

Board of Health Meeting
Barrie Office

September 19, 2012, 9:15 am – 12:00 pm

Present	Barry Ward (Chair), Scott Warnock (Vice Chair), Sandy Cairns, Mike Kennedy, Gord McKay, Gail Mullen, Margaretta Papp-Belayneh, Ben Rattelade, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director, Corporate Service.
Regrets	John Brassard, Fred Hamelink, Linda Murray, Cal Patterson, Alicia Savage, Doug Skeaff
Recorder	Marlene Klanert

Minutes

		Item	Motion
1.0		Call To Order The meeting was called to order at 9:25 a.m.	
	1.2	Environmental Public Health Week – September 24-29, 2012 Barry Ward made the following opening address: <i>Environmental Public Health Week 2012 is being celebrated nation-wide. The theme, adopted from our CIPHI annual conference, “Healthy Places-Healthy People” captures the mission behind the work of Public Health Inspectors (PHIs). It reflects the scope of practice from client, facility to community and population focused services. PHIs provide health protection and promotion in the essential areas of food safety safe drinking and recreational water, control of vector borne disease and rabies, and tobacco and infection control.</i>	
2.0		Approval of the Agenda The agenda was approved as presented.	MCKAY/KENNEDY THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There were no conflicts of interest declared.	
4.0		Minutes of Previous Meeting	

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	4.1	Approval of minutes from June 20, 2012. The minutes of June 20, 2012 were approved as presented.	KENNEDY/MCKAY THAT the Board of Health approve the minutes from the June 20, 2012 Board of Health meeting. CARRIED
5.0		In Camera	
	5.1	HR Issues	MULLEN/KENNEDY THAT the Board of Health go in-camera to discuss human resource issues. CARRIED MCKAY/MULLEN THAT the Board of Health come out of in-camera and report. THAT the Board of Health approve the unpaid leave of absence as requested. CARRIED
6.0		Business Arising	Items 6.1 & 7.1 were addressed together.
	6.1	Board Bylaw. Briefing Note & Bylaw. C. Gardner presented. • 2005-01 Proceedings of Meetings	MULLEN/MCKAY THAT the Board of Health deems By-Law 2005-01 <u>To Provide for the Calling of and Proceeding at Meetings of the Board of Health for the Simcoe Muskoka District Health Unit</u> to have been read a first, second and third time and finally passed on this date.
7.0		New Business	CARRIED
	7.1	Board Bylaws. Bylaws. C. Gardner presented a) 2005-09 Leadership Designates b) 2005-04 Appointment of Auditor	KENNEDY/WARNOCK THAT the Board of Health deems By-Law 2005-09 <u>To Provide for the Designation of Senior Leadership Positions</u> to have been read a first, second and third time and finally passed on this date. CARRIED

			<p>MCKAY/WARNOCK</p> <p>THAT the Board of Health deems By-Law 2005-04 <u>To Appoint and Provide for the duties of the Auditor to the Board of Health</u> to have been read a first, second and third time and finally passed on this date.</p> <p>CARRIED</p>
	7.2	<p>Budget. Briefing Notes. C. Gardner & S. Horney presented.</p> <p>a) 2012 Grant Approvals and Revised 2012 Budget</p>	<p>MULLEN/MCKAY</p> <p>THAT the Board of Health receive the 2012 Budget Approvals report for information and authorizes the Board of Health Chair to sign the grant funding agreements, as amended, accepting the terms and conditions governing funding.</p> <p>AND FURTHER THAT the Board of Health approve the revised 2012 budget reflecting the provincial grant funding levels for mandatory and related programs (Appendix A).</p> <p>AND FURTHER THAT the unmatched municipal funding of \$88,447 be used to offset the costs of the Board approved infrastructure renewal project to upgrade the server room and for the infection prevention enhancements to the clinic and equipment purchase for the reprocessing.</p> <p>CARRIED</p>
		<p>b) 2013 Budget Deliberations</p> <p>Board of Health members requested that management shorten timelines for budget development in order to more closely align with municipal budget cycles. Target for 2014 to achieve budget approval by January 2014.</p> <p>Board of Health members requested management to develop a policy re maintaining the 25/75 split for board consideration.</p>	<p>WARNOCK/KENNEDY</p> <p>THAT the Board of Health receive the briefing note for information and endorse the proposed plan for 2013 budget deliberations.</p> <p>CARRIED</p>

	7.3	Appointment of Auditors. Briefing Note. S. Horney presented.	<p>MCKAY/WARNOCK</p> <p>THAT the Board of Health award the contract for auditing services for the next five (5) fiscal years commencing with the preparation of financial statements and audit for the year ending December 31, 2012 based on the quality of the proposal and quoted price of \$50,000 for the first two years with the following provisos</p> <ul style="list-style-type: none"> • that the appointment of auditors will be made by the Board of Health on an annual basis, and • that the Board of Health reserves the right not to reappoint, if dissatisfied in any way with performance, additional fees charged or any other elements of the service provided. <p>AND FURTHER THAT the Board of Health appoint BDO Canada LLP to audit all accounts and transactions of the Board and subsequently produce audited financial statements for the year ending December 31, 2012.</p> <p>CARRIED</p>
8.0		Advocacy	
	8.1	<p>Oral Health Care Advocacy Campaign. Briefing Note. D. Ito and B. Jeffrey presented.</p> <p>Item 8.2 was addressed prior to Item 8.1.</p>	<p>WARNOCK/KENNEDY</p> <p>THAT the Board of Health endorse the four recommendations of the Chief Medical Officer of Health as listed in the Oral Health – More Than Just Cavities report (Appendix B).</p> <p>AND FURTHER THAT the Board of Health endorse the advocacy efforts of the Ontario Oral Health Alliance (Appendix C) for the Ontario government to extend provincial dental programs to include adults who cannot afford emergency dental services.</p> <p>AND FURTHER THAT the Board of Health send a letter indicating support of both</p>

			<p>Chief Medical Officer of Health report and the Ontario Oral Health Alliance campaign for dental care to the Ontario Minister of Health, with a copy to all Boards of Health in Ontario, the Association of Local Public Health Agencies, Community Health Centres in Simcoe Muskoka, the Ontario Public Health Association, the Ontario Chief Medical Officer of Health, the North Simcoe Muskoka and Central LHINs, and all local Members of Provincial Parliament.</p> <p>CARRIED</p>
	8.2	<p>Bill 74, Skin Cancer Prevention Act, 2012. Briefing Note. J. Fox & C. Bushey presented.</p>	<p>WARNOCK/KENNEDY</p> <p>THAT the Board of Health commend the Premier of Ontario for his announcement on September 14, 2012 to support a private members bill, Bill 74, <i>Skin Cancer Prevention Act, 2012</i> to prohibit selling or supplying tanning services or ultra-violet light treatment services to persons under the age of 18 in Ontario to protect them from skin cancer.</p> <p>And FURTHER THAT the Board of Health indicate their support for this legislation being enacted without delay.</p> <p>AND FURTHER THAT Board of Health copy this correspondence to the Minister of Health and Long-Term Care, all local Members of Provincial Parliament, Andrea Horwath, MPP, the Association of Local Public Health Agencies, the Ontario Public Health Association, the North Simcoe Muskoka and Central LHINs and all Ontario Boards of Health.</p> <p>CARRIED</p>
9.0		Educational Items	
	9.1	Save the Date – alPHa Fall Symposium, November 7 & 8, 2012, The Waterside Inn, Mississauga, ON	
	9.2	Orientation to On-line Information Access. S. Horney Presenting.	
10.0		Items of Information	
	10.1	Copy of letter to Interested Parties from Dela Tings, Secretary, Board of Health, City of	

		Toronto re Health Impacts of Reduced Federal Health Service for Refugees Toronto Board of Health Item HL14.1.
10.2		Copy of letter to Interested Parties from Dela Tings, Secretary, Board of Health, City of Toronto re Health Impacts of Reduced Federal Health Service for Refugees Toronto Board of Health Item HL14.1.
10.3		Copy of letter to Dr. Arlene King, Chief Medical Officer of Health from Penny Sutcliffe, Medical Officer of Health and CEO, Sudbury & District Health Unit re motion 30-12 endorsing the Oral Health – More Than Just Cavities, April 2012 report.
10.4		Copy of letter of response (and original letter) to Dr. Paul Roumeliotis, President, Association of Local Public Health Agencies (alPHA) from Roselle Martino, Executive Director (A) and Kate Manson-Smith Assistant Deputy Minister, Ministry of Health and Long-Term Care re support and collaboration to help the ministry move forward with implementation of the performance management framework for public health.
10.5		Copy of letter to The Honourable Jason Kenney, Minister of Citizenship, Immigration and Multiculturalism from Penny Sutcliffe, Chair, Council of Ontario Medical Officers of Health, Association of Local Public Health Agencies (alPHA) re Changes to the Interim Federal Health Program.
10.6		Announcement from Community Care Access Centre (CCAC) re new Chief Executive Officer, Megan Allen-Lamb effective August 27, 2012.
10.7		Copy of letter from Mr. Jack Butt, Chair of the Board, Leeds, Grenville & Lanark District Health Unit to the Honourable Dr. Eric Hoskins, Minister of Children and Youth Services re Increased Funding for Preschool Speech and Language Program.
10.8		Copy of memo from Pat M. Madill, Regional Clerk, Durham Region to The Honourable Dalton McGuinty, Premier of Ontario re Memorandum from Dr. Robert Kyle, Commissioner and Medical Officer of Health, dated May 17, 2012 re HPV Immunization.
10.9		Copy of memo from Pat M. Madill, Regional Clerk, Durham Region, to Ontario Boards of Health re Memorandum from Dr. Robert Kyle, Commissioner and Medical Officer of Health, dated June 7, 2012 re Vienna Declaration.
10.10		Copy of letter from Pat M. Madill, Regional Clerk, Durham Region to The Right Honourable Stephen Harper, Prime Minister re Memorandum from Dr. Robert Kyle, Commissioner and Medical Officer of Health, dated June 7, 2012 re Refugee Health Care.
10.11		Copy of letter from Pat M. Madill, Regional Clerk, Durham Region to The Honourable Dalton McGuinty, Premier of Ontario, re Memorandum from Dr. Robert Kyle, Commissioner and Medical Officer of Health, dated June 7, 2012 re Immunization of School Pupils Act.
10.12		Copy of letter from Pat M. Madill, Regional Clerk, Durham Region to The Honourable Dalton McGuinty, Premier of Ontario re Memorandum from Dr. Robert Kyle, Commissioner and Medical Officer of Health, dated June 7, 2012 re All Terrain Vehicle Safety.
10.13		Copy of letter from Deb Matthews, Minister, Ministry of Health and Long-Term Care to Barry Ward, Chair, Simcoe Muskoka District Board of Health re annual base funding for 2012 of \$23,467,707 for mandatory and related public health programs and services and up to \$92,007 in one-time funding to support projects related to delivery of initiatives.
10.14		Copy of Memorandum from Saäd Rafi, Deputy Minister, Ministry of Health and Long-Term Care to BPS Employers re Broader Public Sector Compensation.

	10.15	Copy of letter from The Premier of Ontario, Dalton McGuinty to Dr. Charles Gardner, Medical Officer of Health, Simcoe Muskoka District Health Unit re response to our letter of June 28, 2012 re Alcohol Use.	
	10.16	Copy of letter and report from Gary Burroughs, Regional Chair, The Regional Municipality of Niagara to The Honourable Jason Kenney, Minister of Citizenship and Immigration re The Interim Federal Health Program (IFHP).	
	10.17	Copy of letter from Gary McNamara, Chair, Board of Directors, Windsor-Essex County Health Unit to The Honourable Dalton McGuinty, Premier of Ontario, re issues of health inequity and food security in Windsor-Essex County.	
	10.18	Huron County Health Unit 2011 Annual Report.	
	10.19	Grey Bruce Health Unit 2011 Annual Report.	
	10.20	Elgin St. Thomas Public Health 2011 Annual Report.	
	10.21	Peterborough County-City Health Unit 2011 Annual Report.	
	10.22	North Bay Parry Sound District Health Unit 2011 Annual Report	
	10.23	Thunder Bay and District Health Unit 2011 Annual Report	
	10.24	alPHa 2011-2012 Annual Report	
	10.25	Wellington-Dufferin-Guelph Public Health 2011 Community Report	
	10.26	Georgian Village <i>It takes a community to build a Village</i> Fundraising Campaign package.	
11.0		Date and Time of Next Meeting:	
	11.1	Next meetings Wednesday, October 17, 2012, Barrie Office Wednesday, November 21, 2012, Barrie Office Wednesday, January 16, 2013, Barrie Office – 2013 Inaugural Meeting	
12.0		The meeting was adjourned at 11:45 a.m.	MCKAY/WARNOCK THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Barry Ward,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health