <p>Ted Devine has attended all meetings of the Emergency Operations Centre (EOC) in Huntsville. There have been control group teleconference meetings – two per day initially that are now down to one a day. Health</p>	<p>FOGARTY/HAMELINK</p> <p>THAT the Board of Health accepts the verbal report on Flooding Impacts in our Health Unit Region.</p> <p>CARRIED</p>

		<p>Protection Service staff in the programs for Safe Water, Food Safety, and Emergency Management programs have been very involved. Info has been developed for our website. Our communications staff have been involved in preparing regular communiqués to staff. And the Director of Family Health Service, Carolyn Shoreman has been involved in work addressing the social service impacts. At the provincial level, an EMO field officer has been onsite monitoring and offering advice.</p> <p>Flood waters have receded and most people are back in their homes. They will need support and resources to do the clean up. Clean drinking water is being made available at water depot centers. Longer term involvement in the clean up and recovery period. Extra hours, employee assistance program for those involved. Public health and social services will continue to support the recovery.</p> <p>A fact sheet delineating roles and contacts for agencies is being developed for reference during the clean up period. Plans are being developed to enhance communication levels to respond more quickly.</p>	
	7.0	Items of Information	
	7.1	Invitation to Dr. Charles Gardner from The Honourable Dwight Duncan, Minister of Finance to attend discussion about the 2008 Ontario Budget	
	7.2	Letter from Minister of Education, Kathleen Wynne, re amendments to the Education Act.	
	7.3	Memo from Dr. David Williams, Acting Chief Medical Officer of Health announcing resignation of Dr. George Pasut and retirement of Dr. Barbara Kawa.	
	7.4	The LHINformer. North Simcoe Muskoka Local Health Integration Network (LHIN) newsletter Fall 2007 Edition.	

	7.5	Letter from Ministry of Health Promotion, Jean Lam, Acting Deputy Minister re Cynthia Morton beginning as new Deputy Minister January 7, 2008.	
	7.6	Letter from the Honourable Rob Nicholson, Minister of Justice and the Attorney General of Canada acknowledging receipt of our letter re lowering the legal blood alcohol concentration limit while driving.	
	7.6	Memo to Medical Officers of Health from Dr. Garry Aslanyan, President, Ontario Public Health Association re a Discussion Paper on Public Health, Local Health Integration Networks and Regional Health Authorities and Supporting Resolution.	
	7.7	Copy of Letter to Honourable George Smitherman, Minister of Health from Grey Bruce Health Unit supporting the resolution from Windsor Essex County Health Unit re the expansion of public funding for Human Papillomavirus (HPV) Vaccine.	
	7.8	Notice from Canadian Medical Placement Services Inc. for physician position openings at the Ministry of Health and Long-Term Care.	
	7.9	Thank you card from Donna McCarthy.	
		<b>Date and Time of Next Meeting</b>	
	8.1	The next meeting will be on Wednesday February 6 <sup>th</sup> in Gravenhurst office at 9:30 am.	
		<b>Adjournment</b>	SKEAFF/FOGARTY THAT the Board of Health Meeting be adjourned. Carried



Dennis Roughley, Chair, Board of Health



Dr. Charles Gardner, Medical Officer of Health and CEO