

Board of Health Meeting
Barrie Office
June 18, 2014, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair), John Brassard (left at 11:40), Sandy Cairns (via teleconference), Fred Hamelink, Margaretta Papp-Belayneh, Gord McKay (left at 11:45), Gail Mullen, Linda Murray, Ben Rattelade, Alicia Savage, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director of Program Foundations and Finance.
Regrets	Cal Patterson
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		Call To Order The meeting was called to order at 9:19 a.m.	
		It is with a great sadness to share with you that Catherine Wassemar a valued member of the Oral Health team for more than 25 years passed away peacefully on June 10 after battling cancer for the past year.	
		Announcing Ted Devine's retirement after 32 years in Public Health as Director for Health Protection Service.	
2.0		Approval of the Agenda The agenda was approved as presented.	PAPP-BELAYNEH/HAMELINK THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There were no conflicts of interest declared.	
4.0		Minutes of Previous Meeting	
	4.1	Approval of minutes from May 21, 2014. The minutes of May 21, 2014 were approved as presented.	HAMELINK/RATTELADE THAT the Board of Health approve the minutes from the May 21, 2014 Board of Health meeting. CARRIED
5.0		New Business	
	5.1	Audit Report. Report. C. Bernard & K. Graham, BDO Dunwoody presented.	RATTELADE/PAPP-BELAYNEH THAT the Board of Health accept the Audited Financial Statements for the year

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			<p>ending December 31, 2013 as presented.</p> <p>AND FURTHER, that the Board of Health authorize the Chair to sign the certificates of settlement prepared in accordance with the requirements of the funding agreement with the Ministry and consistent with the accepted financial statements..</p> <p>CARRIED</p>
	5.2	Budget Year-to-date. Briefing Note & Report. S. Horney presented.	<p>HAMELINK/MURRAY</p> <p>THAT the Board of Health receive the expenditure report, for the period ending April 30, 2014 for information.</p> <p>CARRIED</p>
	5.3	Collingwood Renovation Tender. Briefing Note. B. Parker presented.	<p>RATTELADE/HAMELINK</p> <p>THAT the Board of Health award the contract for RFP 14-02 regarding the renovations to the Collingwood office to Les Bertram and Sons based on the quality of the proposal and the price of \$186,796.00 (excluding taxes).</p> <p>CARRIED</p>
	5.4	Performance Management & Accountability.	
	5.4 a)	Performance Management & Accountability Framework. Briefing Note. B. Guarda, C. Gardner and Sandy Horney presented.	<p>MURRAY/HAMELINK</p> <p>THAT the Board of Health receive the Agency Accountability and Performance Measurement: The Performance Management Framework report for information.</p> <p>CARRIED</p>
	5.4 b)	Accountability Agreement. Briefing Note. C. Gardner and B. Guarda presented.	<p>MURRAY/RATTELADE</p> <p>THAT the Board of Health receive the Public Health Accountability Agreements 2013 Performance and 2014-2016 Agreement Status report for information..</p> <p>CARRIED</p>
	5.4 c)	Accreditation. Briefing Note. K. Ellis presented.	<p>RATTELADE/SKEAFF</p> <p>THAT the Board of Health direct staff to:</p> <ol style="list-style-type: none"> 1. Not have Simcoe Muskoka District Health Unit (SMDHU) engage an

			<p>accreditation vendor for a formal accreditation process.</p> <p>2. Utilize meaningful OCCHA Standards and OCCHA Components (measures) within the newly developed SMDHU Performance Management Framework.</p> <p>CARRIED</p>
	5.5	Service Agreement with Christian Island – Beausoleil Health Centre. Briefing Note and Service Agreement. C. Nisbet and J. Fenik presented.	<p>SKEAFF/MURRAY</p> <p>THAT the Board of Health receive the Providing Harm Reduction Services for First Nations People in Simcoe Muskoka report and support the continued partnership of the Simcoe Muskoka District Health Unit with the Beausoleil Family Health Centre in the delivery of the Exchange Works Program</p> <p>CARRIED</p>
	5.6	Naloxone Program. Briefing Note & Presentation. C. Nisbet and J. Fenik presented.	<p>SKEAFF/RATTELADE</p> <p>THAT the Board of Health receive the Naloxone Distribution Program – POD Kit Program briefing note for information.</p> <p>CARRIED</p>
	5.7	Board Self-Assessment Model/Tool Implementation. Briefing Note. C. Gardner presenting.	<p>SKEAFF/MURRAY</p> <p>THAT the Board of Health members complete the appended self-assessment tool;</p> <p>AND FURTHER THAT the Board of Health use the results of the assessment to recommend improvements to board orientation and operations.</p> <p>CARRIED</p>
6.0		Items of Information	
	6.1	June 2014 aIPHa Conference Report.	
	6.2	2013 Simcoe Muskoka District Health Unit Annual Report.	
	6.3	Announcement from Dr. Bob Bell, Deputy Minister, Ministry of Health and Long-Term Care that Dr. Arlene King’s term of appointment as Chief Medical Officer of Health for Ontario concluded on June 14, 2014.	
	6.4	Memo from Dr. Penny Sutcliffe, President, Association of Local Public Health Agencies to thank Dr. Arlene King for her dedication and commitment in her role as Chief Medical Officer of Health for the past five years.	
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		for the past five years.
	6.6	Response letter from Kelly Gignac, Town of Penetanguishene to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair, re VQA Wines to be sold at Farmers' Markets.
	6.7	Letter from Stacey Weber, Manager, Child Development Unit, Ministry of Children and Youth Services to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re return of completed and signed Risk Assessment Reporting Tool.
	6.8	Report from the Ontario Public Health Association re <i>A New Approach to Health – Improving the Health and Quality of Life of Ontarians</i> .
	6.9	Report from the Ministry of Children and Youth Services titled <i>Stepping Up: A Strategic Framework to Help Ontario's Youth Succeed</i> .
	6.10	Thank you card from Nancy Bell for the donation to the Wye Marsh in memory of her father.
9.0		Date and Time of Next Meeting:
	9.1	Next meetings Wednesday, September 17, 2014, Barrie Office Wednesday, October 15, 2014, Barrie Office Wednesday, November 19, 2014
10.0		The meeting was adjourned at 12:07 p.m.
		SKEAFF/RATTELADE THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Barry Ward,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health