

Board of Health Meeting
 Cottage Country Family Health Team Office Boardroom
 5 Pineridge Gate, Unit #1, Gravenhurst, ON
 November 16, 2011, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair) left at 11:50 a.m., Sandy Cairns, Gord McKay, Linda Murray, Margaretta Papp-Belayneh, Cal Patterson, Ben Rattelade, Alicia Savage, Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director, Corporate Service.
Regrets	John Brassard, Fred Hamelink, Mike Kennedy, Gail Mullen
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		Call To Order The meeting was called to order at 9:18 a.m.	
2.0		Approval of the Agenda The agenda was approved as presented.	PAPP-BELAYNEH/CAIRNS THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There was no conflict of interest declared.	
4.0		Minutes of Previous Meeting	
	5.1	Approval of minutes from October 19, 2011. The minutes of October 19, 2011 were approved as presented.	PAPP-BELAYNEH/CAIRNS THAT the Board of Health approve the minutes from the October 19, 2011 Board of Health meeting. CARRIED
5.0		Business Arising	
	5.1	Strategic Planning. Briefing Note and Presentation. S. Horney, B. Hardwick, Y. Phan and Dr. K. Bingham presented.	PAPP-BELAYNEH/CAIRNS THAT the Board of Health approve the revised components of the 2012-2016 Strategic Plan. CARRIED
6.0		In-Camera	

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	6.1	HR Items.	<p>SAVAGE/PAPP-BELAYNEH</p> <p>THAT the Board of Health go in-camera to discuss HR matters.</p> <p>CARRIED</p> <p>MURRAY/PAPP-BELAYNEH</p> <p>THAT the Board of Health come out of in-camera without reporting.</p> <p>CARRIED</p>
7.0		New Business	
	7.1	<p>Budget.</p> <p>a) Financial Report for Period Ending September 30, 2011. Briefing Note. S. Horney Presenting.</p> <p>b) 2011 Alternate Funding Sources. Briefing Note. S. Horney presenting.</p> <p>c) Three Year Financial Projections. Presentation. S. Horney presenting. This item addressed in-camera.</p>	<p>a) MURRAY/SKEAFF</p> <p>THAT the Board of Health receive the financial report for the period ending September 30, 2011 for information.</p> <p>CARRIED</p> <p>b) MCKAY/MURRAY</p> <p>THAT the Board of Health receive the Alternate Funding Sources 2011 briefing note for information and assistance in the deliberations of the budget proposals for 2012.</p> <p>CARRIED</p> <p>c) PAPP-BELAYNEH/CAIRNS</p> <p>THAT the Board of Health receive the Three Year Financial Projections presentation for information.</p> <p>CARRIED</p>
	7.2	Appointment of Auditors for 2011. Briefing Note. S. Horney presented.	<p>SKEAFF/CAIRNS</p> <p>THAT the Board of Health appoints BDO Canada LLP to audit all accounts and transactions of the Board and subsequently produce audited financial statements for the year ending December 31, 2011.</p> <p>CARRIED</p>

	7.3	Cabling Tender Update. Briefing Note. S. Horney presented.	CAIRNS/SAVAGE THAT the Board of Health receive the Tender Approval for Cabling of the Upper Floor 15 Sperling Drive, Barrie update for information. CARRIED
	7.4	Healthy Babies Healthy Children Program Changes. Briefing Note and Presentation. C. Shoreman, M.J. Watson and A. Chapman presented. This item was addressed prior to Item 7.2.	SAVAGE/CAIRNS THAT the Board of Health receive the Healthy Babies Healthy Children Program Enhancement briefing note and presentation for information. CARRIED
	7.5	Enhanced 18 Month Well Baby Visit Initiative. Briefing Note and Presentation. C. Shoreman, P. Govers, and S. McLeod presented.	MCKAY/MURRAY THAT the Simcoe Muskoka District Health Unit (SMDHU) Board of Health receive the Enhanced 18-Month Well-Baby Visit Initiative report for information. CARRIED
8.0		Items of Information	
	8.1	Copy of letter from Dr. Penny Sutcliffe, Medical Officer of Health, Sudbury & District Health Unit to the Honourable Leona Aglukkaq, Federal Minister of Health re Reducing Artificial Trans Fat.	
	8.2	Copy of letter from Dr. Penny Sutcliffe, Medical Officer of Health, Sudbury & District Health Unit to the Mayor/Reeve of the Sudbury & District Health Unit Constituent Municipalities re Chronic Disease Prevention and Municipal Policies.	
	8.3	Copy of letter from Dr. Paul Roumeliotis, President, Association of Local Public Health Agencies to the Honourable Deb Matthews, Minister of Health and Long-Term Care re Health Promotion Portfolios and the Ministry of Health and Long-Term Care.	
	8.4	Temiskaming Health Unit 2010 Annual Report.	
	8.5	Thank you from Heart & Stroke Foundation for donation in memory of Donna Taylor's father.	
	8.6	Thank you card from Cheryl Anderson for retirement party and gift.	
9.0		Date and Time of Next Meeting:	
	9.1	Next Board of Health meetings Wednesday, January 18, 2011, 9:15 a.m. to 12:00 noon, at the Barrie Office.	
10.0		The meeting was adjourned at 12:25 a.m.	MURRAY/MCKAY

			THAT the Board of Health meeting be adjourned. CARRIED
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Original Signed by:

Barry Ward,
Chair, Board of Health

Original Signed by:

Dr. Charles Gardner,
Medical Officer of Health