

## Board of Health Meeting

Barrie Office

November 17, 2010, 9:30 am – 12:00 pm

Present	Dennis Roughley (Chair), Barry Ward (Vice Chair), Anita Dubeau, Joe Fecht, Fred Hamelink, Margareta Papp-Belayneh, Cal Patterson, Terry Pilger, Ben Rattelade, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director, Corporate Service, Bill Hutton, Associate Director, Corporate Service.
Regrets	Gord Adams, John Brassard, Tony Guergis, Gail Mullen
Recorder	Marlene Klanert

## Minutes

		Item	Action
1.0		<b>Call To Order</b> The meeting was called to order at 9:50 a.m.	
2.0		<b>Approval of the Agenda</b> The agenda was approved as presented.	HAMELINK/FECHT THAT the Board of Health approves the agenda as presented. CARRIED
3.0		<b>Declaration of Conflict of Interest</b> There was no conflict of interest declared.	
4.0		<b>Minutes of Previous Meeting</b>	
	4.1	Approval of minutes from September 15, 2010. The minutes of September 15, 2010 were approved as presented including the four motions from the portion of the meeting held without quorum.	FECHT/HAMELINK THAT the Board of Health approves the minutes from the September 15, 2010 Board of Health meeting. AND THAT the Board of Health gives final approval to the following four motions from the September 15th portion of the meeting that was held without a quorum.  Item 7.3 THAT the Board of Health endorse the use of the Strategic Plan 2007-2010 to guide agency priorities into 2011;  AND FURTHER THAT the Board of Health endorse a process for strategic renewal that would see a plan in place

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			<p>by fall 2011 to guide operational planning for 2012;</p> <p>Item 7.4          THAT the Board of Health receives the September 2010 (Revised) Simcoe Muskoka District Health Unit Pandemic Influenza Plan for information;</p> <p>Item 7.5          THAT the Board of Health receives the Travel Information Service briefing note for information; and</p> <p>Item 7.6          THAT the Board of Health receives the Building Health Communities Municipal Election Campaign Strategy briefing note for information.</p> <p>CARRIED</p>
5.0		<b>In-Camera</b>	
	5.1	Personnel and Financial Issues. Briefing Note	<p>HAMELINK/FECHT</p> <p>THAT the Board of Health goes in-camera to discuss personnel and financial issues.</p> <p>CARRIED</p> <p>FECHT/HAMELINK</p> <p>THAT the Board of Health comes out of in-camera without reporting.</p> <p>CARRIED</p>
6.0		<b>Business Arising</b>	
	6.1	2011 Budget Deliberations. Briefing Note and Presentation. S. Horney presented.	<p>SKEAFF/FECHT</p> <p>THAT the Board of Health receive the 2011 Budget Deliberations Revised Schedule briefing note for information and endorses the revised plan for 2011 budget deliberations.</p> <p>CARRIED</p>
	6.2	Year To Date Expenditures Period Ending September 30, 2010. Report. S. Horney presenting.	<p>SKEAFF/HAMELINK</p> <p>THAT the Board of Health receive the expenditure report,</p>

			for the period ending September 30, 2010 for information. CARRIED
<b>7.0</b>		<b>New Business</b>	
	7.1	Between Meeting Tenders. Briefing Note. Dr. C. Gardner and S. Horney presented.	DUBEAU/SKEAFF THAT the Board of Health receive this report as information.  AND FURTHER, that the Board of Health authorize the Medical Officer of Health to award tenders that are time-sensitive between November 18, 2010 and the inaugural meeting of the Board on January 19, 2011. The formal request for tender process would be followed. The Medical Officer of Health will report to the Board on any such approvals at the inaugural meeting in January 2011. CARRIED
	7.2	Dental & Mobile Clinic Equipment Tender Approval. Briefing Note. B. Mindell and B. Jeffrey presented.	SKEAFF/PAPP-BELAYNEH THAT the Board of Health authorize the purchase from K-Dental, 5621 Finch Ave. East, Unit 1, Toronto, Ontario of dental equipment as per Equipment Purchase for Fixed and Mobile Clinics in RFT No. 10-07 for up to \$280, 000  AND FURTHER that the Board of Health authorize the Director – Clinical Service, on behalf of the Medical Office of Health, to enter into a contract with K-Dental to provide dental equipment, instruments and sundries for SMDHU Fixed and Mobile Clinics. CARRIED
	7.3	Healthy Smiles Ontario Dental Clinic Construction Tender. Briefing Note. B. Mindell, B. Jeffrey, and Dr. D. Ito presented.  B. Mindell updated the members on the tender process and will update the Board in	DUBEAU/SKEAFF THAT the Board of Health receive the Upcoming Tender Approval Request for Construction of the Dental Clinic for Healthy Smiles Ontario Program briefing note for information.

		<p>January.</p> <p>Dr. Gardner will keep the board informed up the end of November. The Board will be polled if it happens before December 1<sup>st</sup>.</p>	CARRIED
	7.4	<p>Board Bylaws. Briefing Note. B. Hutton presented.</p> <p>a) Capital Reserves b) Contingency Reserves</p>	<p>Item 7.4 a</p> <p>DUBEAU/SKEAFF</p> <p>THAT By-Law 2010-01, a by-law to provide for the establishment of a capital reserve fund for the Board of Health for the Simcoe Muskoka District Health Unit, be introduced and having been read a first time and deemed to have been read a second and third time and finally passed.</p> <p>AND THAT the by-law be signed by the Chair and the Medical Officer of Health.</p> <p>CARRIED</p> <p>Item 7.4 b</p> <p>SKEAFF/DUBEAU</p> <p>THAT By-Law 2010-02, a by-law to provide for the establishment of a contingency reserve fund for the Board of Health for the Simcoe Muskoka District Health Unit, be introduced and having been read a first time and deemed to have been read a second and third time and finally passed.</p> <p>AND THAT the by-law be signed by the Chair and the Medical Officer of Health.</p> <p>CARRIED</p>
	7.5	<p>Sexual Health Services in Muskoka. Briefing Note. B. Mindell and J. Fenik presented.</p>	<p>SKEAFF/FECHT</p> <p>THAT the Board of Health receive the Sexual Health Service Delivery in Muskoka briefing note as information.</p> <p>CARRIED</p>
8.0		<b>Advocacy – Item 8.3 was addressed before 8.1</b>	
	8.1	Tobacco Strategy Advisory Committee	FECHT/SKEAFF

		Report. Briefing Note. J. Fox, J. Niddery and Lee Zinkan-McKee presented.	<p>THAT the Board of Health receive the Tobacco Strategy Advisory Committee report for information;</p> <p>AND FURTHER, that the Board of Health send a letter supporting the critical need for a new Ontario Tobacco Strategy in accordance with the recommendations made in the TSAG report to the Premier of Ontario, and copy the letter to the Minister of Health Promotion and Sport, local Members of Provincial Parliament, the Association of Local Public Health Organizations, Ontario Public Health Association, the Ontario Campaign for Action on Tobacco, the North Simcoe Muskoka Local Health Integration Network (LHIN), the Central LHIN and all Ontario Boards of Health.</p> <p>CARRIED</p>
	8.2	Bill 100 – Proposed Widened Shoulders on Provincial Highways: Ensuring Safety. Briefing Note. J. Fox and M. Williams presented.	<p>SKEAFF/FECHT</p> <p>THAT the Board of Health send a letter to the Minister of Transportation and copy local MPP's, the Association of Local Public Health Agencies, the Ontario Public Health Association, North Simcoe Muskoka Local Health Integration Network (LHIN), the Central LHIN, the Share the Road Campaign and all Ontario Boards of Health advocating for an amendment to Bill 100 such that:</p> <ol style="list-style-type: none"> <li>1. Widened paved shoulders extend to a width of <b>1.2 meters</b>, and</li> <li>2. Widened paved shoulders are marked with line painting that visually separates the vehicle and cycling lane.</li> </ol> <p>CARRIED</p>
	8.3	Ontario Grades 1-8 Health and Physical Education Curriculum Healthy Sexuality Content. Briefing Note. B. Mindell and J. Fenik presented.  This item was addressed prior to 8.1 and	<p>PATTERSON/DUBEAU</p> <p>THAT the Board of Health send a letter of support to the Premier of Ontario, and copy the Minister of Education, the local MPPs, the Association of Local Public Health Agencies, the Ontario</p>

		8.2.	Public Health Association, the North Simcoe Muskoka Local Health Integration Network (LHIN), Central LHIN, and all Ontario Boards of Health requesting that the Human Development and Sexual Health section of the new Ontario Grade 1-8 Health and Physical Education (HP&E) Curriculum be implemented along with the other approved sections prior to May 2011. As amended copies to local Boards of Education.  CARRIED
9.0		<b>Items of Information</b>	
	9.1	Copy of letter from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit to Assistant Deputy Minister Jean Lam, Ministry of Health Promotion and Sport re Thank you for the ministry's commitment to meet our urgent CINOT program needs.	
	9.2	Copy of letter from Dennis Roughley, Chair, Board of Health, Simcoe Muskoka District Health Unit to Minister Margaret Best, Ministry of Health Promotion and Sport re Thank You for your letter dated September 27, 2010 and acknowledgment of the ministry's commitment to meet our urgen CINOT program needs.	
	9.3	Copy of letter from Jean Lam, assistant Deputy Minister, Ministry of Health Promotion and Sport to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Dennis Roughley's Correspondence regarding Funding under the Children In Need Of Treatment Program.	
	9.4	Letter of response from Margaret Best, Minister, Ministry of Health Promotion and Sport to Dennis Roughley, Chair, Board of Health, Simcoe Muskoka District Health Unit re Urgent Request Regarding CINOT Funding.	
	9.5	Copy of letter from Dennis Roughley, Chair, Board of Health, Simcoe Muskoka District Health Unit to The Honourable Margaret Best, Minister, Ministry of Health Promotion and Sport re Urgent Request Regarding CINOT Funding.	
	9.6	Copy of letter from Mac Bain, Chairperson, Board of Health, North Bay Parry Sound District Health Unit to The Honourable Deborah Matthews, Minister, Ministry of Health and Long-Term Care re Proposed Statutory Amendments to the Health Protection and Promotion Act based on Recommendations in the Chief Medical Officer of Health's Informal Report on the H1N1 Pandemic.	
	9.7	Copy of letter from Allison J. Stuart, Assistant Deputy Minister, Ministry of health and Long-Term Care to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Thank you for contribution to health sector consequence management planning fo rthe G8 and G20 Summits.	
	9.8	Thank you letter from Milena Avramovic, Senior Policy Advisor, Association of Municipalities of Ontario to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Dr. Gardner's presentation at the 2010 AMO Conference.	
	9.9	Letter from Dr. Arlene King, Chief Medical Officer of Health, Ministry of Health and Long-Term Care to Dennis Roughley, Chair, Board of Health, Simcoe Muskoka District Health Unit re Thank-you for copy of "Response to pH1N1 in Simcoe	

		Muskoka 2009”.
9.10		Copy of email from Tony Clement, Minister of Industry to Simcoe Muskoka District Health Unit in response to our letter dated August 4, 2010 re 2011 Census of Population.
9.11		Copy of the 2009-2010 Annual report for the Barrie Community Health Centre and the 2010-2011 Program Listing HealthNews.
9.12		Copy of letter from Pat M. Madill, Regional Clerk, Durham Region to the Honourable Dalton McGuinty, Premier regarding adoption of recommendations of the Health & Social Services Committee of Regional Council re Proposed New Chief Medical Officer of Health (CMOH) Powers.
9.13		Copy of letter from Pat M. Madill, Regional Clerk, Durham Region to the Honourable Dalton McGuinty, Premier regarding adoption of recommendations of the Health & Social Services Committee of Regional Council re Menu Labeling.
9.14		Letter from Dr. Arlene King, Chief Medical Officer of Health, Ministry of Health and Long-Term Care to Medical Officers of Health and Associate Medical Officers of Health re Update on Discussions related to Bed Bugs.
9.15		Copy of letter from Deb Matthews, Minister, Ministry of Health and Long-Term Care to Dennis Roughley, Chair, Simcoe Muskoka District Board of Health re approval of 100 per cent one-time funding of up to \$40,147 for SMDHU Safe Water program.
9.16		Memorandum from Arlene King, Chief Medical Officer of Health, Ministry of Health and Long-Term Care to Medical Officers of Health, Associate Medical Officer of Health and Boards of Health re A message from Dr. King, Chief Medical Officer of Health – H1N1 Report: How Ontario Fared.
9.17		Letter from Margaret Best, Minister, Ministry of Health Promotion and Sport to Dennis Roughley, Chair, Simcoe Muskoka District Health Unit re response to the Chair’s letter on Artificial Tanning by Youth.
9.18		Letter from Phi Phan, National President, Canadian Institute of Public Health Inspectors to Ted Devine, Director, Health Protection Services, Simcoe Muskoka District Health Unit re 78 <sup>th</sup> CIPHI annual Education Conference, Blue Mountain Resorts, Blue Mountains, Ontario September 2012.
9.19		Letter from Chief Sharon Stinson Henry, Chippewas of Rama First Nation to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re pH1N1 Influenza Immunization in Simcoe Muskoka.
9.20		Letter from Liz Haugh, President, Ontario Public Health Association to Colleagues re Change in Leadership.
9.21		Copy of letter to Premier Dalton McGuinty from S. Kaczmarek, Medical Officer of Health, Porcupine Health Unit re Menu Labeling.
9.22		Letter from Tara Reynolds, Deputy Clerk, Town of Bradford West Gwillimbury to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re Proposed Family Health Care Centre in Bradford West Gwillimbury.
9.23		Copy of letter from Margaret Best, Minister, Ministry of health Promotion and Sport to Dennis Roughley, Chair, Board of Health, Simcoe Muskoka District Health Unit re one-time funding up to \$81,450 for Healthy Communities Partnership project.
9.24		Copy of Windsor Essex County Health Unit 2009 Annual Report.
9.25		Copy of Middlesex-London Health Unit 2009 Annual Report.
9.26		Copy of Leeds Grenville & Lanark District Health Unit Community Report.
9.27		aPHa Fall 2010 Newsletter.

	9.28	Thank you card from Mary-Ann Kosella.	
	9.29	Thank you card from Kathy Purchase.	
11.0		<b>Date and Time of Next Meeting:</b>	
	11.1	The next meeting is scheduled for January 19, 2011 in Barrie at 9:30 a.m.	
12.0		The meeting was adjourned at 12:05 p.m.	PATTERSON/DUBEAU THAT the Board of Health meeting be adjourned. CARRIED

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Barry Ward,  
Chair, Board of Health

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Dr. Charles Gardner,  
Medical Officer of Health