

Board of Health Meeting
Barrie Office
February 19, 2014, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair) (via teleconference), Sandy Cairns (via teleconference), Fred Hamelink, Mike Kennedy, Gord McKay, Gail Mullen, Linda Murray, Margaretta Papp-Belayneh (via teleconference), Cal Patterson, Ben Rattelade, Alicia Savage, Doug Skeaff (via teleconference), Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director of Program Foundations and Finance.
Regrets	John Brassard
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		Call To Order The meeting was called to order at 9:19 a.m.	
2.0		Approval of the Agenda The agenda was approved as presented.	HAMELINK/KENNEDY THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There were no conflicts of interest declared.	
4.0		Minutes of Previous Meeting	
	4.1	Approval of minutes from January 15, 2014. The minutes of January 15, 2014 were approved as presented.	KENNEDY/HAMELINK THAT the Board of Health approve the minutes from the January 15, 2014 Board of Health meeting. CARRIED
5.0		In-Camera	
	5.1	HR Issues.	HAMELINK/KENNEDY THAT the Board of Health go in-camera to discuss the human resource issues. CARRIED KENNEDY/HAMELINK THAT the Board of Health come out of in-camera without reporting. CARRIED
6.0		New Business	

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	6.1	Audit Letter. Letter. S. Horney presented.	RATTELADE/MULLEN THAT the Board of Health accept the Audit Planning letter dated January 21, 2014 from Michael Laycock, BDO for information. CARRIED
	6.2	Approval of HR0709 Leave of Absence (Unpaid) Policy. Briefing Note. B. Parker and C. Gardner presented.	MULLEN/RATTELADE THAT the Board of Health approve transferring the operational matter of granting employee leaves of absence to the Directors and MOH within the HR0709 Leave of Absence (Unpaid) policy and procedure. CARRIED
	6.3	Approval of Agency Structure. Briefing Note. C. Gardner presented.	PATTERSON/KENNEDY THAT the Board of Health approve the organizational structure as documented in the appended organizational chart. CARRIED
	6.4	The Healthy Kids Community Challenge. Briefing Note & Presentation. L. Simon and N. Riewe presented.	RATTELADE/MULLEN THAT the Board of Health accept the Healthy Kids Community Challenge report as information. CARRIED
	6.5	Healthy Schools Program - Report on School Board Key Informant Interviews. Briefing Note & Presentation. J. Fox and C. Thomson presented.	MULLEN/RATTELADE THAT the Board of Health receive the briefing note Healthy Schools Program: Report on School Board key Informant Interviews for information. CARRIED
7.0		Education	
	7.1	Public Health Ontario, the Ontario Public Health Association (OPHA) and the Association of Local Public Health Agencies (alPHa) announce that The Ontario Public Health Convention (TOPHC 2014) Knowledge to Action will take place March 31 - April, 2, 2014 at the Allstream Centre. Toronto, ON.	
	7.2	Staff Education Days, June 2 & 3, 2014 at Geneva Park in Orillia	
	7.3	2014 alPHa Annual Conference – June 4 & 5, 2014. Sheraton Parkway Toronto North Hotel, 600 Hwy. 7 East, Richmond Hill, ON	
8.0		Items of Information	
	8.1	Copy of announcement from Kate Manson-Smith, Assistant Deputy Minister, Health Promotion	

		Division, MOHLTC re The Healthy Kids Community Challenge. http://www.health.gov.on.ca/en/public/programs/healthykids/	
8.2		Copy of letter from Amanda Rayburn, Welling-Dufferin-Guelph Board of Health Chair to The Honourable Deb Matthews, Minister of Health and Long-Term Care re recommending to the provincial government on steps taken to implement several of the recommendations within the Healthy Kids Panel report No Time to Wait: The Healthy Kids Strategy.	
8.3		Copy of memorandum from D. Bowen, Regional Clerk, Durham Region to The Right Honourable Stephen Harper, Prime Minister re International Code of Marketing of Breastmilk Substitute (CODE).	
8.4		Copy of letter to Michael Enright, Host, the Sunday Edition, CBC Radio from aIPHa members (MOHs & AMOHs) re Exploding the Myth of Second-Hand Smoke.	
8.5		Copy of letter and attachments to The Honourable Deb Matthews, Minister of Health and Long-Term Care from Daryl Vaillancourt, Chair, North Bay Parry Sound Health Unit Board of Health re The Cost of Healthy Eating.	
8.6		Copy of letter from Marcel Meyer, Chairperson, Middlesex-London Board of Health to The Honourable Deb Matthews, Minister of Health and Long-Term Care re Access to Dental Care for Adults.	
8.7		Copy of letter from Mayor Graydon Smith to The Honourable Deb Matthews, Minister of Health and Long-Term Care re Provincial Approach to Community Water Fluoridation (CWF).	
8.8		Copy of letter from Karen Gill, Director, Curriculum and Assessment Policy Branch, Ministry of Education to Barry Ward, Chair, Simcoe Muskoka District Health Unit Board of Health re response to our letter of November 20, 2013 regarding sexual health education in Ontario schools.	
8.9		Copy of letters from Chief Phyllis Williams, Chair, Peterborough County-City Health Unit Board of Health to: <ul style="list-style-type: none"> 1. The Honourable Kathleen Wynne, Premier re Bill 79 The Public Transportation and Highway Improvement Amendment Act. 2. The Honourable Deb Matthews, Minister of Health and Long-Term Care re Support for the Freeze the Industry Campaign. 	
9.0		Date and Time of Next Meeting:	
9.1		Next meetings Wednesday, March 19, 2014, Barrie Office Wednesday, April 16, 2014, Barrie Office Wednesday, May 21, 2014, Barrie Office	
10.0		The meeting was adjourned at 11:24 a.m.	PATTERSON/RATTELADE THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Barry Ward,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health