

**Board of Health
Minutes**

**September 21, 2022
9:15 am - 12:00 pm
Zoom Meeting**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, G. Harvey, P. Koetsier, R. Milne, F. Pinto, S. Warnock, P. Willmott, L. Oehm, S. Kinsella, A. Kungl

Staff Present: C. Gardner, K. Ellis-Scharfenberg

1. Call To Order

The meeting was called to order at 9:15am.

1.1 Land Acknowledgement

1.2 Welcome to Dr. Ceinwen Pope, Public Health and Preventative Medicine Resident

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from June 15, 2022.

Motion 4.1

MOVED BY L. Dollin

SECONDED BY S. Kinsella

THAT the Board of Health approve the minutes from the June 15, 2022 Board of Health meeting.

CARRIED

5. In Camera

- 5.1 Approval of Minutes
- 5.2 IT Issue
- 5.3 HR and Finance Issue
- 5.4 HR Issue

Motion 5.0

MOVED BY P. Koetsier
SECONDED BY A. Kungl

THAT the Board of Health go in camera to approve the June 15, 2022 in camera minutes and discuss one IT issue, one HR and Finance Issue and one HR issue.

CARRIED

Motion 5.0.1

MOVED BY S. Cairns
SECONDED BY G. Harvey

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY P. Koetsier
SECONDED BY A. Kungl

THAT the Board of Health approve the application of the updated agency Vacation Policy to the Medical Officer of Health and Chief Executive Officer.

CARRIED

6. Business Arising

- 6.1 Revised 2022 Cost-Shared Budget. Briefing Note. Dr. Charles Gardner and Karen Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg provided an update regarding the 2022 Cost-Shared Budget which was approved by the Board of Health on February 16, 2022 with a 2.9% increase in the Ministry of Health grant.

On May 2, 2022, the province notified the Board Chair via the Amending Agreement that the provincial grant increase was 1%. As a result, the discrepancy between the revenue in the approved budget of a 2.9% increase in Ministry of Health grant vs the Amending Agreement grant revenue of a 1%

increase, has resulted in reporting complexities to the Ministry of Health which impacts both SMDHU Cost-Shared funding and COVID-19 funding.

Motion 6.1

MOVED BY S. Warnock

SECONDED BY P. Willmott

THAT the Board of Health approve the Revised 2022 Budget for Cost-Shared Mandatory (Appendix B) at \$37,128,864 reflecting a 1% increase in the provincial grant over 2021 budget.

CARRIED

- 6.2 Year-to-Date Financial Report for the Period Ending June 30, 2022. Briefing Note. Dr. Charles Gardner and Karen Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg provided an update on the financial status of the agency as of June 30, 2022 noting that the agency is in a \$1.6M surplus position. Board members reviewed the information including salary costs for the cost-shared budget which are under spent by approximately \$837K, as there are several cost-shared FTE positions that are not currently filled and many redeployed to the 100% provincially funded School-Focused Nursing Initiative. The decision to not backfill all cost-shared positions was made due to potential deficits in the COVID-19 program and the Ontario Public Health Standards (OPHS) operations that did not fully resume in early 2022

Board members discussed the potential to increase the reserve funds and it was noted that contingency reserves have not been utilized this year as the agency is in a surplus position.

Motion 6.2

MOVED BY R. Cipolla

SECONDED BY S. Kinsella

THAT the Board of Health receive the second quarter financial reports for:

- Mandatory and Related Public Health Programs and Services
- COVID-19 Extraordinary One-time (case and contact management)
- COVID-19 Immunization One-time
- School-Focused Nurses Initiative One-time
- Ontario Seniors' Dental Care Program (OSDCP) (100% Ministry of Health funding)

CARRIED

- 6.3 2023 Budget Deliberations Schedule. Briefing Note. Dr. Charles Gardner and Karen Ellis-Scharfenberg presenting.

C. Gardner presented this item and the recommended timelines for the completion of the 2023 budget, which takes into consideration the new Board membership following the 2022 municipal election. The deadline for submission of the Annual Service Plan and Budget Submission is expected to be February 28, 2023.

Board members reviewed the assumptions for the 2023 budget deliberations including the expectation of no more than a 1% increase from the province to its base funding grant in 2023.

It is anticipated that there will be advocacy regarding health unit financial needs at the October Board meeting as well as advocacy from alPHa on this matter also.

Motion 6.3

MOVED BY A. Kungl

SECONDED BY F. Pinto

THAT the Board of Health receive the 2023 Budget Deliberations briefing note as information and consideration, and approve the proposed schedule of meetings.

CARRIED

- 6.4 COVID-19 Community Risk Level. Briefing Note. Dr. Colin Lee and Dr. Ceinwen Pope presenting.

C. Gardner introduced the COVID-19 Community Risk Level which is a tool developed to inform the public in Simcoe Muskoka to understand the local risk of COVID-19 transmission and severe illness, assess personal and situational risks, and make informed decisions regarding actions they can take to reduce their risk.

C. Pope provided a review of the website which is currently in the development stage. Board members reviewed the website including the risk factors and current rates and provided feedback, with a recommendation from one member that the municipalities be supported in linking to it from their respective websites.

It was noted that the website will be launched in the coming days along with a press release and will continue to be adapted moving forward based on feedback and to ensure it is suited for local needs.

Motion 6.4

MOVED BY L. Dollin

SECONDED BY P. Koetsier

THAT the Board of Health receive this briefing note as information.

CARRIED

7. Consent Agenda

Motion 7.0

MOVED BY L. Oehm

SECONDED BY F. Pinto

THAT the Board of Health receive the following consent agenda items for information:

- 7.1 Approved Requests for Proposal
- 7.2 Annual Service Plan: Program Activity Reporting 2020 and 2021
- 7.3 Healthy Babies Health Children: April 2022 - March 2023 Budget and April 2021 - March 2022 Year End Reporting

CARRIED

8. Announcements

A. Kungl provided recognition for a SMDHU staff member who was instrumental in ensuring the Bike the Night event was a success with over 187 riders of all ages in attendance.

A. Kungl discussed the recent Alzheimer Society of Canada's Landmark Study which developed three hypothetical scenarios where the onset of dementia in Canadians was delayed by 1, 5 or 10 years.

R. Cipolla provided acknowledgement to Dr. Gardner, Dr. Simon and staff for their work on the ongoing opioid crisis and noted that a Mayor's Task Force will be implemented in the City of Orillia to tackle this issue.

S. Warnock provided an acknowledgement to SMDHU on behalf of the policing committee in Tay Township for staffs' assistance with presentations in the past which were very useful.

9. Items of Education

10. Items of Information

- 10.1 Communications to Board of Health members re Simcoe Muskoka Opioid Strategy:
 - a) A Report on Actions 2018-2021
 - b) Consumption and Treatment Service Status Update
- 10.2 Email to Board of Health members re Notification of Office Closure on Monday, September 19, 2022 for the National Day of Mourning for Queen Elizabeth II.
- 10.3 Email to Board of Health members re 80 Bradford Street Renovation Public Service Announcement.
- 10.4 Letter to Dr. Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit from Christine Elliott, Deputy Premier and Minister of Health re Thank you Letter.

- 10.5 The Association of Municipalities of Ontario (AMO) submission to the Ministry of Health re Strengthening Public Health in Ontario: Now and for the Future.
- 10.6 Association of Local Public Health Agencies (aLPHa) Board of Directors 2022-2023.
- 10.7 Letter from Carman Kidd, Board of Health Chair for Timiskaming Health Unit to the Honourable Sylvia Jones, Deputy Premier and Minister of Health re Letter of Support – Addressing Substance Use Harms.
- 10.8 Letter from Joe Faas, Board of Health Chair for Chatham-Kent Public Health to the Honourable Doug Ford, Premier of Ontario re Support for aLPHa Resolution A22-4 – Priorities for Provincial Action on the Drug/Opioid Poisoning Crisis in Ontario.
- 10.9 Letter from Jim Bradley, Board of Health Chair for Niagara Regional Area to the Honourable Sylvia Jones, Deputy Premier and Minister of Health re Response Required to the Opioid Crisis in Ontario.
- 10.10 Letter from Jim Bradley, Board of Health Chair for Niagara Regional Area to the Honourable Sylvia Jones, Deputy Premier and Minister re Addressing Public Health Funding Shortfalls in Niagara.
- 10.11 Letter from Sue Paterson, Board of Health Chair for Grey Bruce Health Unit to the Honourable Sylvia Jones, Minister of Health re Support for Addressing Public Health Funding Shortfalls in Niagara.
- 10.12 Letter from Jim Bradley, Board of Health Chair for Niagara Regional Area to the Honourable Sylvia Jones, Deputy Premier and Minister and the Honourable Monte McNaughton, Minister of Labour, Immigration, Training and Skills Development re A Renewed Call for Paid Sick Leave in Ontario.
- 10.13 Letter from Sue Paterson, Board of Health Chair for Grey Bruce Health Unit to the Honourable Sylvia Jones, Deputy Premier and Minister of Health and the Honourable Monte McNaughton, Minister of Labour, Immigration, Training and Skills Development re Support for a Renewed Call for Paid Sick Leave in Ontario.
- 10.14 Letter from Sue Paterson, Board of Health Chair for Grey Bruce Health Unit to the Office of Policy and Strategic Planning, Controlled Substances and Cannabis Branch, Health Canada re Support for Southwest Tobacco Control Area Network.
- 10.15 Letter from Carman Kidd, Board of Health Chair for Timiskaming Health Unit to the Honourable Jean-Yves Duclos, Minister of Health re Decriminalization of Personal Possession of Illicit Drugs.
- 10.16 Letter from Jim Bradley, Board of Health Chair for Niagara Regional Area to the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities re Improving Air Quality to Sustainability Prevent COVID-19.

- 10.17 Letter from Penny Sutcliffe, Medical Officer of Health for Sudbury and Districts Public Health to the Ministry of Children, Community and Social Services re Health Babies Healthy Children Funding.
- 10.18 Letter from Sue Paterson, Board of Health Chair for Grey Bruce Health Unit to the Ministry of Children, Community and Social Services re Support for Healthy Babies Healthy Children Funding.
- 10.19 aPHa Information Break – June 23, 2022.
- 10.20 aPHa Information Break – July 19, 2022.
- 10.21 aPHa Information Break – August 19, 2022.
- 10.22 aPHa Information Break – September 16, 2022.
- 10.23 Royal Victoria Regional Health Centre (RVH) Vitalsigns 2021-2022 Annual Report.
- 10.24 Thank you note – Bereavement donation from staff member.
- 10.25 Thank you note – Bereavement donation from staff member.

11. Date of Next Meetings

- October 19, 2022
- November 16, 2022

12. Adjournment

Motion 12.0

MOVED BY S. Warnock

SECONDED BY P. Willmott

THAT the Board of Health meeting be adjourned at 11:02am.

CARRIED

Anita Dubeau

Chair, Board of Health

Dr. Charles Gardner

Medical Officer of Health