



**Barrie Supervised Consumption Services (SCS)
Site Selection Advisory Committee**

Terms of Reference

I. Purpose

The purpose of the Barrie Supervised Consumption Services (SCS) Site Selection Advisory Committee is to advise and support the Barrie SCS applicants in their development of a successful SCS application, through exploration and review of viable SCS site options in Barrie (Ward 2) and through advising on neighborhood engagement. The area to be explored is the area with the highest concentration of drug use, where it is anticipated that an SCS would be most used. Indicators for a more specific geographic area that will be considered include, but are not limited to: reports from ED visits, outreach services, location of needle exchange sites and the volume of distribution of those sites, and SCS community consultation findings. Sites considered will include all previously explored sites, and new sites not yet explored. If a preferred SCS site location is determined, the Advisory Committee membership will advise/assist the applicants with the neighbourhood engagement and consultation process.

This committee will provide a forum for open communication and exchange of information, discuss potential site options, and fulfill its purpose by being solution-focused and responsive to the needs of people who use drugs and the surrounding community.

The recommendations of the Advisory committee will be strongly considered by the SCS applicants. The final decision on an SCS application rests with the applicants.

II. Composition and Operations

- A. The Committee will be chaired by the SCS applicants.
- B. The Committee will be composed of key stakeholders with an interest in meeting the goal of a successful SCS application for Ward 2 in Barrie.

Membership should include one to two members from the following organizations / affiliations (see Appendix A attached membership list):

- Canadian Mental Health Association, Simcoe Branch
- Gilbert Centre
- Simcoe Muskoka District Health Unit
- Royal Victoria Regional Health Centre, including RAAM/Withdrawal management
- Barrie Community Health Centre
- John Howard Society of Simcoe County and Muskoka
- Salvation Army Bayside Mission
- Seasons Centre for Grieving Children

- David Busby Centre
 - Barrie Police Service
 - Barrie Native Friendship Centre
 - Person(s) with lived experience of drug use
 - Peer worker/advocate for people who use drugs
 - Safe Barrie
 - Downtown Barrie Business Association (BIA)
 - Other resident(s) of Barrie
 - Land Use Planners (ad hoc)
 - Realtors (ad hoc)
 - City of Barrie Staff (ad hoc)
- C. The Committee will review guiding principles at the first called meeting to lay the foundation of mutual respect, consideration and sensitivity recognizing the importance of diversity and inclusion. The meetings will not be a forum for debate on the merit of SCS sites or all potential strategies to address the opioid crisis.
- D. The Committee members are encouraged to recognize harm reduction philosophy as the guiding principle of a SCS. Harm Reduction is one component of the response to the opioid crisis, and complements work on prevention, treatment, and enforcement.
- E. The Committee will meet on a bi-weekly basis or at the call of the Chair, until one or more viable sites have been recommended to the applicants, and the neighbourhood engagement and consultation process has been completed.
- F. Minute recording will be provided by one of the SCS applicants. The Committee will establish, based on general agreement, a specific recurring day to meet. The Chair will distribute an agenda prior to the scheduled meetings and minutes will follow post meeting.
- G. The meeting location will be at the Health Unit office at 15 Sperling Dr. in Barrie. In-person participation by members is encouraged with teleconferencing available. Members from organizations are requested to send a delegate if they are unable to attend a meeting.
- H. The Committee will strive for consensus in decision making and will make decisions based on a majority of members' views. Opinions/analysis can be shared in person at meetings and on occasion may be accommodated electronically at the discretion of the Chair. Objections will be noted and recorded.
- I. Discussions at the Committee are considered confidential, to support open conversation towards the Committee's purpose. Minutes are not to be shared beyond the committee membership; however, key messages that can be copied and shared broadly will be reflected at the end of the minutes. Monthly written updates will be created and shared with Barrie City Council and the public via the Health Unit SCS webpage.
- J. Timelines for the work of the Committee will be established along with a workplan. It is anticipated site selection and community consultation and engagement will be completed within a maximum of 6 month timeframe (i.e. Sept. 2019 to Feb. 2020).

III. Duties and Responsibilities

The Committee has the responsibility to:

- A. Determine one or more viable SCS locations that meet the Ministry of Health Consumption and Treatment Services criteria. Committee members may assist in the exploration of potential sites and in recommending alternate SCS site options to the applicants.
- B. Establish ways of appropriately communicating with the neighbourhood surrounding a proposed site and advise/assist with the neighbourhood engagement and consultation process.

IV. Accountability

The applicant agencies will make periodic reports to Barrie City Council regarding the work of the Advisory committee and the overall site selection and neighbourhood engagement/consultation process.

V. Terms of Reference Approved: September 23, 2019

Appendix A – Membership List:

Name	Title	Organization/Affiliation
Rebekah North	Harm Reduction Worker	Barrie Community Health Centre
Samantha Kinoshameg	Executive Director	Barrie Native Friendship Centre
Peter Dewsnap	Inspector	Barrie Police Service
Angie Butler	Sergeant	Barrie Police Service
Craig Stevens	Managing Director	BIA
Sara Peddle	Executive Director	Busby Centre
Lynne Cheliak	Director, Mental Health and Addictions	CMHA
Lisa Day	Executive Assistant	CMHA
Nancy Roxborough	Chief Executive Officer	CMHA
Kim Bray	Clinical Team Lead, Addictions Program	CMHA
Meredith Fryia	Manager, Addiction Services	CMHA
Victoria Scott	Barrie Resident	Community Member
Gerry Croteau	Executive Director	Gilbert Centre
Matt Turner	Harm Reduction Coordinator	Gilbert Centre
Suzanna McCarthy	Executive Director	John Howard Society of SM
Brent Tottie	Barrie Resident	Person with lived experience
Dustin Richardson	Barrie Resident	Person with lived experience
Joanna Smith	Barrie Resident	Person with lived experience
Brian Irving	Manager, Addiction Services and RAAM Clinics	Royal Victoria Regional Health Centre
Drew Decker	Barrie Resident	Safe Barrie
John Alousis	Lawyer/Downtown business owner	Safe Barrie
Kailey Stein	Barrie Resident	Safe Barrie
Drew Decker	Barrie Resident	Safe Barrie
Stephanie Watkinson	Executive Director	Salvation Army Bayside Mission
Rowley Ramey	Executive Director	Seasons Centre
Janice Greco	Program Manager	SMDHU
Lisa Simon	Associate Medical Officer of Health	SMDHU
Mia Brown	Public Health Nurse	SMDHU
Denise Baldwin	Harm Reduction Worker/Barrie Resident	South Riverdale CHC