

Staff Attendance at Board of Health Meetings

Reviewed Date		Number	<i>HR0304</i>
Revised Date	<i>May 14, 2008</i>	Approved Date	<i>January 24, 1996</i>

Introduction

Communication between all levels of the health unit is vital to agency functioning. Contact between the Board of Health and staff within clearly defined parameters enhances the understanding of agency issues and directions.

Purpose

The purpose of this policy is to inform Simcoe Muskoka District Health Unit Board of Health members, employees, students and volunteers of the parameters of staff attendance at Board of Health meetings.

Legislative Authority

N/A

Policy Definitions and Interpretation

N/A

Policy

The Medical Officer of Health attends all meetings of the Board of Health and represents issues related to the overall management of agency operations, programs and services.

Management and staff attend Board of Health meetings as required to present and provide direction and technical information on policies and strategies to ensure effective programs and operations.

Staff participation in Board of Health meetings as part of their work with the agency is encouraged with the approval of the Service Director or Medical Officer of Health.

Any employee of the health unit may attend Board of Health meetings. Manager approval for time off is required if the meeting occurs during the work day.

Attendance and participation at a Board of Health meeting is subject to the parameters outlined in Board of Health Bylaw 2007- 01 Proceeding of Meetings.

Procedures

N/A

Related Policies

N/A

Related Forms

N/A

Final Approval Signature: _____

Review/Revision History:

Revised: May 14, 2008

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September 2010 Policy renumbered, previous number B3.180