

Board of Health

Minutes

**May 16, 2018
9:15 am - 12:00 pm
Barrie Office**

Board Members Present: S. Warnock (Chair), B. Ward (Vice Chair), T. Ambeau, R. Cipolla, A. Dubeau, S. Kinsella, BJ. McCabe, T. Pilger, P. Preager, E. Saul, B. Saunderson, P. Willmott
Regrets: S. Cairns, L. Dollin, S. Morales
Staff Present: C. Gardner, S. Horney, M. Klanert

1. Call to Order

The meeting was called to order at 9:15am.

2. Approval of the Agenda

MOVED BY S. Kinsella

SECONDED BY A. Dubeau

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from April 18, 2018.

MOVED BY S. Kinsella

SECONDED BY T. Ambeau

THAT the Board of Health approve the minutes from the April 18, 2018 Board of Health meeting.

CARRIED

5. In Camera

MOVED BY A. Dubeau

SECONDED BY T. Ambeau

THAT the Board of Health go in-camera to discuss Intergovernmental, Confidential Report, Legal Issue and a Finance Issue.

CARRIED

5.1 9:25 - Inter-Governmental Engagement

5.2 9:45 - Confidential Report

5.3 10:30 - Legal Issue

5.4 10:40 - Finance Issue

Motion 5.0

MOVED BY T. Ambeau

SECONDED BY P. Willmott

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.1.1

MOVED BY T. Ambeau

SECONDED BY S. Kinsella

THAT the Board of Health support agency engagement of Indigenous populations within Simcoe and Muskoka, including First Nations communities, to explore collaborative public health planning and work.

AND FURTHERMORE THAT the Board of Health support the possible identification of work with Indigenous populations as an agency priority, dependent on the engagement outcome.

CARRIED

Motion 5.1.2

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health receive the Simcoe Muskoka Opioid Strategy final report as information.

CARRIED

Motion 5.1.4

MOVED BY P. Willmott

SECONDED BY A. Dubeau

THAT the Board of Health extend the contract with BLG to proceed with Board bylaw development (as documented in Appendix A);

AND FURTHERMORE THAT the Board of Health consider if it wishes to strike a Governance Working Group to supervise bylaw development.

CARRIED

6. Business Arising

- 6.1 11:10 - Review of Board Development. Briefing Note. C. Gardner presenting.

Dr. Gardner gave an overview of the report from the retreat of the Board, and asked the Board to consider the findings and recommendations.

The Board members discussed the contents of the report, including the possible formation of committees in the future, but did not support the possible recruitment of its membership for 2019.

Amended Motion 6.1

MOVED BY T. Ambeau

SECONDED BY P. Preager

THAT the Board of Health consider the outcomes and recommendations from its retreat;

AND FURTHERMORE THAT the Board of Health use the report in Appendix A to advise on process and structure changes for the Board.

CARRIED AS AMENDED

- 6.2 11:30 - Development of 2019-2021 Strategic Plan. Briefing Note. K. Ellis and P. Willmott presenting.

Karen Ellis and Peter Willmott reviewed with the Board some options for a new agency mission, vision, and values statements. Draft strategic

priorities and goals were also presented noting the consultation process with agency stakeholders in their development to date. The Board members provided feedback on the contents for the consideration of the Strategic Planning Committee.

This item will return to the Board for its June meeting.

Motion 6.2

MOVED BY A. Dubeau

SECONDED BY P. Preager

THAT the Board of Health receive the update as information and progress of the 2019-2021 strategic planning process.

AND FURTHERMORE THAT the Board of Health members participate in a brief consultation about the proposed *Strategic Priorities and Goals*.

CARRIED

7. New Business

7.1 11:50 - 2018/2019 Public Health Grant & Public Health Funding and Accountability Amending Agreement. Briefing Note. S. Horney presenting.

C. Gardner and S. Horney indicated that the Ministry of Health and Long Term Care had communicated its annual grants, and that this was the earliest point in the year that this has ever happened. The cost shared provincial grant includes a 3% increase, which was noted to be most welcomed after the grant freeze of recent years. Because of this, it was noted that the draw from the surplus from previous years may not be required in 2018.

At the June meeting staff will present on the first quarter finances. In addition, at a future Board meeting staff will provide recommendations on the application of unallocated surplus funding regarding the agency's reserve funds.

Motion 7.1

MOVED BY S. Kinsella

SECONDED BY P. Preager

THAT the Board of Health receive the provincial base grant for cost-shared and 100 percent provincially funded Mandatory and Related Public Health Programs totaling \$ 26,957,700

AND FURTHERMORE THAT the Board of Health receive the provincial grant for up to \$610,400 in one-time funding for the 2018-2019 funding year.

AND FURTHERMORE THAT the Board of Health authorize the Board of Health Chair to sign the Public Health Funding and Accountability Amending Agreement No. 8 accepting the terms and conditions governing the 2018-2019 grant funding.

CARRIED

8. Items of Education

- 8.1 May 25, 2018 9:30 am to 3:30 pm New Board Member Orientation
Mariposa Room, 15 Sperling Drive, Barrie
- 8.2 May 30, 2018 9:00 to 12:00 am Positive Space Training for Staff (also available for Board members)
Simcoe Muskoka Rooms (by reception), 15 Sperling Drive, Barrie.
- 8.3 June 10, 11 & 12, 2018 – aPHa Annual General Meeting
Novotel Toronto Centre, 45 The Esplanade, Toronto.

9. Items of Information

- 9.1 Lyme Disease and West Nile Virus Activities: 2018. Briefing Note. C. Gardner, S. Rebellato, and B. Armstrong.
- 9.2 2018 aPHa Resolutions. Briefing Note. C. Gardner.

Dr. Gardner reviewed the 5 Resolutions (including the one submitting by the SMDHU Board of Health) to be considered by the general membership at the aPHa Conference, recommending support for all of them.
- 9.3 Letter to the Honourable Michael Coteau, Minister of Children and Youth Services from Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health re HBHC Grant letter.

- 9.4 Letter from the Honourable Dr. Helena Jaczek, Minister of Health and Long-Term Care to Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health re notice of additional base funding and one-time funding.
- 9.5 Announcement from Southwestern Public Health – Oxford County and Elgin St. Thomas. Announcement of new health unit board, name and logo.
- 9.6 Letter from Hazel Lynn, Acting Medical Officer of Health, Grey Bruce Health Unit to the Honourable Helena Jaczek re Annual Service Plan and 2018 Budget.
- 9.7 Letter from Carmen McGregor, aPHa President to the Honourable Helena Jaczek, Minister of Health and Long-Term Care re Public Health Funding Increase.
- 9.8 Launch of the Smoke-Free Ontario (SFO) Strategy by the Ministry of Health and Long-Term Care.
- 9.9 Letter from Carmen McGregor, aPHa President to the Honourable Helena Jaczek re congratulations on the launch of the Smoke-Free Ontario (SFO) Strategy.
- 9.10 Letter from Hazel Lynn, Acting Medical Officer of Health, Grey Bruce Health Unit to Dr. MaryLynn West-Moynes, CEO and President, Georgian College re Tobacco and Smoke-Free Campuses.
- 9.11 Letter from Hazel Lynn, Acting Medical Officer of Health, Grey Bruce Health Unit to The Honourable Jody Wilson-Raybould, Minister of Justice for Canada re Repeal of Section 43 of the Criminal Code Refresh 2017.
- 9.12 Copy of letter from Dennis Doyle, Chair, KFL&A Board of Health to the Honourable Indira Naidoo-Harris, Provincial Minister of Education/Minister Responsible for Early Years and Child Care, re Mandatory Food Literacy Curricula in Ontario Schools.
- 9.13 Ontario's Poverty Reduction Strategy 2017 Annual Report.
- 9.14 Windsor Essex County Health Unit's Oral Health Report 2018 Update.
- 9.15 Ottawa Public Health's 2017 Annual Report.
- 9.16 Durham Region's Health Department Community Health Reports 2017 Durham Health Check-up, 2017 Advocacy, Engagement & Partnerships Report, 2017 Performance Report, and 2018 Health Plan.

9.17 Notice that the 2018 TOPHC Presentations are available on the TOPHC Website.

10. Date and Time of Next Meetings

Wednesday, June 20, 2018 Gravenhurst Office

Wednesday, September 19, 2018 Barrie Office

Wednesday, October 17, 2018 Barrie Office

Wednesday, November 21, 2018 Barrie Office

11. Adjournment

The meeting was adjourned at 12:12 pm.

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health meeting be adjourned at 12:12 pm.

CARRIED

ORIGINAL SIGNED BY

Scott Warnock

Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner

Medical Officer of Health