



Dr. Lisa Simon, Associate Medical Officer of Health

# HealthFAX

# Universal Influenza Immunization Program (UIIP) 2011-2012

Attention: Physicians, Nurse Practitioners, Long-Term Care Facilities, Rest & Retirement

Homes, Walk-in Clinics, Hospitals, Infection Control Practitioners, Community

Care Access Centres, Correctional Facilities, Waypoint Centre for Mental

**Health Care** 

Date: October 3, 2011

#### Influenza Immunization Recommendations for the 2011-2012 Season

There have been two NACI Statements published this year with recommendations for the 2011-2012 season:

- The National Advisory Committee on Immunization (NACI) Statement on Influenza Vaccination for the 2011-2012 Season
- A Supplemental Statement of Seasonal Influenza Vaccine for 2011-2012: Recommendations on the use of MF59-Adjuvanted Trivalent Influenza Vaccine (Fluad®)

These documents can be found on the Public Health Agency of Canada website at the following link <a href="http://www.phac-aspc.gc.ca/naci-ccni/index-eng.php">http://www.phac-aspc.gc.ca/naci-ccni/index-eng.php</a>.

#### Influenza Surveillance

The recent influenza season in the southern hemisphere (e.g. Australia, New Zealand, South Africa) overall is seeing low to normal levels of seasonal influenza activity. Most of the activity has been from pandemic A (H1N1) 2009 (also designated pH1N1) co-circulating with Influenza B, while there has been little seasonal A (H3N2) activity. All 3 strains are expected to be a good match to this year's influenza vaccine as indicated by surveillance data from the southern hemisphere. The three strains included in this year's vaccines are:

- A/California/7/2009(H1N1)-like
- A/Perth/16/2009 (H3N2)-like
- B/Brisbane/60/2008 (Victoria-lineage)-like antigens

Please note that although these are the same three strains that were used in the 2010-2011 influenza season, the 2011-2012 influenza vaccine is still recommended for everyone over 6 months of age as the flu vaccine does not provide long term protection. The seasonal influenza vaccine is still the most effective method to prevent influenza illness, particularly for persons who are at high risk for its complications.

### Recommended Recipients of Influenza Vaccine for the 2011-2012 Season

**Influenza vaccine is encouraged for everyone 6 months of age and older**. Immunization with influenza vaccine is **not** recommended for infants less than 6 months of age. The priority groups for influenza vaccination continue to be those at high risk of influenza-related complications, those capable of transmitting influenza to individuals at high risk of complications and those who provide essential community services. (Refer to the table on page 4 for more detailed information about priority groups)

**Pregnancy and Breastfeeding -** Influenza vaccination is recommended for all pregnant women regardless of trimester and women who are breastfeeding.

#### Publicly Funded Influenza Vaccine Products for the 2011/2012 UIIP

There are currently eight seasonal trivalent influenza vaccines authorized for use in Canada. For the 2011-2012 influenza season the following products are available as publicly funded (free) vaccines:

| Vaccine Products | Vaxigrip® - manufactured by Sanofi Pasteur                                 |
|------------------|--|
|                  | Agriflu® - manufactured by Novartis  |
|                  | Fluad® - manufactured by Novartis (for Long Term Care Residents ≥65 years) |

Vaxigrip®, Agriflu® and Fluad® contain trace amounts of neomycin. All three products are latex free. Vaxigrip® is provided in a multi-dose format and must be discarded 7 days after puncturing the vial. Agriflu® and Fluad® are provided in single dose pre-filled glass syringes and do not contain thimerosal. For detailed information on each of the vaccine products, refer to their product monographs.

Flumist® (nasal delivery), Fluviral® and Influvac® (single use, thimerosal free), Fluzone®, and Intanza® (intradermal delivery) are not available publicly funded through the UIIP for the 2011/2012 season.

#### Scheduling and Dosage

\*\*\*NEW - Children 6 to 35 months of age should be given a full dose (0.5 mL) of influenza vaccine, not the previously recommended half dose (0.25 mL). This NACI recommendation is based on evidence showing an improvement in antibody response without an increase in adverse effects. This recommendation applies whether the child is being given one dose of the influenza vaccine or a two dose series as per below.

| AGE              | DOSE (mL) | NUMBER OF DOSES | ROUTE |
|------------------|-----------|-----------------|-------|
| 6 months-8 years | 0.5       | 1 or 2*         | IM    |
| ≥ 9 years        | 0.5       | 1               | IM    |

\*Children less than 9 years of age who are receiving seasonal influenza vaccine for the first time this year are recommended to receive 2 doses, with a minimum interval of 4 weeks between the first and second dose. The second dose is not needed if the child has received one or more doses of the seasonal influenza vaccine during a previous influenza season.

#### \*\*\*NEW - Individuals with an Egg Allergy

Previous NACI statements have advised that those with a known IgE-mediated hypersensitivity to eggs not be routinely immunized with influenza vaccine manufactured in eggs. However, after review of a number of studies that demonstrate most egg-allergic individuals can safely receive inactivated influenza vaccine and guidelines for vaccination that have been developed by a number of professional groups, NACI concluded that egg-allergic individuals may be vaccinated against influenza. More information can be located in the NACI statement.

The risk of severe allergic reaction or anaphylaxis in egg-allergic individuals can be determined by assessing the history of reactions to egg. The Canadian Society of Allergy and Clinical Immunology CSACI considers an egg-allergic individual to be at *lower risk for severe allergic reactions* if they have mild gastrointestinal or mild local skin reaction, can tolerate ingestion of small amounts of egg, or have a positive skin/specific IgE test to egg when exposure is unknown. An egg-allergic individual is considered to be at *higher risk for severe allergic reactions* if they have had a previous respiratory or cardiovascular reaction or generalized hives when exposed to egg, or have poorly controlled asthma.

Two vaccine delivery protocols can be used for egg-allergic individuals, depending on their level of risk for an allergic reaction. Egg-allergic individuals at lower risk for severe allergic reaction can be vaccinated for influenza using a single full vaccine dose. The two-step graded protocol is recommended for individuals who are at higher risk for severe allergic reaction. These protocols are as follows:

**Full dose** - A single vaccine dose without the use of a graded challenge. Individuals should be observed for 30 minutes following administration for symptom development.

**Two-step graded dosing** - A two-step graded process, whereby 10% of the age-appropriate dose is administered followed by 30 minutes of observation. If no symptoms develop, or symptoms are self-resolving, administer the remaining 90% with another 30 minute observation period. If sustained or severe reactions arise after the initial dose, the vaccine is withheld and the individual should be re-evaluated for receipt of the influenza vaccine.

**Influenza vaccine will be available for pick up starting Tuesday, October 11<sup>th</sup>, 2011.** The first orders should be directed to persons at high risk as per the table on page 4. All vaccine orders for influenza vaccine must be accompanied by the previous 4 week vaccine refrigerator temperature log. Orders received by Wednesday will be available for pick up on the following Tuesday. The vaccine order form is included on page 5.

## Hospitals, Long-Term Care Facilities, Community Health Centres and Community Care Access Centres

The Ministry of Health and Long-Term Care requires that hospitals, Long-Term Care Facilities, Community Health Centres and Community Care Access Centres submit the *Vaccine Utilization Report Form for Non-reimbursable Clinics* (see page 6-7) for their staff and residents. This form must be faxed back to the Vaccine Preventable Disease team: **fax (705) 721-1495**.

**NEW THIS YEAR:** The Health Unit is moving to an online appointment booking system for our community flu clinics. People can visit the health unit's website, <a href="https://www.simcoemuskokahealth.org">www.simcoemuskokahealth.org</a>, and click on the hot button on the home page that will take you directly to the clinic booking system. People will be able to choose the clinic they would like to attend and then select a time for their appointment.

#### For more information, support materials and forms refer to the following websites:

<u>www.simcoemuskokahealth.org</u> – information for health care providers can be found in the *Just for You* section <u>www.ontario.ca/flu</u> - Ministry of Health and Long-Term Care Universal Influenza Immunization Program Website.

#### **Reporting of Adverse Events**

The attached *Adverse Event Following Immunization (AEFI)* form must be filled out and faxed back to the Vaccine Preventable Disease team for follow-up immediately following an unexpected adverse event: **fax (705) 721-1495**.

#### **Pneumococcal Immunization Recommendations**

A one time dose of pneumococcal polysaccharide vaccine (Pneumovax® 23 or Pneumo® 23) is recommended for:

- o all persons 65 years of age and older regardless of medical conditions
- o all residents of nursing homes, homes for the aged and chronic care facilities or wards

A single revaccination with pneumococcal polysaccharide vaccine is only recommended for those 2 years of age and older with:

- o Functional or anatomic asplenia or sickle cell disease;
- hepatic cirrhosis.
- o chronic renal failure or nephrotic syndrome;
- HIV infection: and
- immunosuppression related to disease or therapy.

#### The timing for single revaccination when indicated is recommended as follows:

- 1 dose after 5 years for those 11 years of age or older at the time of initial immunization
  - o 1 dose after 3 years for those 10 years of age or less at the time of initial immunization

This vaccine can be given at the same visit as influenza vaccine, or at any time during the year. Pneumococcal polysaccharide vaccine should not be given at the same visit as Zostavax®. A minimum of one month interval between Zostavax® and pneumococcal polysaccharide vaccine is recommended.

If you have any questions or comments please contact the Vaccine Preventable Disease Program or Health Connection at 705-721-7520 or 1-877-721-7520 or extension 8806.

#### Recommended Recipients of Influenza Vaccine for the 2011-2012 Season

#### People at high risk of influenza-related complications or hospitalization

- Adults (including pregnant women) and children with the following chronic health conditions:
  - cardiac or pulmonary disorders (including bronchopulmonary dysplasia, cystic fibrosis and asthma);
  - diabetes mellitus and other metabolic diseases;
  - cancer, immune compromising conditions (due to underlying disease and/or therapy);
  - renal disease:
  - anemia or hemoglobinopathy;
  - conditions that compromise the management of respiratory secretions and are associated with an increased risk of aspiration;
  - morbid obesity (BMI≥40); and
  - children and adolescents with conditions treated for long periods with acetylsalicylic acid.
- People of any age who are residents of nursing homes and other chronic care facilities.
- People ≥65 years of age.
- Healthy children 6 to 23 months of age.
- Healthy pregnant women (the risk of influenza-related hospitalization increases with length of gestation, i.e. it is higher in the third than in the second trimester)
- Aboriginal peoples.

#### People capable of transmitting influenza to those at high risk

- Health care and other care providers in facilities and community settings who, through their activities, are capable of transmitting influenza to those at high risk of influenza complications.
- Household contacts (adults and children) of individuals at high risk of influenza-related complications (whether
  or not the individual at high risk has been immunized):
  - household contacts of individuals at high risk, as listed in the section above;
  - household contacts of infants <6 months of age as these infants are at high risk of complications from influenza but cannot receive influenza vaccine; and
  - members of a household expecting a newborn during the influenza season.
- Those providing regular child care to children <24 months of age, whether in or out of the home.</li>
- Those who provide services within closed or relatively closed settings to persons at high risk (e.g. crew on a ship).

#### Others

People who provide essential community services.

People in direct contact during culling operations with poultry infected with avian influenza.

\*Note: Healthy persons aged 2 to 64 years without contraindication are also encouraged to receive influenza vaccine even if they are not in one of the priority groups.

SMDHU Vaccine Order Form - page 5

<u>Vaccine Utilization Report Form for Non-reimbursable Clinics</u> - pages 6 - 7

Report of Adverse Event Following Immunization Form - pages 8 - 11



TEL: 705-721-7520 1-877-721-7520

Fax: 705-721-1495

| Facility/Physician: |  |
|---------------------|--|
| Phone #:            |  |
| Office Fax #:       |  |
| Office Contact:     |  |
| Date:               |  |

#### **ATTENTION: Vaccine Order Desk**

Vaccine Order Desk: Ext: 8808 General Vaccine/Immunization Inquiries: Ext. 8806

Please order in Boxes unless specified. Orders placed by Wednesday will be available for pick up the following Tuesday.

\*\*All orders must be accompanied by the temperature log for the previous four weeks\*\*

| ***Coolers must be between 2-8 Degrees Celsius for vaccine to be relea                    | sed***     |
|---|------------|
| Antigen   | # of Boxes |
| Pediacel (5 doses/box) Diphtheria, Pertussis, Tetanus, Polio and Act HIB                  |            |
| Quadracel (5 doses/box) Diphtheria, Pertussis, Tetanus, Polio                             |            |
| Tdap (Adacel or Boostrix) (order in doses) Diphtheria, Tetanus, Pertussis                 |            |
| Td Adsorbed (5 doses/box) Tetanus, Diphtheria   |            |
| Td Polio (5 doses/box) Tetanus, Diphtheria, Polio   |            |
| IPV (order in doses) Polio  |            |
| Act HIB (order in doses) Haemophilus influenzae b   |            |
| MMR (10 doses/box) Measles, Mumps, Rubella  |            |
| MMRV (order in doses) Measles, Mumps, Rubella, Varicella                                  |            |
| Varicella (order in doses) Varicella only   |            |
| Hepatitis A – Adult - must meet criteria for publicly funded vaccine (order in doses)     |            |
| Hepatitis A - Pediatric - must meet criteria for publicly funded vaccine (order in doses) |            |
| Hepatitis B - Adult - must meet criteria for publicly funded vaccine (order in doses)     |            |
| Hepatitis B - Pediatric - must meet criteria for publicly funded vaccine (order in doses) |            |
| Hepatitis B – for dialysis patients (order in doses)                                      |            |
| Pneumo 23 (order in doses) Pneumococcal Polysaccharide                                    |            |
| Influenza (10 doses/box)  |            |
| Prevnar 13 (10 doses/box) Pneumococcal Conjugate 13-Valent                                |            |
| Menjugate (5 doses/box) Meningococcal C Conjugate   |            |
| TB Mantoux Test (10 doses/box)  |            |
| Rotavirus (order in doses)  |            |
| ocation to be picked up from (please check):  |            |
| Barrie Office   |            |

| <ul><li>□ Barrie Office</li><li>□ Midland Office</li></ul> | <ul><li>☐ Huntsville Office</li><li>☐ Orillia Office</li></ul> | <ul><li>Collingwood Office</li><li>Gravenhurst Office</li></ul> | <ul><li>□ Cookstown Office</li><li>□ South Muskoka Memorial Hospital</li></ul> |
|--|--|---|--|
| BIOS Order # (for of                                       | ffice use only):   |   |  |

#### **Confidentiality Notice:**

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# Ministry of Health and Long-Term Care

Public Health Policy and Programs Branch

# **Vaccine Utilization Report** Non-reimbursable Clinic **Universal Influenza Immunization Program (UIIP)**

| Type or print clearly.   | •  | ds, as a  | appropri   | ate.   |  |  |  |   |  |   |   |  |   |
|--|--|---|--|--|--|--|--|---|--|---|---|--|---|
| Part A: Influenza Clinic Information   |  |   |  |  |  | Part B: Vaccine Provider Information   |  |   |  |   |   |  |   |
| Facility Hosting Clinic  |  |   |  |  |  | Agency Administering Vaccine   |  |   |  |   |   |  |   |
| Address (Street No., Street Name, Suite, Unit No.)   |  |   |  |  |  | Address (Street No., Street Name, Suite, Unit No.)   |  |   |  |   |   |  |   |
| City/Town  | ON Postal Code   |   |  | С  | City/To  | own  |  | 10  | u l  | Posta   | l Code  |  |   |
| Contact person for Facility  | Telephone No. (incl. ext.)   |   |  | C  | Conta  | ct person for  | r Agency   | <u> </u>  |  | Telepl  | hone No. (ii  | ncl. ext.)   |   |
| Part C: Vaccine Supply So  | ource  |   | ,  |  |  |  |  |   |  |   |   | ,  |   |
| ☐ Health Unit (specify name of health unit)  |  |   |  |  |  | and  | tario Govern<br>d Medical Su<br>ent No.  |   | rmaceutical<br>ice (OGPMSS   | S)  |   |  |   |
| Part D: Clinic Category (p   |  |   |  | m the list bel   |  |  |  |   |  |   |   |  |   |
| <ul><li>☐ Workplace - Health care</li><li>☐ Educational Institution</li><li>☐ Retirement Home</li></ul>  | (i.e. hospital, LTC  | H, etc.)  |  |  |  | ☐ Gro  | rkplace - No<br>oup Home<br>er (specify):  |   | are (i.e. finan  | cial in   | stitutio  | ons, etc.)   |   |
| Part E: Clinic Information   | . 5  |   |  | 0" - 5   |  |  |  |   |  |   |   |  |   |
| Clinic Location (if different the  | nan in Part A)   |   |  | Clinic Da  |  | Va   | ccine Lot Nu<br>Used At C  | ` '   | Vaccine Wa<br>(in Dose   |   | )   | Total Doses  | s Administered  |
|  |  |   |  |  |  |  |  |   |  |   | +   |  |   |
|  |  |   |  |  |  |  |  |   |  |   | -   |  |   |
|  |  |   |  | Total '  | Vacci  | ne W   | /astage for  | Clinic =  |  |   |   |  |   |
|  |  |   |  |  |  |  | Total Dos  | ses Admir   | nistered at Cl   | inic :  | -   |  |   |
| Part F: Vaccination Cover  | age Data for Clin  | ic  |  |  |  |  |  |   |  |   |   |  |   |
| Category   |  |   |  |  | A  | Age (  | Years)   |   |  |   |   |  | Sub-Totals  |
|  | 6 months to <2   | <2 yrs 2 to <5  |  | to <5  |  |  | o 18   | 19  | 9 to 64  |   | 65 or older   |  | 1   |
|  | Male Fem   | nale  | Male   | Female   | Ма   | le   | Female   | Male  | Female   | M   | 1ale  | Female   | 1   |
| a) Risk Groups   |  |   |  |  |  |  |  |   |  |   |   |  | a.  |
| b) General Population  |  |   |  |  |  |  |  |   |  |   |   |  | b.  |
| Part G: Authorization, Ter<br>Participation in the Universal<br>service providers report bot<br>vaccine orders not being fill<br>operating or sponsoring put<br>privacy, security and confide<br>maintain such records for no<br>request. Report forms must<br>the clinic. Failure to report to<br>February, for that influenzal | al Influenza Immur<br>h vaccine doses a<br>ed. All clinic repor<br>blic clinics and are<br>entiality of persona<br>bless than five ye<br>t be submitted as<br>this information co<br>season. | nization<br>administ<br>ts must<br>a not cor<br>al inforn<br>ars. The<br>soon as<br>ould resi | be subm<br>be subm<br>mpensate<br>nation ar<br>e clinic p<br>s possible<br>ult in futu | I doses wasten<br>hitted within te<br>ed for these send personal he<br>rovider must de<br>e after a comm | d to the n work ervice alth in disclosing the month of th | he Ming of the king of the kin | nistry of Headays of the indext of the index | alth and Lo<br>mmunizati<br>ment claim<br>ordance w<br>cords within<br>ization clir | ing-Term Care<br>ion clinic. Only<br>is. The clinic p<br>ith privacy lav<br>in his or her co<br>nic is held, but | e. Fai<br>y reim<br>orovid<br>ws. Th<br>ontrol<br>t not r | ilure to<br>nbursal<br>der is re<br>he clini<br>to the<br>more th | report this<br>ble clinic pro-<br>esponsible to<br>c provider a<br>UIIP managhan 10 work | may result in oviders who are for protecting the agrees to ger upon king days after |
| 1a. Authorized Signing Of  | ficer at Facility H  | losting   | Clinic   |  |  |  |  |   |  |   |   |  |   |
| By signing below, I certify the free of charge to all persons  |  |   |  |  | ner ce   | rtify t  | hat I have a   |   |  |   |   | vaccine wa   | as administered   |
| Name (please print)  |  |   |  |  | ;  | Signa  | ature  |   |  |   |   |  |   |
| 1b. Authorized Signing Of  | ficer of Agency  | Admini  | stering \  | /accine  |  |  |  |   |  |   |   |  |   |
| By signing below, I certify that I have read and agree to the terms and conditions as outlined above and that publicly funded influenza vaccine was administered free of charge to all persons who received an influenza immunization. I further certify that I have authority to bind my organization.                          |  |   |  |  |  |  |  |   |  |   |   |  |   |
| Name (please print) Signature  |  |   |  |  |  |  |  |   |  |   |   |  |   |
| Forward completed form   | or signoff to the  | locatio   | n where  | the vaccine  | was c  | obtai  | ned <i>(see Pa</i>   | art F instr   | uctions on re  | evers   | e)  |  |   |
| 2. Health Unit / OGPMSS (  |  |   |  |  |  |  |  |   |  |   |   |  |   |
| Health Unit Delegate or OG   | PMSS Designate   | Approv  | al   |  |  |  |  |   |  |   |   |  | _   |
| Name (please print)  |  |   | Signa  | ture   |  |  |  |   | Date Subr  | mitted  | I to Mir  | nistry (yyyy/  | /mm/dd)   |
| 3. Ministry Use Only   |  |   |  |  |  | _  |  |   |  |   |   |  |   |
| Public Health Division Rep.  |  |   |  |  |  |  |  |   | Date (yyy  | y/mm  | /dd)  |  | -327-0984<br>P Coordinator  |

The Vaccine Utilization Report needs to be completed for each clinic held. Please ensure that the report is completely filled out, as incomplete reports will not be processed and could result in future influenza vaccine orders not being filled.

#### Part A: Influenza Clinic Information

#### **Facility Hosting Clinic and Address**

Refers to the name and location of the facility (site) where the clinic was held, e.g., the business corporation name, **NOT** the agency contracted to administer the vaccine.

#### Contact Person for Facility and Telephone No.

This is the person who will ensure the information on the form is complete and accurate.

#### Part B: Vaccine Provider Information

#### Agency Administering Vaccine and Address

Refers to the name and location of the agency that is administering vaccine at the clinic.

#### Contact Person for Agency and Telephone No.

This is the person who will ensure the information on the form is complete and accurate.

#### **Part C: Vaccine Supply Source**

Indicate whether the vaccine was obtained from a health unit (please specify the health unit), or from the Ontario Government Pharmaceutical and Medical Supply Service (OGPMSS) (please specify your OGPMSS Client No.).

Note: It is required that the vaccine be obtained from the jurisdiction in which the clinic is held.

#### Part D: Clinic Category

Check the one (1) box from the list that identifies your clinic type.

#### **Part E: Clinic Information**

Completed *Vaccine Utilization Report* forms should be submitted to the vaccine supply source (i.e. health unit or OGPMSS) as quickly as possible, and **within 10 working days after the date of the influenza immunization clinic**. A separate *Vaccine Utilization Report* must be submitted for each clinic held.

Note: For health care agencies and workplaces, a copy of the completed report form must be submitted to the location(s) where the vaccine was obtained as soon as possible after the clinic is held for cross-checking total doses administered against the original vaccine orders before additional vaccine can be ordered.

#### Clinic Location

Identify the name of the facility location, including the address, where the clinic was held if different that in Part A.

#### **Clinic Date**

Follow date format provided. For clinics lasting more than one day, enter each day on a separate *Vaccine Utilization Report* form.

#### Vaccine Lot Number(s) Used At Clinic

Enter the vaccine lot number(s) associated with each clinic.

#### Vaccine Wastage

Enter the number of doses wasted (e.g. breaking cold chain conditions, <10 doses drawn up from vial, etc.) for each Vaccine Lot No. used.

Note: 1 vial = 10 doses at 0.5 ml/dose

#### **Total Doses Administered**

Enter the total doses administered for each vaccine lot number.

#### **Total Vaccine Wastage for Clinic**

Enter the SUM of wastage for all Vaccine Lot Nos. used for the clinic.

#### **Total Doses Administered for Clinic**

Enter the SUM of all doses administered for the clinic.

#### Part F: Vaccination Coverage Data for Clinic

As a condition of receiving publicly funded influenza vaccine to administer, all vaccine doses (administered and wasted) must be reported to the Ministry on the Vaccine Utilization Report.

For the clinic identified on the report, enter the aggregate totals for "Risk Groups" and "General Population" across the appropriate age group(s) and gender identified. Add each of the rows for a total sum.

- a) "Risk Groups" refer to people at high risk of influenza-related complications and people capable of transmitting influenza to those at high risk of influenza-related complications.
- b) "General Population" includes healthy persons aged 2 to 64 years, who should be encouraged to receive the vaccine, even if they are not in one of the aforementioned groups.

Note: The Sub-totals (by row) for the "Risk Groups" and "General Population" must add up to the Total Doses Administered at Clinic

#### Part G: Authorization, Terms and Conditions

A signature of authorization is required from both the facility hosting the clinic and the agency administering the influenza vaccine at the clinic. If the facility hosting the clinic is the same as the agency administering the vaccine, only one signature is required (see 1a).

#### 1a. Authorized Signing Officer at Facility Hosting Clinic

The Authorized Signing Officer at the facility hosting the clinic is responsible for ensuring that the *Vaccine Utilization Report* is complete and that all information reported is accurate. The name, signature of the Authorized Signing Officer and the date the report was submitted to the health unit or OGPMSS are required to validate the accuracy and completeness of the information provided.

#### 1b. Authorized Signing Officer of Agency Administering Vaccine

If an agency has administered the vaccine on behalf of the facility hosting the clinic, then the Authorized Signing Officer of the agency administering vaccine should be a regulated health professional as defined under the Regulated Health Professions Act, 1991.

# Forward form for signoff to the location where the vaccine was obtained:

- a. For clinics that received the vaccine from a health unit: Health Unit from which the vaccine was obtained
- b. For clinics that received the vaccine from OGPMSS: Fax: 416-327-0818

#### 2. Health Unit / OGPMSS Use Only

A signature is required from either the health unit or OGPMSS, depending upon where the vaccine was obtained, verifying that the report form has been reviewed. Health units are responsible for contacting the facility hosting the clinic if information is incomplete.

#### 3. Ministry Use Only

Health units or OGPMSS, as appropriate, will forward the report(s) to the Ministry for approval.

Note: Ministry staff will not process the form until the report is signed by either the health unit delegate or the OGPMSS designate

#### REPORT OF ADVERSE EVENTS FOLLOWING IMMUNIZATION (AEFI)

INSTRUCTIONS: For more complete instructions and definitions, refer to the user guide at: http://www.phac-aspc.gc.ca/im/aefi-form-eng.php

Report events which have a temporal association with a vaccine and which cannot be clearly attributed to other causes. A causal relationship does not need to be proven, and submitting a report does not imply causality.

Of particular interest are those AEFIs which meet one or more of the following criteria:

- a. Are of serious nature
- b. Require urgent medical attention
- c. Are unusual or unexpected events

Refer to the user guide, Background Information and for additional clarification.

#### NOTE:

- The numbers below correspond to the numbered sections of the form.
- All dates should be captured in the following format: YYYY/MM/DD.
- When reporting an AEFI, check one of the boxes on the top right hand corner of the first page of the AEFI form to
  indicate whether it is an <u>INITIAL</u> or <u>FOLLOW UP</u> report. For all follow up reports, please specify the <u>Unique Episode number</u>.
- 1a. The "Unique episode number" is assigned by the Province/Territory. Leave it blank unless authorized to assign it.
- **1b.** The "Region number" is a number that corresponds to a given health unit. Leave it blank if it doesn't apply to your locale.
- 2. The "IMPACT LIN" is assigned by IMPACT nurse monitors (LIN: Local Inventory Number).
- 3. The information provided in this section is confidential and should not be sent to the Public Health Agency of Canada.
- 4a. Indicate the Province/Territory where the vaccine was administered, abbreviations may be used.
- **4c.** Provide all information as requested in the table. For the "Dose #", provide the number in series (1, 2, 3, 4, or 5) if known. For the Influenza vaccine, unless a patient receives two doses in one season, the "Dose #" should be recorded as "1".
- 7a. Indicate the highest impact of the AEFI on the patient's daily activities as assessed by the patient or the parent/caregiver.
- **7c.** Provide details of any investigations or treatments in section 10. If the patient was already in hospital when immunized and the immunization resulted in a longer hospital stay, indicate "Resulted in prolongation of existing hospitalization" and provide the number of days by which the patient's hospital stay was prolonged. For all hospitalizations, indicate the date of admission and discharge.
- 8. MOH/MHO: Medical Officer of Health, MD: Medical Doctor, RN: Registered Nurse.
- **9.** Choose, from section 9 (AEFI details), the description that best fits the AEFI being reported. Make sure to record the time of onset and duration of signs/symptoms using the most appropriate time unit:
  - If the interval is <1 hour, indicate in minutes;
  - If it is ≥ 1 hour but <1 day; indicate in hours;
  - If it is ≥1 day; indicate in days.

Report the time in one time unit only. Provide additional details of any investigation, therapy, and other information as appropriate in section 10.

- **11.** This section is to be completed by the MOH/MHO, MD, RN or their designate who are assigned to provide public health recommendations according to the P/T best practices.
- **12.** Information in this section is not collected by all P/Ts.

# Return completed form to your local public health unit address at:

Alberta (AB) Northwest Territories (NT) Quebec (QC)

British Columbia (BC) Nova Scotia (NS) Saskatchewan (SK)

Manitoba (MB) Nunavut (NU) Yukon (YT)

New Brunswick (NB) Ontario (ON) Public Health Agency of Canada (PHAC)

Newfoundland and Labrador (NL) Prince Edward Island (PE)

Canadä

Date modified: 2010-10-04

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# REPORT OF ADVERSE EVENTS FOLLOWING IMMUNIZATION (AEFI)

Note: Discuss with patient or his/her parent/caregiver reason for reporting and confidentiality of information

| 1a. Unique episode #:   | OL LYLIVIO I OLLO  | 1b. Region #:                                      | VIZATION (                 |   | 2. IMPACT L                                | IN:  |                |      |  |
|---|--|--|----------------------------|---|--|--|----------------|------|--|
| 3. Patient Identification   |  |  |                            |   |  |  |                |      |  |
| First name:   | Last name  | <b>)</b> :   |                            | Health nu   | mber:                                      |  |                |      |  |
| Address of usual residence:<br>Province/Territory:  |  |  |                            | Phor  | ne: ( )                                    | - (e:  | xt #:          | )    |  |
| Information Source: First   | prmation Source: First name: Last name:                                      |  |                            |   | Relation to                                | patient:   |                |      |  |
| Contact info, if different:   |  |  |                            |   |  |  |                | ,    |  |
| 4. Information at Time of I   | mmunization and AEFI   | Onset  |                            |   |  |  |                |      |  |
| 4a. At time of immunization  Province/Territory of immunization:  Date vaccine administered: /  |  |  | (Check<br>□ Con<br>□ Kno   | 4b. Medical history (up to the time of AEFI onset) (Check all that apply and provide details in section 10) □ Concomitant medication(s) □ Known medical conditions/allergies □ Acute illness/injury |  |  |                |      |  |
| 4c. Immunizing agent  | Trade name   | Manufacturer                                       | Lot nun                    | nber  | Dose #                                     | Dosage/unit  | Route          | Site |  |
|   |  |  |                            |   |  | 1  |                |      |  |
|   |  |  |                            |   |  | 1  |                |      |  |
|   |  |  |                            |   |  | 1  |                |      |  |
|   |  |  |                            |   |  | 1  |                |      |  |
|   |  |  |                            |   |  | 1  |                |      |  |
| 5. Immunization Errors  |  |  |                            | 6. Prev   | ious AEFI                                  |  |                |      |  |
| Did this AEFI follow an ind (If Yes, choose all that apply a ☐ Given outside the recomm ☐ Wrong vaccine given ☐ Dose exceeded that recomm   | and provide details in section<br>mended age limits □ F<br>□ Incorrect route |  | ∩ ○ Yes                    | above ii<br>(Choose<br>○ No   | mmunizing a<br>one of the follo<br>O Yes ( | a previous dose<br>agents (Table 4c<br>owing)<br>(Provide details in<br>pplicable (no prio | section 10)    | the  |  |
| 7. Impact of AEFI, Outcom   | ne, and Level of Care Ob   | otained  |                            |   |  |  |                |      |  |
| 7a. Highest impact of AEFI: (Choose one of the following) O Did not interfere with daily activities O Interfered with but did not prevent daily activities O Prevented daily activities O Prevented daily activities O Prevented daily activities  7b. Outcome at time of report: O Death * Date: YYYY / MM / DD O Permanent disability/incapacity * O Not yet recovered * O Fully recovered O Unknown (Provide details in section 10 for items with *) |  |  |                            |   |  |  | city *         |      |  |
| 7c. Highest level of care of O Unknown O None O O Required hospitalization Date of https://doi.org/10.1000/100000000000000000000000000000   | Telephone advice from a (days) OR ( nospital admission ymathematical)        | health professiona  Resulted in prote  / / MM / DD | ongation of exis           | sting hospi<br>ospital dis  | charge yyyy                                | days)  |                |      |  |
| 8. Reporter Information   |  | (, remar actume)                                   |                            | o.u.ug  |  |  |                |      |  |
| Setting: O Physician office<br>Name:<br>Address:  | Phone: (   | ) -  | her, specify: _<br>(ext #: | ) Fa  | эх: ( )                                    | -  |                |      |  |
| City:   | Prov/Terr:   |  | tal code:                  |   | Date rep                                   | oorted: yyyy /   | MM <b>I</b> DD |      |  |
| Signature:  | ON   | 1D ORN OIMI  | PACI O Othe                | er, specify:  |  |  |                |      |  |

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| Unique episode #  | #:          | Region #:   | IMPACT LIN:                                |                    |  |  |
|---|-------------|---|--|--------------------|--|--|
| 9. AEFI Details: Complete all sections as appropriate; for each, check all signs/symptoms that apply. Item(s) with asterisk (*) should be diagnosed by a physician. If not, provide sufficient information to support the selected item(s). Use Section 10 for additional information including, clinical details and test results. |             |   |  |                    |  |  |
| □ 9a. Local reaction at or Interval:MinHrsDays from immunization to onset of 1st symptom or sign  |             |   |  |                    |  |  |
| near injection site Duration:MinHrsDays from onset of 1st symptom/sign to resolution of all symptoms/signs  |             |   |  |                    |  |  |
| ☐ Infected abscess □  | ⊒ Sterile a | abscess 🗆 Cellulitis 🗅 Nodule 🕒 Reaction o  | crosses joint  Lymphadenitis  Other, s     | pecify:            |  |  |
| For any injection sit   | te reactio  | n indicated above, check all that apply belo  | w and provide details in section 10:       |                    |  |  |
| □ Swelling □ Pain   |             | -   | n 🛘 Rash 🗘 Largest diameter of injection   |                    |  |  |
| · · ·   |             | •   | ection shown by imaging technique (e.g. M  |                    |  |  |
| ☐ Spontaneous/surgion   | cal draina  | ge 🔲 Microbial results 🗀 Lymphar  | gitic streaking    Regional lymphadenop    | athy               |  |  |
| □ 9b. Allergic and Allergic-like events  Interval: →MinHrsDays from immunization to onset of 1st symptom or sign Duration: →MinHrsDays from onset of 1st symptom/sign to resolution of all symptoms/signs   |             |   |  |                    |  |  |
|   | -           | aphylaxis Oculo-Respiratory Syndromoli that apply below and provide details in se                                       | . ,  |                    |  |  |
|   | ☐ Urtio     | caria □ Erythema □ Pruritis □ Prickle s   | ensation 🛘 Rash (For these events, specify | site of reaction)  |  |  |
| Skin /mucosal   |             | EDEMA: ☐ Tongue ☐ Throat ☐ Uvula ☐ I  | •  |                    |  |  |
|   |             | ☐ Eyelids ☐ Face ☐ Limbs ☐ C  | · · · · · · · · · · · · · · · · · · ·      | Red unilateral     |  |  |
| Cardio-vascular   | :           | sured hypotension □ ↓central pulse volume loss of consciousness ( <i>Duration</i> )                                     | ☐ Capillary refill time >3 sec ☐ Tachy     | cardia             |  |  |
|   | ☐ Sne       | ezing □ Rhinorrhea □ Hoarse voice □   | I Sensation of throat closure ☐ Stridor    |                    |  |  |
| Respiratory   | •           |   | Indrawing/retractions ☐ Grunting ☐ C       | Cyanosis           |  |  |
| Gastrointestinal  | •           | e throat □ Difficulty swallowing □ Difficul<br>rhea □ Abdominal pain □ Nausea □ \                                       |  |                    |  |  |
|   | <u> </u>    | ·<br>I  | <u> </u>                                   |                    |  |  |
| ☐ 9c. Neurologic ev   | ents        | Interval:       →      Min      Hrs      Days from inHrs         Duration:       →      Min      Hrs      Days from one |  |                    |  |  |
| _   |             | llopathy/Encephalitis   | ndrome (GBS) □ * Bell's Palsy □ * Oth<br>  | er Paralysis       |  |  |
| For any neurologic  | event ind   | licated above, check all that apply below an  | d provide details in section 10:           |                    |  |  |
| -   |             | consciousness, lethargy or personality change   | =  | rologic sign(s)    |  |  |
| □ Fever (≥38.0°C)   |             | □ CSF abnormality □ EEG abn   | ormality   EMG abnormality                 |                    |  |  |
| □ Neuroimaging abr  | normality   | ☐ Brain/spinal cord histopathologic abnorma   | ılity                                      |                    |  |  |
| Seizure details: □ Wit  | tnessed b   | y healthcare professional O Yes O No  | Unknown                                    |                    |  |  |
| □ Su  | dden loss   | of consciousness O Yes O No   | Unknown                                    |                    |  |  |
|   |             | ○ Generalized (Specify: ○ Tonic ○ Clonic  | · · · · · · · · · · · · · · · · · · ·      |                    |  |  |
| □ Pre   | evious his  | tory of seizures (Specify: ☐ Febrile ☐ Afebrile   |  |                    |  |  |
| ☐ 9d. Other define  |             | Interval: MinHrsDays from imr   | ,  |                    |  |  |
| events of interes   |             | Duration: →MinHrsDays from ons  |  | mptoms/signs       |  |  |
| For all selected defined events of interest below, provide details in section 10:   |             |   |  |                    |  |  |
|   | =           | ve Episode (age <2 years)   | □*Thrombocytopenia □ Platelet cou          |                    |  |  |
| ☐ Limpness ☐ Pallo  | or/cyanos   | is □ √responsiveness/unresponsiveness   | ☐ Petechial rash ☐ Other clinical evider   | ce of bleeding     |  |  |
| ☐ Persistent crying (Continuous and unaltered crying for ≥3 hours) ☐ Anaesthesia/Paraesthesia (☐ Numbness ☐ Tingling  |             |   |  |                    |  |  |
| □ * Intussusception □ Burning □ Formication □ Other, specify:)  ○ Generalized ○ Localized (Site)  |             |   |  |                    |  |  |
|   | Joint redn  |   |  |                    |  |  |
| □ Joint swelling □ Inflammatory changes in synovial fluid □ Fever ≥38.0°C (Note: report ONLY if fever occurs in conjunction with a reportable event. For fever in a neurological event, use section 9c)   |             |   |  |                    |  |  |
| □ Rash (Non-allergic) ○ Generalized ○ Localized (Site) □ Other severe or unusual event(s) not listed above  |             |   |  | ) not listed above |  |  |
|   |             |   | •  |                    |  |  |

| Unique episode #:  | Region #:   | IMPACT LIN:   |
|--|---|---|
| <b>10. Supplementary information</b> (Please indithe recorded AEFI).                                     | icate the section # when providing details. Please  | provide details of any investigation or treatment for |
|  |   |   |
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| (Provide comments, use section 10 if extra space in  | ation(s) according to the Provincial/Territorial b  | est practices.  |
| :  | ☐ Controlled setting for next immunization          | ☐ Other, specify:                                     |
| ☐ Expert referral, specify:  | ☐ No further immunizations with: (specifications)   | <u> </u>  |
| □ Determine protective antibody level  | ☐ Active follow up for AEFI recurrence after next v | /accine   |
| Name:  | Professional status: O MOH/MHO O MD O RN            | Onther specify:                                       |
| Comments:  | Tiologalorial status. C Mortilimi C C MD C Title    | - Culidi, specify.                                    |
|  |   |   |
|  |   |   |
| Phone: ( ) - (ext  | #: ) Date: YYYY / MM / DD Sign                      | ature:  |
| . , ,  | ,   |   |
| 12) Follow up information for a subsequen  | t dose of same vaccine(s) (Provide details in sec   | ction 10)   |
|  |   |   |
| <ul><li>□ Vaccine administered without AEFI</li><li>□ Vaccine administered without information</li></ul> |   | ☐ Vaccine administered, other AEFI observed           |