

Board of Health

Minutes

April 17, 2024

9:15 am - 12:15 pm

Board Members Present: S. Cairns, R. Cipolla, P. Koetsier, S. Warnock, L. Oehm, S. Kinsella, A. Kungl, B. Gordon, J. Leduc, B. Norris, T. Walker, A. Dubeau, S. Read, J. Smith, H. Eves

Regrets: N. Nigussie

Staff Present: C. Gardner, K. Ellis-Scharfenberg, E. Pillsworth

1. Call To Order

The meeting was called to order at 9:15am.

1.1 Land Acknowledgement

S. Warnock read the land acknowledgement.

1.2 Welcome to Public Health and Preventive Medicine Residents Dr. Emma Pillsworth

Board Chair, AM Kungl provided words of welcome to Dr. Pillsworth as she commences her leadership rotation until November under Dr. C. Gardner's supervision.

1.3 Past Board Member Recognition

- Peter Willmott

Board Chair, AM Kungl spoke to the many contributions provided by Peter during his eight years on the Board, thanking him and wishing him well, doing that he is receiving a plaque and gift certificate in acknowledgement. Peter thanked the Board and agency staff for the excellence of their work, noting the very high quality of the experience of being on the Board.

2. Approval of the Agenda

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Consent Agenda

Motion 4.0

MOVED BY A. Dubeau

SECONDED BY H. Eves

THAT the Board of Health approve the following consent agenda items:

4.1 Minutes from March 20, 2024.

4.2 SMDHU Emergency Response Plan

THAT the Board of Health receive this briefing note and the December 2023 Emergency Response Plan as information.

CARRIED

4.1 Approval of Minutes from March 20, 2024

THAT the Board of Health approve the minutes from the March 20, 2024 Board of Health meeting.

4.2 SMDHU Emergency Response Plan. Briefing Note. Steve Rebellato.

5. In Camera

Motion 5.0

MOVED BY B. Gordon

SECONDED BY S. Kinsella

THAT the Board of Health go in camera to approve the March 20, 2024 in camera minutes and discuss one Facilities items, and one HR item.

CARRIED

Motion 5.0.1

MOVED BY T. Walker
SECONDED BY S. Warnock

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY L. Oehm
SECONDED BY R. Cipolla

THAT the Board of Health establish a committee pertaining to the HR matter discussed in camera.

CARRIED

- 5.1 Approval of Minutes
- 5.2 Facilities Item
- 5.3 HR Item

6. New Business

- 6.1 Board of Health Governance Development. Briefing Note. Charles Gardner presenting.

C. Gardner presented this item to the Board.

The fulfillment of the Performance Policy and the Board Orientation and Continuing Education Policy requires these policies to being brought forward for consideration.

The Performance Policy requires the Board to evaluate itself at least every two years with the participation of its members, with the chair providing a summary report of the evaluation. The members of the Board are also to participate in self-evaluation, with chair providing feedback to the individual members on their performance.

The Board Orientation and Continuing Education Policy requires the membership of the Board to annually attest to the review of the policies of the Board, with a form to this end appended in the policy.

The Board Chair will work with the acting executive assistant to determine how to best implement this process.

The Board members reviewed the approaches that may be required to fulfill these policies, directing staff to identify with the Board Chair an on-line survey method for the Board members to complete the evaluation documents provided with these policies. The Board anticipates that with this approach they will receive from staff an email linking to the required tools for their completion.

Motion 6.1

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health receive this briefing note and the final minutes of the Governance Committee of the Board in Appendix A as information;

AND FURTHERMORE THAT the Board of Health consider the approach to the implementation of its policies regarding the development of the Board.

CARRIED

- 6.2 Additional 2024 First Quarter Provincial Funding. Briefing Note. Karen Ellis-Scharfenberg and Jon Van Donkelaar presenting.

Karen Ellis-Scharfenberg presented this item to Board.

The Minister of Health sent correspondence to the Board of Health (BOH) Chair on March 28, 2024 announcing specific one-time funding allotments for SMDHU.

This specific funding announcement was for COVID-19 vaccine programming expenses which occurred January 1, 2024 – March 31, 2024. Funding was also provided for RSV Adult Prevention program expenses from September 1, 2023 – March 31, 2024.

The 2024 SMDHU Annual Service Plan including the cost-shared budget templates were submitted to the Ministry of Health April 1, 2024.

Motion 6.2

MOVED BY A. Dubeau

SECONDED BY H. Eves

THAT the Board of Health receive this briefing note as information.

CARRIED

7. Advocacy

- 7.1 2024 aPHa Resolution on Artificial Intelligence. Briefing Note. Steve Rebellato presenting.

S. Rebellato presented this item to the Board.

The Simcoe Muskoka District Health Unit, Board of Health, and staff members attending the Annual General Meeting, of the Association of Local Public Health Agencies (aPHa) on June 6, 2024, will be voting on the appended resolution, entitled Artificial Intelligence for Enhanced Public Health Outcomes.

Board of Health members are encouraged to attend in support of agency staff presenting this resolution.

Agency staff from both SMDHU (S. Rebellato) and Wellington Dufferin Guelph Public Health with background on the topic of the resolution will be present at the June aPHa Annual General Meeting to assist in its review and consideration.

Motion 7.1

MOVED BY B. Gordon

SECONDED BY S. Kinsella

THAT the Board of Health receive this briefing note as information;

AND FURTHER THAT the Board of Health support the submission of the resolution in Appendix A in conjunction with the Wellington Dufferin Guelph Board of Health for the June 2024 Annual General Meeting of the Association of Local Public Health Agencies.

CARRIED

8. Items of Education

- 8.1 aPHa Conference and Annual General Meeting (in-person)

- June 5-7, 2024
- Deadline to register is May 27, 2024

- 8.2 Board of Health Indigenous Cultural Safety Training – Part 2 (in-person)

- June 27, 2024

9. Items of Information

9.1 Correspondence to and from SMDHU

- 9.1.1 Email from SMDHU re News Release Corrected lab result shows March 12th measles case in Simcoe Muskoka did not have measles

The Board of Health discussed the outcomes of the news release. C. Gardner shared that there was limited reaction from social media and a positive media interview was conducted. C. Gardner met with partners to discuss follow-up. All interactions with community partners were positive and supportive. Appropriate measures were taken by SMDHU for follow up.

- 9.1.2 Email from aPHa re 2024aPHa Workplace Health and Wellness Month is approaching

- 9.1.3 IMS Blog to staff re Blog Health unit prepares for evacuees from Kashechewan First Nation

C. Gardner gave an update on the emergency response to the evacuation of the Kashechewan First Nation, noting that the City of Barrie is providing shelter, support and medical assistance as well as support from SMDHU for over 100 of those evacuated from this community.

9.2 Chief Medical Officer of Health 2023 Annual Report

- 9.2.1 Chief Medical Officer of Health 2023 Annual Report – Briefing Deck

- 9.2.2 Report: Balancing Act: An All-of-Society Approach to Substance Use and Harms

- 9.2.3 Letter from Dr. Charles Gardner, aPHa President

re 2023 Chief Medical Officer of Health (CMOH) Annual Report: An All-of-Society Approach to Substance Use and Harms

- 9.2.4 Letter from Ann-Marie Kungl, Board Chair

re 2023 Chief Medical Officer of Health report - Balancing Act, An All-Of-Society Approach to Substance Use and Harms

9.3 Nicotine Pouches

- 9.3.1 Letter from Matthew Newton-Reid, Board Chair, Middlesex-London Health Unit to The Honourable Mark Holland

re Recommendation for Provincial and Federal Restrictions on
Nicotine Pouches

The Board discussed the possibility of sending an advocacy letter from the Board of Health to the Federal Government and/or MPs and MPPs. At their direction, SMDHU staff will draft an advocacy letter based on the past motions of the Board for the consideration of the Board Chair for her signature.

10. Announcements/Inquiries

11. Date of Next Meetings

- May 15, 2024
- June 19, 2024

12. Adjournment

MOVED BY S. Read

SECONDED BY J. Smith

THAT the Board of Health meeting be adjourned at 11:00 am.

CARRIED

Ann-Marie Kungl

Chair, Board of Health

Dr. Charles Gardner

Medical Officer of Health