

Board of Health Meeting
Barrie Office
June 19, 2013, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair), Sandy Cairns, Gord McKay, Gail Mullen, Linda Murray, Margaretta Papp-Belayneh, Ben Rattelade, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director of Program Foundations and Finance.
Regrets	John Brassard, Fred Hamelink, Mike Kennedy, Cal Patterson, Alicia Savage
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		Call To Order The meeting was called to order at 9:19 a.m.	
		Introduction of Christine Miller, Dr. Gardner's new Executive Assistant.	Welcome to Christine from the Board of Health.
2.0		Approval of the Agenda The agenda was approved as presented.	MCKAY/MULLEN THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There were no conflicts of interest declared.	
4.0		Minutes of Previous Meeting	
	4.1	Approval of minutes from May 15, 2013. The minutes of May 15, 2013 were approved as presented.	WARNOCK/MCKAY THAT the Board of Health approve the minutes from the May 15, 2013 Board of Health meeting. CARRIED
5.0		In-Camera	
	5.1	Finance (3) Issues and Property (1) Issue.	MULLEN/WARNOCK THAT the Board of Health go in-camera to discuss the three finance issues and one property issue. CARRIED MCKAY/MULLEN THAT the Board of Health come out of in-camera and report.

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		Staff to provide a report to the Board, before the end of the year, to outline a plan on how the health unit will address the budget shortfall of the program in future years.	<p>CARRIED</p> <p>WARNOCK/MCKAY</p> <p>THAT the Board of Health approve the allocation of up to \$20,000 from the health unit surplus representing 100% municipal funds to cover the projected deficit in the Healthy Babies Healthy Children Program for 2013.</p> <p>AND FURTHER THAT the Board of Health advocate to the Ministry of Children and Youth Services to properly fund this valued program.</p> <p>CARRIED</p>
6.0		New Business	
	6.1	Audit Report. Report. M. Laycock and C. Graham of BDO Dunwoody presented.	<p>MULLEN/WARNOCK</p> <p>THAT the Board of Health accept the Audited Financial Statements for the year ending December 31, 2012 as presented.</p> <p>AND FURTHER, that the Board of Health authorize the Chair to sign the certificate of settlement prepared in accordance with the requirements of the funding agreement with the Ministry and consistent with the accepted financial statements.</p> <p>CARRIED</p>
	6.2	<p>“Bad Ways to Be Nice” – Youth Social supply of Tobacco Awareness Campaign (CETCAN) Tender. Briefing Note. M. Van Zandvoort and S. Horney presented.</p> <p>The Board requested a presentation once the materials were developed and available in the Fall.</p>	<p>MCKAY/WARNOCK</p> <p>THAT the Board of Health award the tender for the development of educational materials for “Bad Ways to Be Nice” – social supply of tobacco campaign to Fingerprint Communications based on the quality of the proposal and the price of \$64,250 plus applicable taxes.</p> <p>CARRIED</p>
	6.3	Food Safety Inspection Notice Rating System. Briefing Note. T. Devine & J. Pfaff presented.	<p>MULLEN/MCKAY</p> <p>THAT the Board of Health receive the Food Safety Rating briefing note as information.</p> <p>CARRIED</p>

	6.4	2012 & 2013 Balance Scorecard Development. Briefing Note. D. Hardwick and S. Horney presented.	WARNOCK/MULLEN THAT the Board of Health receive the Agency Balanced Scorecard briefing note for information. CARRIED
	6.5	Identification of Priority Populations for the Agency. Briefing Note. L. Simon and S. Horney presented.	MCKAY/WARNOCK THAT the Board of Health receive the Prioritizing Populations at Risk of Health Inequities for Agency Response briefing note as information. CARRIED
	6.6	alPHa Conference. Briefing Note. C. Gardner presented.	MULLEN/MCKAY THAT the Board of Health receive the 2013 alPHa Conference briefing note as information and provide direction to the Medical Officer of Health in response to the draft alPHa strategic plan. CARRIED
7.0		Advocacy	
	7.1	Alcohol Control and Municipalities. Briefing Note. C. Gardner presented.	WARNOCK/MULLEN THAT the Board of Health correspond with all municipalities within Simcoe, Muskoka, Barrie and Orillia supporting the development of municipal alcohol policies in keeping with the appended document "Managing Alcohol Risk within Municipalities", with a copy to the MPPs of Simcoe Muskoka, and to our two Local Health Integration Networks. AND FURTHER THAT the Board of Health direct staff to develop a system of recognition for municipalities with alcohol policies in keeping with established best practice parameters. CARRIED
8.0		Items of Information	
	8.1	The Food & Agriculture Charter Champion Award Notice of Annual Summer BBQ.	
	8.2	2013 Muskoka Leadership Summit II Report.	
	8.3	Staff Education Days. June 24 & 25, Geneva Park, Orillia.	

	8.4	Copy of resolution and report sent to the Honourable Kathleen Wynne, Premier of Ontario from Penny Sutcliffe, Medical Officer of Health, Sudbury & District Health Unit re Opportunity for All: The Path to Health Equity.	
	8.5	Response from the Honourable Minister Deb Matthews, Ministry of Health and Long-Term Care to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair re Waterpipes and the Smoke-Free Ontario Act (SFOA).	
	8.6	Letter from Janet Nyhof, Deputy Clerk, City of Orillia to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair re use of waterpipes as an alternative smoking device.	
	8.7	Letter from Janet Nyhof, Deputy Clerk, City of Orillia to Barry Ward, Simcoe Muskoka District Health Unit Board of Health Chair re Simcoe Muskoka District Health Unit Board of Health 2013 Funding Notice.	
	8.8	Copy of memorandum from D. Bowen, Regional Clerk/director of Legislative Service, Durham Region to the Honourable Kathleen Wynne, Premier of Ontario re a) Nicotine Replacement Therapy b) Built Environment and Human Health c) <i>No Time to Wait: The Healthy Kids Strategy</i> d) Menu Labeling e) Ontario's Action Plan for Seniors f) Skin Cancer Prevention Act (Tanning Beds) g) Children in Need of Treatment Program (CINOT) and Healthy Smiles Ontario Program (HSO)	
	8.9	Thank you card from Rosemary Leonard for retirement gift.	
9.0		Date and Time of Next Meeting:	
	9.1	Next meetings Wednesday, September 18, 2013, Barrie Office Wednesday, October 16, 2013, Barrie Office Wednesday, November 20, 2013, Barrie Office	
10.0		The meeting was adjourned at 12:12 p.m.	MCKAY/WARNOCK THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Barry Ward,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health