

Outbreak Number: _____

Recreational Camp Name: _____

Outbreak Management Checklist		Date Initiated yy / mm / dd
1.	Simcoe Muskoka District Health Unit (SMDHU) notification when numbers of ill campers are above baseline levels	
2.	Respiratory precautions: <input type="checkbox"/> Increase hand hygiene – staff/volunteers and campers <ul style="list-style-type: none"> • Review use of alcohol-based hand rubs (ABHR) in areas where there is no running water and before entering dining hall/consuming foods. • If individual camper cabins do not have dedicated washrooms, ABHR to be available in each cabin. <input type="checkbox"/> Review of cough and sneeze etiquette. <input type="checkbox"/> Staff to use routine practices and additional precautions when providing care within 2 metres for campers who are ill.	
3.	Identify cases <input type="checkbox"/> Start Respiratory Line List (separate lists for camper/staff cases). Case definition should include at least two of the following: cough, runny nose, sneezing, congestion, sore throat, hoarseness, difficulty swallowing, tiredness, muscle aches, loss of appetite, headache, chills or irritability.	
4.	Isolate any symptomatic campers and staff (i.e. medical unit or designated building) <input type="checkbox"/> Isolation period to be reviewed with SMDHU <input type="checkbox"/> Ill campers & staff may be sent home as per camp's policy or in consultation with SMDHU. If campers are to return to camp, exclusion period to be reviewed with SMDHU.	
5.	Cohort care of ill campers (i.e. designate specific staff to only tend to symptomatic individuals).	
6.	Communication to parents of all campers of outbreak status. Educate visitors/parents/volunteers re: routine practices and additional precautions.	
7.	Field trips, overnight trips, exchange trips to other camps should be reviewed with SMDHU before they occur.	
8.	Review activities planned and some may have to be suspended in consultation with SMDHU.	
9.	All bedding, soiled clothing, towels and plush toys laundered on high heat. Note: proper Personal Protective Equipment (PPE) should be worn when handling soiled articles.	
10.	Thorough cleaning then disinfection with a product effective against non-enveloped viruses (e.g. Poliovirus, Norovirus, Rhinovirus, Rotavirus) should occur. <input type="checkbox"/> All common touch surfaces (i.e. door handles, handrails, sinks, toilet handles, light switches, water fountains). <input type="checkbox"/> All sports and activity equipment. Note: some equipment cannot be adequately disinfected with chemical solutions and disinfection alternatives should be reviewed with SMDHU.	
11.	Specimen collection: <input type="checkbox"/> To be reviewed with SMDHU prior to sampling.	
12.	Complete documentation – i.e. Line Listing including age, cabin assignment, and guardian information. <input type="checkbox"/> Daily update of new and resolved cases to be faxed to SMDHU – CD Team. <input type="checkbox"/> If a staff member meets case definition, it is an “occupational exposure” and the camp must notify the Ministry of Labour.	
Reviewed by: _____		with: _____
Date: _____ yy / mm / dd		Copy faxed to rec camp <input type="checkbox"/> Yes <input type="checkbox"/> No