

Respiratory Outbreak Management Checklist

Notes

<p>1. When did you first identify an increase in illness at the centre?</p>	<p>Enter Date</p>															
<p>2. Notify the Health Unit – 705-721-7520 x 8809</p>	<p>Date SMDHU Notified</p>															
<p>3. Start a Line List</p> <ul style="list-style-type: none"> • Have a separate page for staff and a separate page for children • Who to include on the line list? <ul style="list-style-type: none"> • Staff or children who have experienced more than one of the following symptoms: <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">▪ Fever,</td> <td style="width: 33%;">▪ Congestion,</td> <td style="width: 33%;">▪ Difficulty</td> </tr> <tr> <td>▪ Cough,</td> <td>▪ Sore throat,</td> <td>swallowing,</td> </tr> <tr> <td>▪ Runny nose,</td> <td>▪ Hoarseness,</td> <td>▪ Tiredness,</td> </tr> <tr> <td>▪ Sneezing,</td> <td>▪ Chills,</td> <td>▪ Muscle aches,</td> </tr> <tr> <td>▪ Headache,</td> <td>▪ Irritability</td> <td>▪ Loss of appetite</td> </tr> </table> • Or staff or children who have had at least 1 respiratory symptom and have received a laboratory confirmed result of respiratory pathogen. • Or as directed by your health inspector • Update the line list each day and resubmit to SMDHU: Fax: 705-733-7738 or Request a secure link through your assigned inspector – do not email the line list directly to the inspector 	▪ Fever,	▪ Congestion,	▪ Difficulty	▪ Cough,	▪ Sore throat,	swallowing,	▪ Runny nose,	▪ Hoarseness,	▪ Tiredness,	▪ Sneezing,	▪ Chills,	▪ Muscle aches,	▪ Headache,	▪ Irritability	▪ Loss of appetite	<p>Date line list initiated</p>
▪ Fever,	▪ Congestion,	▪ Difficulty														
▪ Cough,	▪ Sore throat,	swallowing,														
▪ Runny nose,	▪ Hoarseness,	▪ Tiredness,														
▪ Sneezing,	▪ Chills,	▪ Muscle aches,														
▪ Headache,	▪ Irritability	▪ Loss of appetite														
<p>4. Isolate & send home when a child/staff is symptomatic on-site</p> <ul style="list-style-type: none"> • Separate the child from the other children & contact primary caregivers to make arrangements for pick up as soon as possible • Send ill staff home immediately 	<p>Yes, Children are being isolated as necessary</p>															
<p>5. Exclusion:</p> <ul style="list-style-type: none"> • Any line-listed child or staff may return to the centre when they are: <ul style="list-style-type: none"> ▪ Fever free and, ▪ Symptoms have been improving for at least 24 hours and, ▪ Child/staff are well enough to participate in programming or work. • Supervisors are to review with symptomatic staff exclusion from working in other centres for the duration of the outbreak 	<p>Yes, Children and staff are being excluded as necessary</p>															
<p>6. Cohort classrooms during the outbreak.</p> <ul style="list-style-type: none"> • As best able within the centre, do not mix children in different classrooms and keep staff designated to one classroom • Staff should also not be working at other child care locations 	<p>Enter date cohorting was initiated</p>															
<p>7. Notification:</p> <ul style="list-style-type: none"> • Notify families, visitors, and community stakeholders of outbreak status. • Educate visitors/parents/volunteers on precautions • Post signage indicating facility is currently in outbreak 	<p>Yes, the necessary individuals have been notified Yes, signs have been posted</p>															
<p>8. Defer admissions or “short term care” until the outbreak is under control.</p> <ul style="list-style-type: none"> • Visits to other classrooms are to be deferred • If there are concerns about being able to meet this requirement, discuss with your assigned inspector 	<p>Yes, admissions, visits, and short-term care are being deferred</p>															

<p>9. Cancel social activities, field trips and community functions</p>	<p>Yes, social activities, field trips and community functions are being cancelled/deferred</p>
<p>10. Routine Practices:</p> <ul style="list-style-type: none"> • Increase handwashing – review with staff/volunteers/children and review use of alcohol hand sanitizers. • Review staff assignments (staff providing care should not handle food) • Review respiratory etiquette and post signage to remind staff/children 	<p>Yes, hand hygiene is being increased and diapering procedures have been reviewed</p>
<p>11. Disinfectant:</p> <ul style="list-style-type: none"> • Switch to your outbreak level disinfectant: a product proven effective against non-enveloped viruses (e.g., poliovirus, norovirus, rhinovirus, rotavirus). 	<p>Enter name of disinfectant (and concentration if necessary)</p> <p>Enter date centre started using disinfectant</p>
<p>12. Increase Cleaning & Disinfection:</p> <ul style="list-style-type: none"> • High-touch surfaces, equipment, toys, etc. should be cleaned and then disinfected with a product proven effective against non-enveloped viruses (e.g., poliovirus, norovirus, rhinovirus, rotavirus). • All bedding, dress up clothes and plush toys are to be laundered on high heat. • Items that cannot be cleaned/disinfected or laundered to be removed for outbreak duration • Steam-clean all carpets in affected rooms 	<p>Yes, centre has increased the frequency of cleaning & disinfection of surfaces and toys</p> <p>Yes, bedding/dress-up, plush toys have been laundered on high heat</p> <p>Yes, hard to clean items have been removed</p> <p>Yes, carpets have been steamed</p>
<p>13. Review communal activities and sensory play. Water play, or any sensory activities using water to be discontinued for duration of the outbreak.</p>	<p>Water play has been discontinued</p> <p>Planned programming has been reviewed (e.g., sensory play)</p>
<p>14. Specimen Collection</p> <ul style="list-style-type: none"> • Parents and staff should be advised to bring their child to physician for assessment and possible arrangement of specimens. 	<p>If parents or staff are interested in testing, they will be informed that they can complete a RAT test or go to family doctor</p>
<p>If there are any concerns about the above, contact inspector for further discussions</p>	
<p>Additional Comments</p>	

Checklist Completed By: Enter First and Last Names.

Date Checklist was Completed: Click or tap to enter a date.