

**Board of Health
Barrie Office
November 15, 2017
9:15 am – 12:00 pm**

Present: Scott Warnock (Chair), Barry Ward (Vice Chair), Thomas Ambeau, Sandy Cairns, Ralph Cipolla, Lynn Dollin, Anita Dubeau, Steve Kinsella, BJ McCabe, Gail Mullen, Peter Preager, Brian Saunderson, Peter Willmott, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director Program Foundations & Finance

Regrets: Sergio Morales, Terry Pilger

Recorder: Marlene Klanert

No.		Item	Action/Motion
1.0		Call To Order The meeting was called to order at 9:18 am	
2.0		Approval of the Agenda	KINSELLA/AMBEAU THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest A conflict of interest was declared for Item 5.3 by Scott Warnock.	
4.0		Minutes of Previous Meeting	
	4.1	Approval of Minutes from October 18, 2017.	KINSELLA/AMBEAU THAT the Board of Health approve the minutes from the October 18, 2017 Board of Health meeting. CARRIED
5.0		In Camera	KINSELLA/PREAGER THAT the Board of Health go in camera to discuss one HR

			<p>item, two finance items and one governance item.</p> <p>CARRIED</p> <p>KINSELLA/PREAGER</p> <p>THAT the Board of Health come out of in camera and report.</p> <p>CARRIED</p>
	5.1	HR Issue.	
	5.2 a) & 5.2 b)	Finance Issues (2)	
	5.3	<p>Governance Issue</p> <p>The Chair turned over the meeting to the Vice Chair Barry Ward for this agenda item due to a conflict of interest.</p>	<p>AMBEAU/WILLMOTT</p> <p>THAT the Board of Health write to the Minister of Health and Long-Term Care requesting that one of the vacant provincial Board appointments be held open until January 2019 and that it be then filled by Scott Warnock.</p> <p>CARRIED</p>
6.0		New Business	
	6.1 a)	<p>Budget</p> <p>(a) Year-to-Date Financial Report September 30, 2017 & Projections to Year End. Briefing Note. S. Horney presented.</p> <p>The Board of Health received an update of the year-to-date financial report ending September 30, 2017 and projections to year end.</p> <p>There was a discussion regarding the surplus funds retained from the 2016 budget. Staff identified that such funding is retained by the Board for use in future years, given that the source of such funding is from municipal levies.</p> <p>Staff indicated that we have yet to receive notice regarding the provincial grants for 2017.</p>	<p>AMBEAU/WILLMOTT</p> <p>THAT the Board of Health receive the third quarter financial reports for Mandatory and Related Public Health Programs and Services for information.</p> <p>AND FURTHER THAT the Board of Health receive the third quarter financial report for the Healthy Babies Healthy Children program for information.</p>

			<p>AND FURTHER THAT the Board of Health receive the second quarter expenditure report for 100% funded programs and initiatives with a year-end of March 31, 2018</p> <p>CARRIED</p>
6.1 b)	<p>(b) Three year Financial Projections and Levy Options Mandatory and Related Cost Shared Programs 2018, 2019, 2020. Briefing Note. C. Gardner and S. Horney presented.</p> <p>C. Gardner presented to the Board of Health on projections for the impacts on staffing related to options for levy increases and the use of surplus funding.</p>	<p>AMBEAU/DUBEAU</p> <p>THAT the Board of Health direct staff to provide for the Board's consideration a draft of the 2018 budget with a 2% increase in the municipal levy to help sustain a staffing base for the long term, and the use of unallocated surplus to stabilize the public health workforce in 2018 and mitigate the loss of staff and public health programming through the period of public health transformation.</p> <p>CARRIED</p>	
		BREAK	
6.2	<p>Opioid Update. Briefing Note. L. Simon, C. Shoreman, & M. Brown presented.</p> <p>Dr. Simon indicated that the Executive Committee of the health unit has approved opioids as an <i>urgent public health issue</i>.</p> <p>The possibility of establishing safe injection sites in Simcoe Muskoka is presently under review. This will include consultation with community stakeholders to assess the need in our community. Most safe injection sites in other jurisdictions are location in Community Health Centres.</p> <p>The health unit has received \$250,000 in a base funding increase for harm reduction activities.</p> <p>The collaborative work is bringing many sectors together. The Simcoe Muskoka Opioid Strategy</p>	<p>PREAGER/DUBEAU</p> <p>THAT the Board of Health receive this Opioid Update as information.</p> <p>AND FURTHER THAT the Board of Health write a letter to Mayors Gord McKay and Steve Clarke in response to their letter dated Oct 26, 2017 (Appendix B), indicating that staff are investigating policy approaches to illicit substance use and that the Board will communicate with Simcoe Muskoka municipalities in future if an advocacy position is taken.</p> <p>CARRIED</p>	

		<p>(SMOS), of which Dr. Simon is a co-lead, has a broader multi-pronged approach. A safe injection site is only one of a number of harm reduction interventions.</p> <p>SMDHU has conducted a substantial prevention campaign that includes print, radio and on-line education. Several programs are aimed at different age groups including elementary and high schools.</p> <p>Dr. Simon has presented to the municipal councils for Simcoe County and the City of Orillia. Discussion included other potential venues for SMDHU presentations on opioids, including to the councils for the District Council in Muskoka, and the City of Barrie.</p>	
	6.3	<p>Multi-Jurisdictional Mutual Assistance Agreement. Briefing Note. C. Gardner presented.</p> <p>This item has been deferred to the January 17, 2018 meeting.</p>	Deferred to January 17, 2018 meeting
	6.4	<p>Enterprise Resource Planning System Award. Briefing Note. S. Horney and C. Gardner presented.</p> <p>Dr. Gardner will seek approval of the purchase of the Finance and purchasing components of Enterprise Resources Planning System for the tender via email and report on this at the January meeting.</p>	<p>WILLMOTT/PILGER</p> <p>THAT the Board of Health authorizes the Medical Officer of Health to award the contract for the purchase of the finance and purchasing components of an Enterprise Resources Planning System following email confirmation from a majority of board of health members of the recommendation to award based on the results of the evaluation of proposals submitted.</p> <p>AND FURTHER THAT The Medical Officer of Health will report on the outcome of the proposal evaluation and contract award at the January 2018 meeting of the Board of Health.</p>

			CARRIED
	6.5	<p>Approval of the 2018 Meeting Schedule. C. Gardner presented.</p> <p>It was suggested by the Chair that a meeting be held in Muskoka in either May or June of 2018. Health unit staff will investigate this possibility.</p>	<p>DUBEAU/PILGER</p> <p>THAT the Board of Health approve the 2018 meeting schedule as presented.</p> <p>CARRIED</p>
7.0		Items of Education	
	7.1	November 25, 2017 - Starting a Collaborative Discussion Around the Opioid Challenge at the North York Civic Centre Council Chambers, 5100 Yonge Street, Toronto, ON M2N 5V7.	
	7.2	<p>Upcoming aPHa Events</p> <ol style="list-style-type: none"> 1. November 3, 2017 – Fall aPHa meeting, Double Tree by Hilton, Downtown, Toronto. 2. February 23, 2018 – Winter aPHa meeting, Novotel Toronto Centre, 45 The Esplanade, Toronto. 3. June 10, 11 & 12, 2018 – aPHa Annual General Meeting & Conference, Novotel Toronto Centre, 45 The Esplanade, Toronto. 	
	7.3	March 21-23, 2018 - The Ontario Public Health Convention (TOPHC) 2018, Beanfield Centre, Toronto	
8.0		Items of Information	
	8.1	Strategic Planning – Stakeholder Identification. Briefing Note. K. Ellis & P. Willmott.	
	8.2	<p>Radon Awareness. Briefing Note. S. Rebellato.</p> <p>Radon Action Month – one of those topics in public health that does require action. There is a need to educate the public. They can access the information on our web site.</p>	
	8.3	Copy of letter from Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re public funded HPV immunization catch up program for boys.	
	8.4	Response letter from the Amber McDonald, A/Deputy Clerk, Township of Georgian Bay to Scot Warnock, Board of Health Chair, Simcoe Muskoka District Health Unit re HPV Vaccinations for Boys.	
	8.5	Copy of letter from Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Smoke Free Modernization report.	

8.6	Response letter from the Amber McDonald, A/Deputy Clerk, Township of Georgian Bay to Scot Warnock, Board of Health Chair, Simcoe Muskoka District Health Unit re Tobacco Endgame for Canada.
8.7	Copy of email from Dr. Charles Gardner to the Board of Health Members re Midland Office Lease Agreement with the Simcoe County District School Board.
8.8	Simcoe Muskoka District Health Unit Engagement Letter and Board Audit Planning Report.
8.9	Copy of letter from Dr. Joyce Lock, Medical Officer of Health, and Cynthia St. John, Executive Director, Elgin St. Thomas Public Health to the Honourable Yasir Naqvi, Attorney General of Ontario re Ontario's safe and sensible framework to manage federal legalization of cannabis.
8.10	Statement from the Minister of Community Safety and Correctional Services and Attorney General re Ontario's Cannabis Legalization Enforcement Summit.
8.11	Copy of letter from Ralph Walton, Regional Clerk, Durham Region to the Honourable Kathleen Wynne, Premier of Ontario re Vaccine Recommendations for Child Care Workers.
8.12	<p>Responses to the Minister's Expert Panel in Public Health are available at the following link: https://alphaweb.site-ym.com/page/EPPH_Responses</p> <p>Below is a list of those who sent in responses:</p> <ul style="list-style-type: none"> Association of Local Public Health Agencies Algoma Public Health Chatham-Kent Public Health Municipality of Chatham-Kent Council of Ontario Medical Officers of Health (COMOH) Durham Public Health Eastern Ontario Health Unit Halton Region Public Health Haliburton, Kawartha, Pine Ridge District Health Unit Kingston, Frontenac, Lanark & Addington Health Unit County of Lambton Middlesex-London Health Unit Northwestern Health Unit Ottawa Public Health Peel Public Health Perth District Health Unit Peterborough Public Health Porcupine Health Unit Renfrew County and District Health Unit

		<p>Simcoe Muskoka District Health Unit Sudbury and District Health Unit Thunder Bay District Health Unit Toronto Public Health Toronto Public Health Chair Jo Mihevc Regional Municipality of Waterloo Wellington-Dufferin-Guelph Public Health Windsor-Essex County Health Unit York Region Public Health Dr. Ian Gemmill Ontario Municipal Social Services Association Association of Ontario Public Health Business Administrators Association of Supervisors' of Public Health Inspectors of Ontario (ASPHIO) The Ontario Association of Public Health Nursing Leaders (OPHNL)</p>
	8.13	Copy of letter from Jesse Helmer, Chair, Middlesex-London Board of Health to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re Fluoride Varnish Programs for Children at Risk for Dental Caries.
	8.14	Peterborough Public Health 2016 Annual Report
	8.15	Perth District Health Unit 2016 Annual Report
	8.16	Media Release from Grey Bruce Public Health re Medical Officer of Health Update.
	8.17	Copy of letter from David Inglis, Chair, Grey Bruce Health Unit Board of Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Assessment of the Healthy Menu Choices Act.
	8.18	Copy of letter from Denis Doyle, Chair, Kingston, Frontenac and Lennox & Addington Public Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Advocacy for the Nutritious Food Basket.
	8.19	Copy of letter from David Inglis, Chair, Grey Bruce Health Unit Board of Health to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Health Promotion Resource Centres.
	8.20	<p>Copy of letters to:</p> <ol style="list-style-type: none"> 1. The Honourable Ginette Petitpas Taylor, Minister of Health for Canada 2. The Honourable Eric Hoskins, Minister of Health and Long-Term Care, the Honourable Mitzie Hunter, Minister of Education and the Honourable Deborah Matthews, Minister of Advanced Education and Skills Development. <p>from Mayor Mary Smith, Chair, Board of Health, Peterborough Public Health re Restriction to Marketing and Sale of Caffeinated Energy Drinks to Children and Youth.</p>
	8.21	aPHa Information Break – November 1, 2017

10.0		Date and Time of Next Meetings: Wednesday, January 17, 2018, Barrie Office Wednesday, February 21, 2018, Barrie Office Wednesday, March 21, 2018, Barrie Office	
11.0		The meeting was adjourned at 12:37pm	WILLMOTT/CAIRNS THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Scott Warnock,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health