

**Board of Health  
Minutes  
June 20, 2018  
9:15 am - 12:00 pm  
Gravenhurst Office**

Board Members Present: S. Warnock (Chair), B. Ward (Vice-Chair), T. Ambeau, R. Cipolla, L. Dollin (via t/c), A. Dubeau, S. Kinsella, B.J. McCabe (via t/c) , S. Morales , P. Preager , B. Saunderson, P. Willmott

Regrets: S. Cairns, T. Pilger , E. Saul

Staff Present: C. Gardner, S. Horney

**1. Call To Order**

The meeting was called to order at 9:19am.

**2. Approval of the Agenda**

**MOVED BY** S. Kinsella

**SECONDED BY** P. Willmott

THAT the Board of Health approve the agenda as presented.

**CARRIED**

**3. Declaration of Conflict of Interest**

**4. Minutes of Previous Meeting**

4.1 Approval of Minutes from May 16, 2018.

**MOVED BY** S. Kinsella

**SECONDED BY** P. Willmott

THAT the Board of Health approve the minutes from the May 16, 2018 Board of Health meeting.

**CARRIED**

**5. Business Arising**

5.1 9:25 - Board Governance Working Group. Briefing Note. C. Gardner presenting.

Board members discussed the proposed membership of the Governance Working Group and approved membership of the following:

- Scott Warnock - Board of Health Chair
- Anita Dubeau - Municipal Appointee of the Board of Health
- Peter Preager - Provincial Appointee of the Board of Health

**Motion 5.1**

**MOVED BY** S. Kinsella

**SECONDED BY** P. Willmott

THAT the Board of Health strike a Governance Working Group based on the terms of reference in Appendix A.

AND FURTHERMORE THAT the Board of Health determine the membership of the Governance Working Group.

**CARRIED**

- 5.2 9:45 - Board of Health Member Remuneration. Briefing Note. C. Gardner presenting.

C. Gardner provided an overview of the recommended compensation for Board members including an increase to the per diem rate to 2.25% beginning January 1, 2019 to a total of \$163.16. Based on a survey of other health units this is noted to be at the mid-range level.

**Motion 5.2**

**MOVED BY** S. Kinsella

**SECONDED BY** P. Willmott

THAT the Board of Health receive the Remuneration briefing note for information and approve the Board member compensation identified in Appendix A commencing on January 1, 2019.

**CARRIED**

- 5.3 10:05 - Development of 2019-2021 Strategic Plan. Briefing Note. K. Ellis and P. Willmott presenting.

K. Ellis provided an updated version of the Strategic Plan. Board members provided feedback of the Mission statement, Vision and Values.

**Motion 5.3**

**MOVED BY** T. Ambeau

**SECONDED BY** S. Kinsella

THAT the Board of Health receive this briefing note as information and progress of the 2019-2021 strategic planning process.

AND FURTHERMORE THAT the Board of Health members participate in a brief consultation about the proposed *Strategic Priorities and Goals*.

**CARRIED**

**6. New Business**

- 6.1 10:25 - Year-to-Date Financial Report for the Period Ending March 31, 2018. Briefing Note. C. Gardner and S. Horney presenting.

Board members discussed the recent announcement by the Doug Ford Administration of the government-wide freeze on hiring and discretionary spending. C. Gardner received a memo through the COMOH listserve from Secretary of the Cabinet Steve Orsini addressed to Deputy Ministers and CAOs with direction and action to freeze discretionary spending, new hiring except for essential services, and out of province travel. The Board will await further direction from the province to determine the impacts and any steps to be taken by SMDHU. At this time Dr. Gardner has instructed senior management to continue with operations as planned.

**Motion 6.1**

**MOVED BY** T. Ambeau

**SECONDED BY** S. Kinsella

THAT the Board of Health receive the first quarter financial reports for Mandatory and Related Public Health Programs and Services for information.

AND FURTHER THAT the Board of Health receive the first quarter financial report for the Healthy Babies Healthy Children program for information.

AND FURTHER THAT the Board of Health receive the fourth quarter expenditure report for 100% funded initiatives with a year-end of March 31, 2018.

**CARRIED**

- 6.2 10:55 - Accountability and Performance Reporting 2017. Accountability Indicators and Strategic Plan Outcomes. Briefing Note. C. Gardner, S. Horney and B. Guarda presenting.

C. Gardner presented on the performance of the agency in 2017 based on our strategic plan indicators and the accountability agreement with the province. Overall there was good compliance. Negative variances were address in the presentation and reviewed with the Board. Questions were raised by the Board members and addressed by C. Gardner and C. Nisbet regarding rates of immunization wastage, compliance with immunization requirements, the possible need for more surveillance data, and the potential for reporting on cannabis control activities in the future.

**Motion 6.2**

**MOVED BY** P. Preager

**SECONDED BY** S. Morales

THAT the Board of Health receive the annual report of progress on the strategic outcomes and agency performance against provincial indicators for information.

**CARRIED**

- 6.3 11:15 - Appointment of Auditor for 2018 fiscal year. Briefing Note. C. Gardner and S. Horney presenting.

**Motion 6.3**

**MOVED BY** T. Ambeau

**SECONDED BY** P. Preager

THAT the Board of Health appoint BDO Canada LLP to audit all accounts and transactions of the Board for the year ending December 31, 2018.

**CARRIED**

**7. Advocacy**

- 7.1 11:25 - A Public Health Approach to Drug Policy Reform. Briefing Note. L. Simon, J. Greco and D. Ironside presenting.

The Board reviewed with the presenters the rationale, evidence and need for the recommended advocacy position.

CNCC Inquest

L. Simon provided an updated to the Board for their information of a Coroner's Inquest on an opioid death at CNCC that occurred in January 2017 at which SMDHU will be presenting.

**Motion 7.1**

**MOVED BY** P. Preager

**SECONDED BY** S. Morales

THAT the Board of Health endorse the recommendations of the CPHA's 2017 position statement on decriminalization of personal use of psychoactive substances as an evidence-informed policy approach for addressing drug use.

AND FURTHER THAT the Board of Health communicate this endorsement through a letter to the Federal Minister of Health and Attorney General, with copies to the Provincial Minister of Health and Long-Term Care and Attorney General, the provincial Chief Medical Officer of Health and Associate Deputy Minister of Population and Public Health Division, all Ontario Boards of Health, the Association of Local Public Health Agencies, the Ontario Public Health Association, the Canadian Public Health Association, and to all MPs, MPPs, mayors and councils and Local Health Integration Networks in Simcoe Muskoka.

**CARRIED**

7.2 11:45 - Universal Pharmacare. Briefing Note. C. Gardner presenting.

C. Gardner presented on this topic in response to direction from the Board of Health, reviewing the related ALPHA resolution in 2015. From the discuss at the Board meeting it was made clear that by supporting the motion, the Board was deciding to proceed with a letter of advocacy supporting universal pharmacare.

**Motion 7.2**

**MOVED BY** R. Cipolla

**SECONDED BY** S. Morales

THAT the Board of Health determine if it wishes to communicate its support for the aPHa resolution in Appendix A to the provincial Minister of Health and Long-Term Care, and to the federal Minister of Health.

**CARRIED**

**8. Consent Agenda**

- 8.1 2018 Influenza Update and SMDHU Influenza Immunization Policy. Briefing Note. C. Nisbet and C. Lee

Dr. Gardner reviewed the policy and responded to questions regarding all SMDHU Immunization policies.

**Motion 8.1**

**MOVED BY** S. Kinsella

**SECONDED BY** P. Willmott

THAT the Board of Health receive the 2018 Influenza Update and SMDHU Influenza Immunization Policy briefing note as information.

**CARRIED**

**9. Items of Education**

- 9.1 Healthy, 10 Minute Neighbourhoods Conference Report. May 14-18, 2018. S. Cairns.

Item deferred to the September Board of Health meeting.

- 9.2 aPHa Conference Report and Disposition of 2018 aPHa Resolutions. June 11, 2018. C. Gardner.

- 9.3 2018 Staff Education Days, October 29 & 30, 2018 at Geneva Park, Orillia. (Each staff member only attends one of the two days)

**10. Items of Information**

- 10.1 Response to our correspondence of April 26, 2017 from Heidi Jackson, Executive Director, Opioid Response Team, Health Canada to Mr. Barry Ward re Opioid Crisis in Canada.

- 10.2 Letter from Stacey Weber, Director, Ministry of Children and Youth Services to Scott Warnock, Chair, Simcoe Muskoka District Health Unit Board of Health re HBHC Program.

10.3 Letter from Ann Rooth, Deputy Clerk, Kawartha Lakes to Mark Lovshin, Chair, Haliburton Kawartha, Pine Ridge District Health Unit Board of Health re Resolution Regarding the 2018 Annual Service Plan including the 2018 Budget for the Haliburton Kawartha Pine Ridge District Health Unit.

10.4 Letter from Carmen McGregor, alPHa President to the Honourable Ginette Petitpas-Taylor, Minister of Health re Canada's Tobacco Strategy.

**11. Date and Time of Next Meetings**

Wednesday, September 19, 2018, Barrie Office

Wednesday, October 17, 2018, Barrie Office

Wednesday, November 21, 2018, Barrie Office

**12. Adjournment**

That the Board of Health meeting be adjourned at 12:13pm.

**MOVED BY** R. Cipolla

**SECONDED BY** P. Willmott

THAT the Board of Health meeting be adjourned.

**CARRIED**

**ORIGINAL SIGNED BY**

Scott Warnock  
Chair, Board of Health

**ORIGINAL SIGNED BY**

Dr. Charles Gardner  
Medical Officer of Health