

**Board of Health**  
**Barrie Office**  
**January 17, 2018**  
**9:15 am – 12:00 pm**

**Present:** Scott Warnock (Chair), Barry Ward (Vice Chair), Thomas Ambeau (t/c), Sandy Cairns (t/c), Ralph Cipolla, Lynn Dollin, Anita Dubeau, Steve Kinsella, BJ McCabe, Sergio Morales, Gail Mullen, Peter Preager, Elizabeth Saul (t/c), Brian Saunderson, Peter Willmott, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director Program Foundations & Finance

**Regrets:** Terry Pilger

**Recorder:** Marlene Klanert

No.	Item	Action/Motion
1.0	<p><b>Call To Order</b></p> <p>The meeting was called to order at 9:15am by Dr. C. Gardner</p>	
1.1	<p><b>Election of Chair and Vice Chair.</b></p> <p>Dr. C. Gardner assumed the role of Chair and asked for nominations for the Chair of the Board of Health for 2018. Scott Warnock was nominated by Anita Dubeau and seconded by Gail Mullen. He accepted the nomination. No further nominations were received. Scott Warnock was acclaimed as Chair for 2018 for the Board of Health.</p> <p>Scott Warnock assumed the chair and called for nominations for the Vice Chair for 2018. Barry Ward was nominated by Anita Dubeau and seconded by Ralph Cipolla. He accepted the nomination. No further nominations were received. Barry Ward was acclaimed as Vice Chair for 2018.</p>	
1.2	<p>The Board welcomed Dr. Elizabeth Saul as the newest member of the Simcoe Muskoka District Health Unit Board of Health.</p>	
2.0	<p><b>Approval of the Agenda</b></p>	KINSELLA/WILLMOTT

			<p>THAT the Board of Health approve the agenda as presented.</p> <p>CARRIED</p>
3.0		<b>Declaration of Conflict of Interest</b>	
4.0		<b>Minutes of Previous Meeting</b>	
	4.1	Approval of Minutes from November 17, 2017.	<p>KINSELLA/WILLMOTT</p> <p>THAT the Board of Health approve the minutes from the November 17, 2017 Board of Health meeting.</p> <p>CARRIED</p>
5.0		<b>Business Arising</b>	
	5.1	Multi-Jurisdictional Mutual Assistance Agreement. Briefing Note. C. Gardner and S. Rebellato presented.	<p>KINSELLA/WILLMOTT</p> <p>THAT the Board of Health authorize the Medical Officer of Health and the Board of Health Chair to sign the multi-jurisdictional Mutual Assistance Agreement in Appendix A.</p> <p>CARRIED</p>
	5.2	<p>2018 Budget Deliberations</p> <p>Dr. C. Gardner provided an overview presentation on the contents of the Board 2018 budget deliberation briefing notes, recommending that they be received by the Board as information and for discussion in the final development of the budget for the February meeting.</p> <p>A broad discussion was held by the membership of the Board, with responses from Dr. C. Gardner and the agency Directors to questions from the Board members. These topics included the resourcing and response implications of the opioid crisis, the legalization of cannabis, municipal collaboration and support on these issues.</p> <p>Board members expressed concerned with the late timing of the announcement of funding (November), and the potential for more efficient</p>	<p>KINSELLA/PREAGER</p> <p>THAT the Board of Health receive the briefing notes for items 5.1 a), b), c), d), and e) for information and consideration for deliberations of the 2018 budget.</p> <p>CARRIED</p>

		<p>expenditure of funds to deliver services with an earlier approval from the province. The need and the options to bring this forward to the province were discussed.</p> <p>The implications of the timing of the provincial election was raised and discussed. Other opportunities to obtain funding were also raised, as well as the ethical review processes employed with these funds.</p> <p>The implications of the new Ontario Public Health Standards regarding resource requirements were raised, in the context of the 100% provincial grant application processes in 2018. Also discussed was the ongoing trend in the balance of funding from the province resulting from the freeze in the cost-shared program grant and the resultant impacts on staffing levels over time.</p>	
	5.2 a)	2017 Budget Implementation Report. Briefing Note. C. Gardner and S. Horney presented.	See motion above.
	5.2 b)	Three Year Financial Projection 100% Funded Programs 2018, 2019, 2020. Briefing Note. C. Gardner and S. Horney presented.	See motion above.
	5.2 c)	100% Provincially Funded Programs - 2018 Draft Budget and Grant Submissions. Briefing Note. C. Gardner and S. Horney presented.	See motion above.
	5.2 d)	Cost Shared Mandatory and Related Programs - 2018 Draft Budget and Grant Submission. Briefing Note. C. Gardner and S. Horney presented.	See motion above.
	5.2 e)	One-time & Enhanced Base Funding Requests - 2018 Draft Budget and Grant Submission. Briefing Note. C. Gardner and S. Horney presented.	See motion above.
6.0		<b>In Camera</b>	
	6.1	Contract Services	<p>KINSELLA/SAUNDERSON</p> <p>THAT the Board of Health go in camera to discuss a Contract Services issue.</p> <p>CARRIED</p> <p>PREAGER/SAUNDERSON</p>

			<p>THAT the Board of Health come out of in camera without reporting.</p> <p>CARRIED</p>
		<p>Questions were raised and addressed regarding health issues such as the overall public health system approach to seasonal influenza, as well as the issue of commercially available untreated (raw) water in some jurisdiction in the United States.</p>	
7.0		<b>Items of Education</b>	
	7.1	<p>Upcoming aPHa Events</p> <ol style="list-style-type: none"> <li>1. February 23, 2018 – Winter aPHa meeting, Novotel Toronto Centre, 45 The Esplanade, Toronto. <b>(forward link to all Board members)</b></li> <li>2. June 10, 11 &amp; 12, 2018 – aPHa Annual General Meeting &amp; Conference, Novotel Toronto Centre, 45 The Esplanade, Toronto. <b>(Scott will go on the 11<sup>th</sup>)</b></li> </ol>	
	7.2	<p>March 21-23, 2018 - The Ontario Public Health Convention (TOPHC) 2018, Beanfield Centre, Toronto</p>	
	7.3	<p>e-Scribe training (a new meeting package electronic access system) for the Board members – 30 minutes, option of before (8:30 am) or after (12:00) the February 21st Board of Health meeting.</p>	
8.0		<b>Items of Information</b>	
	8.1	<p>Bylaw Review Tender. Briefing Note.</p>	
	8.2	<p>Enterprise Resource Planning System Contract Award. Briefing Note.</p>	
	8.3	<p>2017/2018 Grant &amp; Public Health Funding and Accountability Agreement. Briefing Note.</p>	
	8.4	<p>Public Health Accountability Agreement Financial Controls. Briefing Note.</p>	
	8.5	<p>Ontario Public Health Standards: Requirements for Programs, Services, and Accountability.</p>	
	8.6	<p>Letter from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Dr. Elizabeth Saul announcing her appointment to the Simcoe Muskoka District Health Unit Board of Health from November 29, 2017 to November 28, 2020.</p>	
	8.7	<p>aPHa's Election Policy Priorities</p>	
	8.8	<p>Letter from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Mr. Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health re receipt of \$865,500 in one-time funding for the</p>	

		2017-18 funding year to support the provision of mandatory and related public health programs and services.
	8.9	Copy of letter from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Mrs. Gail Mullen re confirming that her term on the Board of Health will end on February 26, 2018.
	8.10	News Release from the Province of Ontario re Ontario Expanding Opioid Response as Crisis Grows.
	8.11	Copy of letter from David Inglis, Chair, Board of Health for the Grey Bruce Health Unit to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re consultation on the Public Health within an Integrated Health System: Report of the Minister's Expert Panel on Public Health.
	8.12	Copy of memorandum from Roselle Martino, Assistant Deputy Minister, Ministry of Health and Long-Term Care to Chairs, Boards of Health re Policy Framework for MOH, AMOH, and Acting MOH Appointments.
	8.13	Copy of memorandum from Roselle Martino, Assistant Deputy Minister, Ministry of Health and Long-Term Care to Ontario Medical Officers of Health and Board of Health Chairs re Release of the Public Health Work Stream Report Back.
	8.14	Copy of letter from Ralph Walton, Regional Clerk/Director of Legislative Services, Durham Region to the Honourable Kathleen Wynne, Premier of Ontario re Report of the Rowan's Law Advisory Committee.
	8.15	Copy of letter from Anne Kantharajah, Committee Coordinator, the Town of Bradford West Guillimbury to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re supporting the Simcoe Muskoka District Health Unit's request for implementation of a publicly funded HPV immunization catch up program for boys in grades 9 to 12.
	8.16	Copy of letter from Dr. C. Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit to District Chair John Klinck and Council, The District Municipality of Muskoka re commending council for approving the Smoke Free Policy for the District Municipality of Muskoka Community Housing.
	8.17	Copy of letter from Amber McDonald, Deputy Clerk, Township of Georgian Bay to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Tobacco Endgame for Canada.
	8.18	Copy of letter from Mayor Mary Smith, Chair, Board of Health, Peterborough Public Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Smoke-Free Ontario Strategy Modernization.
	8.19	Email from Dr. Colin Lee, Associate Medical Officer of Health, Simcoe Muskoka District Health Unit to neighbouring health units re the release of

		Simcoe Muskoka District Health Unit's 2016 Annual Reportable Disease Surveillance Report.	
	8.20	Copy of letter from Penny Sutcliffe, Medical Officer of Health and CEO, Sudbury & District Health Unit to the Honourable Kathleen Wynne, Premier of Ontario re Food Insecurity/Nutritious Food Basket Costing.	
	8.21	Copy of the summary of the section of the 2017 Report of the Office of the Auditor General that concerns public health's chronic disease prevention (CDP) activities.	
	8.22	Copy of letter from Carmen Gregor, President, Association of Local Public Health Agencies and Ellen Wodchis, President, Ontario Public Health Association to the Honourable Helena Jaczek, Minister of Community and Social services re feedback on the recently released "Income Security: A Roadmap for Change" report.	
	8.23	aLPHa Information Break – December 2017	
	8.24	Renfrew County and District Health Unit 2016 Annual Report.	
	8.26	Huron County Health Unit 2016 Annual Report	
	8.26	Grey Bruce Health Unit 2016 Annual Report	
	8.27	Thank you card from Norma Van Alstine for the retirement gift.	
10.0		<b>Date and Time of Next Meetings:</b> Wednesday, February 21, 2018, Barrie Office Wednesday, March 21, 2018, Barrie Office Wednesday, April 18, 2018, Barrie Office	
11.0		The meeting was adjourned at 11:43 am.	MCCABE/DUBEAU THAT the Board of Health meeting be adjourned. CARRIED

**ORIGINAL SIGNED BY**

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Scott Warnock,  
Chair, Board of Health

**ORIGINAL SIGNED BY**

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Dr. Charles Gardner,  
Medical Officer of Health