

Board of Health Meeting  
Barrie Office

November 21, 2012, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair), Sandy Cairns (via teleconference), Mike Kennedy, Gord McKay, Gail Mullen, Margaretta Papp-Belayneh, Cal Patterson, Ben Rattelade, Alicia Savage, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director, Corporate Service.
Regrets	John Brassard, Fred Hamelink, and Linda Murray
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		<b>Call To Order</b> The meeting was called to order at 9:30 a.m.	
2.0		<b>Approval of the Agenda</b> The agenda was approved as presented.	WARNOCK/SAVAGE  THAT the Board of Health approve the agenda as presented.  CARRIED
3.0		<b>Declaration of Conflict of Interest</b> There were no conflicts of interest declared.	
4.0		<b>Minutes of Previous Meeting</b>	
	4.1	Approval of minutes from October 17, 2012. The minutes of October 17, 2012 were approved as presented.	WARNOCK/PATTERSON  THAT the Board of Health approve the minutes from the October 17, 2012 Board of Health meeting.  CARRIED
5.0		<b>In Camera</b>	
	5.1	HR Issues	WARNOCK/MULLEN  THAT the Board of Health go in-camera to discuss human resource issues.  CARRIED

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			<p>WARNOCK/SAVAGE</p> <p>THAT the Board of Health come out of in-camera and report.</p> <p>CARRIED</p> <p>SAVAGE/MULLEN</p> <p>THAT pursuant to section 62 of the Health Protection and Promotion Act, the Board of Health appoint an Associate Medical Officer of Health, and that the notice of appointment be conveyed to the Minister of Health for her approval pursuant to section 64 of the Act.</p> <p>CARRIED</p> <p>WARNOCK/PAPP-BELAYNEH</p> <p>THAT the Board of Health acknowledges the announcement of provincial funding and authorizes the Board Chair to sign the agreement accepting the terms and conditions of the funding.</p> <p>CARRIED</p>
<b>6.0</b>		<b>New Business</b>	
	6.1	Board Bylaws. Bylaw 2005-08 To Provide for the Appointment and Duties of the Medical Officer of Health, the Associate Medical Officer(s) of Health and the Acting Medical Officer of Health. C. Gardner presented.	<p>PATTERSON/MCKAY</p> <p>THAT the Board of Health deems By-Law 2005-08 To Provide for the Appointment and Duties of the Medical Officer of Health, the Associate Medical Officer(s) of Health and the Acting Medical Officer of Health to have been read a first, second and third time and finally passed on this date.</p> <p>CARRIED</p>
	6.2	Budget. Report #4 – 2012 Budget Implementation Report. Briefing Note. C. Gardner presented.	<p>MULLEN/SAVAGE</p> <p>THAT the Board of Health receive the 2012 Budget Implementation Report for information and consideration in 2013 budget deliberations.</p>

			CARRIED
6.3	Electronic Timesheet Tender. Briefing Note. B. Parker, A. Hutcheson and L. Pighin presented.		<p>MULLEN/SAVAGE</p> <p>THAT the Board of Health approve the awarding of the tender to Kronos at a cost of \$103,362.00 plus tax and an annual approximate software support and maintenance cost of \$8,200.</p> <p>AND FURTHER THAT the Board of Health further approve the future possible purchase of a mobile application of Kronos to support staff in the field using Blackberries. For 45 managers there would be an approximate additional \$5,000 initial cost plus an approximate \$350.00 increase in the annual maintenance service contract, depending upon the amount of Blackberries issued.</p> <p>CARRIED</p>
6.4	Social Determinants of Health Steering Committee Update. Presentation. C. Shoreman, E. Haney & R. Dupuis presented.		<p>MULLEN/SAVAGE</p> <p>THAT the Board of Health receive the Social Determinants of Health Steering Committee Update presentation for information.</p> <p>CARRIED</p>
6.5	CIPHI Conference Update. Briefing Note. T. Devine presented.  Item 6.6 was addressed prior to 6.5.		<p>MCKAY/PATTERSON</p> <p>THAT the Board of Health receive the 2012 CIPHI National Conference update briefing note as information.</p> <p>CARRIED</p>
6.6	Healthy Schools Activity Report. Briefing Note. J. Fox, C. Thomson, S. Jones & C. Yandreski presented.		<p>PATTERSON/MCKAY</p> <p>THAT the Simcoe Muskoka District Health Unit Board of Health receive as information this briefing note and the compiled report "<i>Summary Report of Partnership Initiatives between SMDHU and School Boards and Schools in Simcoe Muskoka for the 2011-2012 School Year</i>".</p>

			CARRIED
<b>7.0</b>		<b>Advocacy</b>	
	7.1	Menu Labeling. Briefing Note. J. Fox & R. Gaudet presenting.	<p>MCKAY/MULLEN</p> <p>THAT the Simcoe Muskoka District Health Unit Board of Health write to the Ontario Minister of Health and Long-Term Care, communicating its support for development of legislation requiring foodservice establishments to provide nutrition information at point of purchase.</p> <p>AND FURTHER THAT a copy of the letter be forwarded to the Premier of Ontario, all local Members of Provincial Parliament, and all Ontario Boards of Health, the Ontario Public Health Association, the Association of Local Public Health Agencies, the North Simcoe Muskoka Local Health Integration Network, the Central Local Health Integration Network, Canadian Institute of Public Health Inspectors, Association of Supervisors of Public Health Inspectors in Ontario, the Ontario Society of Nutrition Professionals in Public Health, and Ontario Chronic Disease Prevention Management in Public Health.</p> <p>CARRIED</p>
	7.2	Sodium Reduction Strategy. Briefing Note. J. Fox & R. Gaudet presenting.	<p>MCKAY/PATTERSON</p> <p>THAT the Simcoe Muskoka District Health Unit Board of Health write to the Federal Minister of Health in support of <i>Bill C-460 Sodium Reduction Strategy for Canada Act</i> to implement a Federal Sodium Reduction Strategy.</p> <p>AND FURTHER THAT a copy of the letter be forwarded to the Chief Public Health Officer of Canada, the Chief Medical Officer of Health of Ontario, the Ontario Minister of Health, all local Members of</p>

			Parliament, NDP MP Libby Davies, and all Ontario Boards of Health, Public Health Ontario, the Ontario Public Health Association, the Association of Local Public Health Agencies, the North Simcoe Muskoka and Central Local Health Integration Networks.  CARRIED
<b>8.0</b>		<b>Items of Information</b>	
	8.1	Copy of report from Healthy Living Service, Simcoe Muskoka District Health Unit re How Affordable is Healthy Eating in Simcoe Muskoka.	
	8.2	Copy of letters from Dr. C. Gardner, Medical Officer of Health & CEO, Simcoe Muskoka District Health Unit to Mayors and Councils the Town of Collingwood, Town of Wasaga Beach, Township of Clearview, Township of Springwater and the City of Barrie re the potential public health impact with regard to casinos.	
	8.3	Copy of a news release from the Township of Springwater re Springwater Not Pursuing Casino Opportunity.	
	8.4	Copy of letter from Dela Ting, Secretary, Toronto Board of Health to The Honourable Deborah Matthews, Minister of Health and Long-Term Care re Cost of the Nutritious Food Basket.	
	8.5	Copy of letter from Donald W. West, Chief Administrative Officer, Procupine Health Unit to The Honourable Dr. Eric Hoskins, Minister of Children and Youth Services re resolution to support Leeds, Grenville & Lanark District Health Unit's motion with regard to Preschool Speech and Language Program funding.	
	8.6	Copy of letter from Carman Kidd, Chair Board of Health, Timiskaming Health Unit to The Honourable Dalton McGuinty, Premier of Ontario re Bill 74 Skin Cancer Prevention Act – 2012.	
	8.7	Letter from Karen Freser, Deputy Clerk, Town of Innisfil to Barry Ward, Board Chair, Simcoe Muskoka District Health Unit re Tanning Salons.	
	8.8	Copy of letter from Penny Sutcliffe, Medical Officer of Health & CEO, Sudbury & District Health Unit to Sudbury & District Health Unit Constituent Municipalities re Equity-focused Health Impact Assessment.	
	8.9	Copy of memo from ALPHA to Board of Health Chairs re October 2012 Update for BOH Chairs.	
	8.10	Copy of media release, report and Q & A from Public Health Ontario re Opening Eyes, Opening Minds: The Ontario Burden of Mental Illness and Addictions Report.	
		Copy of letter from Dr. Paul Roumeliotis, President, Association of Local Public Health Agencies to the Honourable Deb Matthews, Minister of Health and Long-Term Care re Reimbursements for Universal Influenza Immunization (UIIP) Campaign.	
		Copy of letter from Dr. Bryna Warshawsky, Secretary-Treasurer, Middlesex-Longon Board of Health to the Honourable Dalton McGuinty, Premier of Ontario re Adopting Bill 74 – An Act to help prevent skin cancer.	

		Copy of letter from Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit to The Honourable Bob Chiarelli, Minister of Infrastructure and Minister of Transportation re Divestment of the Ontario Northland Transportation Commission/Cancellation of Northlander Passenger Train Service. Link	
		Copy of letter from Andy Sharpe, Chair Board of Health for the Peterborough County-City Health Unit to the Honourable Deb Matthews re PCCHU Board of Health Supports the Creation of a Capital budget Line for Public Health which includes Multi-Year Cost-Shared Funding for Capital Projects.	
		Copy of letter from James Chirico, Medical Officer of Health North Bay Parry Sound Health Unit to the Honourable Deb Matthews re NBPSDHU Board of Health Supports the Creation of a Capital Budget Line for Public Health which includes Multi-Year Cost-Shared Funding for Capital Projects.	
11.0		<b>Date and Time of Next Meeting:</b>	
	11.1	Next meetings Wednesday, January 16, 2013, Barrie Office – 2013 Inaugural Meeting Wednesday, February 20, 2013, Barrie Office Wednesday, March 20, 2013, Barrie Office	
12.0		The meeting was adjourned at 12:07 p.m.	MULLEN/PATTERSON THAT the Board of Health meeting be adjourned. CARRIED

**ORIGINAL SIGNED BY**

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Barry Ward,  
Chair, Board of Health

**ORIGINAL SIGNED BY**

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Dr. Charles Gardner,  
Medical Officer of Health