

Draft Terms of Reference for the G8 Public Health Subcommittee

Name of Committee:	The G8 Public Health Subcommittee
Duration	From June 2009 to July 2010
Background	<p style="text-align: center;"><u>The Group of Eight</u></p> <p>The Group of Eight (G8) is a forum, created in 1975, for the governments of eight nations of the northern hemisphere: Canada, France, Germany, Italy, Japan, Russia, the United Kingdom, and the United States. The European Union is also represented within the G8. The presidency of the group rotates annually among the member countries, and the country holding the presidency is responsible for planning and hosting a mid-year summit attended by the heads of government to discuss issues of mutual or global concern. Canada holds the presidency in 2010, and the 2010 G8 Summit will be held at the Deerhurst Resort in Huntsville, Ontario, from June 25th to 27th.</p> <p>In addition to the G8 delegations, this event tends to attract delegations from other countries, NGOs and other interest groups. Activities involving the G20 - a group of finance ministers and central bank governors from 19 of the world's economies plus the European Union - are also planned. Both of these aspects enlarge the event significantly.</p> <p style="text-align: center;"><u>Public Health Functions</u></p> <p>Public health focuses on promoting health in populations and the community and includes the five essential functions of:</p> <ul style="list-style-type: none"> ◆ Population health assessment (reporting on the burden of illness in a community) ◆ Surveillance (detecting and monitoring cases and indicators of disease and illness) ◆ Disease and injury prevention (developing strategies to reduce the risk for injury) ◆ Health promotion (educating the public about steps they can take to stay healthy) ◆ Health protection (identifying and managing environmental hazards that pose risks to the public health such as safe drinking water and food supplies)
Co-Chairs	<ul style="list-style-type: none"> ● Charles Gardner, Medical Officer of Health, Simcoe-Muskoka District Health Unit ● Ted Devine, Director, Health Protection Service, Simcoe-Muskoka District Health Unit
Membership	<p>Membership will include staff and advisors, including those with operational expertise, from:</p> <ul style="list-style-type: none"> ● North Bay Parry Sound District Health Unit ● Haliburton Kawartha Pine Ridge District Health Unit

	<ul style="list-style-type: none"> • Renfrew County and District Health Unit • Peterborough County-City Health Unit • The Ontario Agency for Health Protection and Promotion <p>See Appendix 1 for member details. Additional members may be added as required.</p>
Authority	<p>Emergency Management Branch, Ministry of Health and Long-Term Care (EMB)</p> <p>This subcommittee reports to the G8 Health Sector Coordination Committee. Subcommittee minutes will be shared with the Coordination Committee, and significant decisions/action items will be brought to the Coordination Committee for review and approval.</p>
Mandate	<p>With the strategic direction of the Coordinating Committee, this subcommittee will:</p> <ol style="list-style-type: none"> 1) Identify common public health risks associated with the G8 summit 2) Develop a public health strategy and plan as part of the overall health sector strategy and plan 3) Identify gaps and challenges for discussion at the Coordination Committee 4) Inform the development of organization-level plans 5) Serve as a liaison for the broader impacted public health sector.
Purpose	<p>The G8 Public Health Subcommittee, composed of public health stakeholders in the affected region(s), will work to build strong and effective collaborative mechanisms within the public health sector and across other parts of the healthcare system to facilitate a streamlined and strategic plan to support health consequence management for the G8 Summit 2010 in Deerhurst.</p> <p>Key Objectives:</p> <ul style="list-style-type: none"> • To develop a plan that ensures continuity of public health services during the G8 summit for current residents in the impacted areas to the extent possible • To develop a plan that ensures sufficient public health surge capacity to cope with anticipated demand, and coordination with other key healthcare partners and the ad hoc health system/health planning for visitors and delegates • To develop a plan that can enhance public health services to prevent or mitigate potential impacts from the G8 summit • To develop a plan that ensures the public health sector can detect

	<p>and respond to any extraordinary events that may occur in relation to the G8 Summit</p>
Governance Structure	<p>Working methods and structures:</p> <p>This Subcommittee will report to the G8 Health Sector Coordination Committee.</p> <p>The Subcommittee shall meet once per month. See attached schedule.</p> <p>These meetings will be held primarily through teleconference.</p> <p>The Subcommittee is assisted by secretariat support provided by EMB and associated EMB consultants.</p> <p>Where necessary, in order to expedite the progress of their work, the Subcommittee may entrust a limited number of committee members with a specific task and a view to ensuring the implementation of its activities by their next meeting, making use as far as possible of cost-neutral, modern electronic working methods.</p> <p>Within the framework of its terms of reference and within the available budgetary resources, the Subcommittee may have the possibility to consult with scientific experts and/or with professional bodies that it deems necessary for the implementation of its terms of reference.</p>
Roles and Responsibilities	<p>Individual agencies/organizations will be responsible for the details of the planning for their own response.</p> <p>The G8 Health Sector Coordination Committee will guide the overarching approach and strategies, help resolve difficulties, facilitate links between different parts of the sector and other partners, and ensure coordination with the planning for special health care measures within the security zones of the event.</p> <p>This subcommittee will be responsible, within the strategic direction of the Coordinating Committee, for developing specific strategies, actions and links for the public health sector in the affected region(s), and serving a liaison function with the broader public health sector. The liaison function will include:</p> <ul style="list-style-type: none"> • Representatives will communicate outwards to other colleagues and units in the sector • The subcommittee will serve as a point of contact to raise questions and bring issues to the coordinating committee <p>EMB will be responsible for coordinating health system consequence management – i.e. preparedness of the regular health system for this event.</p> <p>EHSB will be responsible with Health Canada for the ad hoc health care system for special health care measures for dignitaries, security personnel, and other visitors; they will also be the primary contact for</p>

	EMS for consequence management.
Other Participants	<p>Suggested linkages include:</p> <ul style="list-style-type: none"> • Municipal planning • National Microbiology Laboratory • Ministry of Natural Resources / Ontario Parks
Communications	TBD

Appendix 1: Membership List

Name	Position	Affiliation	Contact info
Co-Chair: Charles Gardner	Medical Officer of Health	Simcoe-Muskoka District Health Unit	Charles.gardner@smdhu.org (705) 721-7520 x7219
Co-Chair: Ted Devine	Director, Health Protection Service,	Simcoe-Muskoka District Health Unit	Ted.devine@smdhu.org (705) 721-7520 x7524
Tina Badiani	Team Lead (A) - Public Health Surveillance	Ministry of Health and Long-Term Care (MOHLTC)	Tina.Badiani@ontario.ca 416-212-7968
Tom Cathcart	Director, Health Promotion	Peterborough County-City Health Unit	tcathcart@pcchu.ca (705) 743-1000 x259
Jim Chirico	Medical Officer of Health (A)	North Bay Parry Sound District Health Unit	jim.chirico@nbdhu.on.ca Tel: (705) 474-1400
Michael Corriveau	Medical Officer of Health	Renfrew and County District Health Unit	Mcorriveau@rcdhu.com (613) 735-8650 x503
Mark Coulter	Manager, Regional Laboratory Services	Ontario Agency For Health Protection and Promotion (OAHPP)	Mark.coulter@oahpp.ca 416-235-6000
Peter Jekel	Director, Environmental Health and Emergency Management	North Bay Parry Sound District Health Unit	Peter.jekel@nbdhu.on.ca (705) 474-1400 x2379
Na-Koshie Lamptey	Community Medicine Resident	Simcoe-Muskoka District Health Unit	Na-Koshie.Lamptey@smdhu.org (705) 721-7520 x 7553
Kelly Magnusson	Manager of Emergency Management and Rabies Programs	Simcoe-Muskoka District Health Unit	Kelly.magnusson@smdhu.org (705) 721-7520 x7289
Paul McCue	Senior Consultant, Water and Environment, Environmental Health	MOHLTC	paul.mccue@ontario.ca 416-326-1474

Name	Position	Affiliation	Contact info
Rosemary McDonald	Executive Assistant	Haliburton Kawartha Pine Ridge District Health Unit	rmcdonald@hkpr.on.ca (905) 885-9100 x213
Lynn Noseworthy	Medical Officer of Health	Haliburton Kawartha Pine Ridge District Health Unit	lnoseworthy@hkpr.on.ca (905) 885-9100 x223
Rosanna Pellizzari	Medical Officer of Health	Peterborough County-City Health Unit	rpellizzari@pcchu.ca (416) 338-1639
Rachel Savage	Epidemiologist	OAHPP	Rachel.Savage@oahpp.ca 647-260-7403
Bob Schreader	Manager, Environmental Health	Renfrew and County District Health Unit	bschreader@rcdhu.com 613) 735-8654 x535
David Tantalo		Renfrew and County District Health Unit	Dtantalo@rcdhu.com
Noreen Woodtke	Corporate Services Assistant	Renfrew and County District Health Unit	nwoodtke@rcdhu.com (613) 735-8650 x507
Sheri Beaulieu	Management Administrative Assistant	North Bay Parry Sound District Health Unit	sheribe@nbdhu.on.ca (705) 474-1400 x2375

Appendix 2: Committee Schedule

Attached dates are projected as of July 22, 2009; some dates may be subject to change.

Coordinating Committee 1000 - 1200	Public Health 1300 - 1500	Community Health 1300 - 1500	Acute Care subcommittee	Prehospital Subcommittee
July 23 rd	July 16	July 28		
August 27 th	August 13th	August 2009: no meeting	Aug 26: In person	August 19
September 24 th	September 22nd	September 14	Sept 23	
October 22 nd In person	October 15th	October 19	Oct 14th Teleconference	
November 26 th	November 19th	November 5	Nov 18th: In person	
December 17th	December 17th	December 8	Dec 9	
January 28 th In person	January 21st	January 7	Jan 20	
February 25 th	February 18th	February 4	Feb 17th: In person	
March 25 th In person	March 18th	March 4	March 17th	
April 22 nd	April 15th	April 8	April 14th	
May 27 th	May 20th	May 6	May 12th: In person	
	June 17th		June 9th: In person	