

**Board of Health  
Barrie Office  
September 20, 2017  
9:15 am – 12:00 pm**

**Present:** Scott Warnock (Chair), Barry Ward (Vice Chair), Thomas Ambeau, Ralph Cipolla, Lynn Dollin, Anita Dubeau, Steve Kinsella, BJ McCabe, Peter Willmott, Sandy Cairns, Brian Saunderson, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director Program Foundations & Finance

**Regrets:** Gail Mullen, Peter Preager, Sergio Morales, Terry Pilger

**Recorder:** Christine Miller

No.		Item	Action/Motion
1.0		<p><b>Call To Order</b> The meeting was called to order at 9:15am.</p>	
	1.1	The Board would like to congratulate Sandra Evans, Public Health Nurse in the Healthy Schools Program who received the Community Collaboration Award from New Path Youth and Family Services.	
	1.2	The Board would like to congratulate Becky Blair, Public Health Nutritionist on the Child Health Team who received the Dietitians of Canada PEN Achiever Award.	
2.0		<p><b>Approval of the Agenda</b></p>	<p>KINSELLA/AMBEAU THAT the Board of Health approve the agenda as presented. CARRIED</p>
3.0		<p><b>Declaration of Conflict of Interest</b> No conflicts of interest declared</p>	
4.0		<p><b>Minutes of Previous Meeting</b></p>	
	4.1	Approval of Minutes from June 21, 2017.	<p>KINSELLA/AMBEAU THAT the Board of Health approve the minutes from the</p>

			June 21, 2017 Board of Health meeting. CARRIED
5.0		<b>New Business</b>	
	5.1	<p><b>Report of the Minister's Expert Panel on Public Health. Briefing Note. C. Gardner presenting.</b></p> <p>C. Gardner discussed the draft letter for submission to the Ministry requesting feedback from Board members.</p> <p>Discussion was held regarding the report's poor boundary alignment between public health units, municipalities and LHIN's. C. Gardner indicated that the final version of the letter from the Board to the province will include the additional content from the Board's discussion. He also indicated that a copy of the letter will be emailed to the Board members, and will be included as an item for information in the October Board of Health package.</p> <p>The Board discussed and supported a half day Board development retreat on governance; Staff will provide a report on the options for this at the October meeting.</p>	<p>KINSELLA/AMBEAU</p> <p>THAT the Board of Health receive this briefing note for information;</p> <p>AND FURTHER THAT the Board of Health support the development of a response to the Minister's Expert Panel on Public Health by senior management based on the approach documented in this briefing note.</p> <p>CARRIED</p>
	5.2	<p><b>Baby Friendly Initiative Site Visit. Briefing Note &amp; Presentation. S. Shoreman &amp; N. Riewe presenting.</b></p> <p>The Board of Health received an update in preparation of the upcoming BFI Site Visit from November 7 – 9, 2017.</p> <p>SMDHU will be required to prove that we are meeting over 150 BFI performance indicators related to policy, staff knowledge, staff practice, client's knowledge and experiences and our work with community stakeholders in order to obtain Designation as a Baby-Friendly Initiative Community Health Organization. The expectation of the agency is to achieve an 80% to receive designation.</p>	<p>WARD/DOLLIN</p> <p>That the Board of Health receive this briefing note as information on SMDHU's progress to becoming a Designated Baby-Friendly Initiative Community Health Organization and review the Baby Friendly Initiative policy (Appendix A), briefing note and Appendix B in preparation for the Final Assessment Visit.</p> <p>CARRIED</p>

		<p>Board members identified who may be chosen for an interview can communicate their availability during the three specified days which will then be negotiated with the assessors.</p> <p>N. Riewe noted that the Board members have now been oriented to the BFI policy.</p>	
	5.3	<p><b>Board Budget Deliberations 2018. Briefing Note. C. Gardner and S. Horney presenting.</b></p> <p>The Board of Health received this as information and provided feedback on the proposed timelines.</p> <p>C. Gardner will investigate into R. Cipolla's requested to advocate to the Federal Government in support of the Ontario Provincial Police and Canadian Association of Chiefs of Police to delay the implementation of legalizing cannabis in Canada.</p>	<p>AMBEAU/WARD</p> <p>THAT the Board of Health receive the 2018 Budget Deliberations briefing note for information and consideration.</p> <p>CARRIED</p>
	5.4	<p><b>Year to Date Financial Report. Briefing Note. S. Horney presenting.</b></p> <p>Board members received this item as information including agency strategies related to budget impacts.</p>	<p>AMBEAU/DOLLIN</p> <p>THAT the Board of Health receive the second quarter financial reports for Mandatory and Related Public Health Programs and Services for information.</p> <p>AND FURTHER THAT the Board of Health receive the second quarter financial report for the Healthy Babies Healthy Children program for information.</p> <p>AND FURTHER THAT the Board of Health receive the first quarter expenditure report for 100% funded initiatives with a year-end of March 31, 2018.</p> <p>CARRIED</p>
		<b>BREAK</b>	
	5.5	<p><b>Review of Board of Health Bylaws. Briefing Note. C. Gardner presenting.</b></p>	WARD/DUBEAU

		C. Gardner provided an overview of the recommended review process and timeline for the Board's by-laws and noted potential additional topics of content.	THAT the Board of Health receive this briefing note as information and support the proposed timeline and process for review and revision of Board of Health Bylaws.  CARRIED
	5.6	<b>Public Health Unallocated Surplus. Briefing Note. C. Gardner and S. Horney presenting.</b> Board members reviewed the recommendation for the unallocated surplus.	WARD/DUBEAU  THAT the Board of Health retain the \$678,456 identified Surplus in the Simcoe Muskoka District Health Unit Audited Financial Statements for the year ended December 31, 2016 and draw on the funds as necessary to sustain public health programming in anticipation of a continued freeze of the provincial grant for cost-shared programs.  CARRIED
6.0		<b>Items of Education</b>	
	6.1	2017 Staff Education Days, October 11 & 12, 2017 at Geneva Park, Orillia. (Each staff member only attends one of the two days); <b>please note the agenda start/end times differ slightly each day.</b>	
	6.2	Upcoming alPHa Events 1. November 3, 2017 – Fall alPHa meeting, Double Tree by Hilton, Downtown, Toronto. 2. February 23, 2018 – Winter alPHa meeting, Novotel Toronto Centre, 45 The Esplanade, Toronto. June 10, 11 & 12, 2018 – alPHa Annual General Meeting & Conference, Novotel Toronto Centre, 45 The Esplanade, Toronto.	
	6.3	March 21-23, 2018 - The Ontario Public Health Convention (TOPHC) 2018, Beanfield Centre, Toronto	
7.0		<b>Items of Information</b>	
	7.1	Letter from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Mr. Peter Preager, Board of Health Member re congratulations on new appointment to the Board.	
	7.2	Your Health in Simcoe Muskoka Youth Focus Report. Briefing Note. C. Shoreman and C. Thomson.	
	7.3	2016/2017 Simcoe Muskoka District Health Unit Annual Community Report and cover letter.	

7.4	Information Privacy and Access. 2016 Annual Report.
7.5	County of Simcoe Large Scale Simulation Exercise, October 4-5, 2017. Briefing Note. C. Gardner and S. Rebellato.
7.6	Letter to the Honourable Jane Philpott, Minister of Health for Canada from Scott Warnock, Simcoe Muskoka District Health Unit Board of Health Chair and response letter from Minister Philpott's office re regulations to restrict the advertising and marketing of caffeinated energy drinks to children and youth.
7.7	Letter to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care, the Honourable Chris Ballard, Minister of Housing & Minister Responsible for the Poverty Reduction Strategy and the Honourable Helena Jaczek, Minister of Community and Social Services from Scott Warnock, Simcoe Muskoka District Health Unit Board of Health Chair re Nutritious Food Basket Protocol.
7.8	Letter to the Honourable Yasir Naqvi, Attorney General from Scott Warnock, Simcoe Muskoka District Health Unit Board of Health Chair re provincial implications for the Federal Cannabis Act (Bill C-45) and the response from the Honourable Minister Naqvi.
7.9	Letter to Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care from Scott Warnock, Simcoe Muskoka District Health Unit Board of Health Chair re Urgent provincial action needed to address the potential health harms from the modernization of alcohol retail sales in Ontario.
7.10	Letter from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Scott Warnock, Simcoe Muskoka District Health Unit Board of Health Chair re Opioid Response Funding Announcement.
7.11	Letter of response from the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Vice Chair re Ontario Opioid Strategy.
7.12	Copy of letter from Ann Warren, Chair, Board of Directors, Leeds, Grenville and Lanark District Health Unit to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re Health Promotion Resource Centers.
7.13	Copy of letter and attachment from Scott Warnock, Simcoe Muskoka District Health Unit Chair to the Honourable Dr. Eric Hoskins re support for the continued base funding for the health promotion resource centres in Ontario.
7.14	2017 aPHa Conference Proceedings.
7.15	Disposition of June 2017 aPHa Resolutions.
7.16	Copy of email and attachment from Gordon Fleming, Manager, Public Health Issues, Association of Local Public Health Agencies to Health Unit MOHs & CEOs re aPHa Resolution A17-4, Mental Health Promotion within Ontario Workplaces.
7.17	Copy of letter from Carmen McGregor, aPHa President to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re aPHa RESOLUTION A17-6, Fluoride Varnish Programs for Children at Risk of Dental Caries.
7.18	Copy of letters from Jesse Helmer, Chair, Middlesex-London Board of Health to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re:

		1. Support of Low Income Adult Dental Program in Ontario. Modernization of alcohol sales in Ontario.
7.19		Copy of letter from James Chirico, Medical Officer of Health, North Bay, Parry Sound Health Unit to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re the revealing of Imperial Tobacco Canada Ltd.'s Anti-Contraband Campaign.
7.20		Copy of letter from Jesse Helmer, Chair, Middlesex-London Board of Health to the Honourable Chris Ballard, Minister of Housing and Minister responsible for the Poverty Reduction Strategy re <i>Residential Tenancies Act, 2006</i> .
7.21		Letter from Dr. Joyce Lock, Medical Officer of Health, Elgin St. Thomas Public Health to the Honourable Dr. Eric Hoskins re requesting support for Enactment of Legislation under the HPPA to Allow for the Inspection and Enforcement Activities of Personal Service Settings.
7.22		Letter from Alan Caslin, Regional Chair, Niagara Region to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re requesting support for the enactment of Legislation under the Health Protection & Promotion Act (HPPA) to allow for inspection and enforcement activities of personal service settings.
7.23		Copy of letters from Ralph Walton, Regional Clerk, Durham Region to the Honourable Kathleen Wynne, Premier, re 1. Healthy Babies Healthy Children Program (HBHC) Targets and Funding. 2. Human Papillomavirus (HPV) Immunization Catch-up for Boys. Provincial Alcohol Strategy.
7.24		Copy of letters from Christine Kennedy, Medical Officer of Health, Grey Bruce Health Unit to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re: 1. Provincial Alcohol Strategy Human Papillomavirus (HPV) Immunization Catch-up for Boys
7.25		Copy of letter from Penny Sutcliffe, Medical Officer of Health, Sudbury & District Health Unit to the Honourable Kathleen Wynne, Premier of Ontario re The Fair Workplaces, Better Jobs Act (Bill 148).
7.26		Copy of letter and attachments from Dr. Kit Young Hoon, Medical Officer of Health, Northwestern Health Unit to Boards of Health re The Fair Workplaces, Better Jobs Act, 2017 (Bill 148).
7.27		Memo from Bruce Rodrigues, Deputy Minister of Education to Directors of Education re enrolment of year five of <i>Fresh from the Farm: Healthy Fundraising for Ontario Schools</i> now open.
7.28		Article and response letters re Regional variations in ambulatory care and incidence of cardiovascular events.
7.29		Celebrating National Breastfeeding Week in Simcoe Muskoka announcement from October 1 to 7, 2017.
7.30		News Release from the office of the Honourable Jane Philpott, Minister of Health announcing the appointment of Dr. Theresa Tam as Canada's next Chief Public Health Officer (CPHO) beginning June 26, 2017.

	7.31	Wellington-Dufferin-Guelph Public Health 2016 Community Report	
	7.32	Algoma Public Health 2016 Annual Report	
	7.33	Sudbury & District Health Unit 2016 Annual Report	
	7.34	Thank you for retirement gift from Cheryl Spalding.	
8.0		<b>Date and Time of Next Meetings:</b> Wednesday, October 18, 2017, Barrie Office Wednesday, November 15, 2017, Barrie Office Wednesday, January 17, 2018 Barrie Office	
9.0		The meeting was adjourned at 11:39pm	DUBEAUWARD THAT the Board of Health meeting be adjourned. CARRIED

**ORIGINAL SIGNED BY**

\_\_\_\_\_  
 Scott Warnock,  
 Chair, Board of Health

**ORIGINAL SIGNED BY**

\_\_\_\_\_  
 Dr. Charles Gardner,  
 Medical Officer of Health