

**Board of Health
Barrie Office
April 20, 2016
9:15 a.m. - 12:00 p.m.**

Present: Barry Ward (Chair), Scott Warnock (Vice-Chair) via t/c, Sandy Cairns, Ralph Cipolla, Lynn Dollin, Anita Dubeau, Fred Hamelink via t/c, Steve Kinsella, Sergio Morales (arrived at 9:50 am), Gail Mullen, Peter Willmott, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director Program Foundations & Finance

Regrets: Margaretta Papp-Belayneh, Terry Pilger, Ben Rattelade, Brian Saunderson

Recorder: Marlene Klanert

No.	Item	Action/Motion
1.0	Call to order The meeting was called to order at 9:25 am by the Chair Barry Ward.	
2.0	Approval of the Agenda The agenda was approved as presented.	DUBEAU/CAIRNS THAT the Board of Health approve the agenda as presented. CARRIED
3.0	Declaration of Conflict of Interest	
4.0	Minutes of Previous Meeting	
4.1	Approval of minutes from March 16, 2016. The minutes of March 16, 2016 were approved as presented.	CAIRNS/DUBEAU THAT the Board of Health approve the minutes from the March 16, 2016 Board of Health meeting. CARRIED
5.0	Business Arising	
5.1	Board Self-Assessment and Development. Briefing Note. Dr. C. Gardner presented. Discussion included the following content: <ul style="list-style-type: none"> • All correspondence should be linked to the electronic agenda for Board meetings, to allow for its review in advance of meetings; • Reports should include <i>return on investment</i> information when possible; • The Board meetings should possibly include a pre-meeting information session from 9:00 to 9:15; 	DUBEAU/DOLLIN THAT the Board of Health receive this report for information and provide direction to staff on the approach to Board assessment and development activities. CARRIED

		<ul style="list-style-type: none"> • Feedback information should be provided on the impacts of Board decisions and advocacy when such information becomes available; • There should possibly be more social events for Board and staff members to allow for relationship building; • Board members are encouraged to attend Staff Education Days as an opportunity to engage staff and learn about agency directions; • Board members should be notified about local health unit events in their respective areas; • Board members should notify the MOH of relevant content from local municipal council meetings; • Board members should when appropriate prompt councils to support Board advocacy positions. • Information from other similar health units should be obtained to help obtain ideas for future discussions on Board Development; • Further discussion regarding Board Development should take place later in the year, with the use of information obtained from the previous Board survey and from other relevant information sources (but without surveying the Board at this time). <p>Staff will take these discussion items under advisement.</p>	
	5.2	Legal Services Bylaw. Briefing Note. Dr. C. Gardner presented.	<p>KINSELLA/CIPOLLA</p> <p>THAT the Board of Health approve the revisions to Bylaw 2005-06 To Appoint and Provide for the Duties of the Legal Advisor to the Board of Health.</p> <p>AND FURTHER THAT the Board of Health deem bylaw 2005-06 To Appoint and Provide for the Duties of the Legal Advisor to the Board of Health to have been read a first, second and third time and finally passed on this date.</p> <p>CARRIED</p>
6.0		New Business	

6.1	<p>Janitorial Services RFP. Briefing Note. B. Parker presented.</p>	<p>KINSELLA/CIPOLLA</p> <p>THAT the Board of Health approve the awarding of the janitorial tender to Commercial Cleaning Services for all Simcoe Muskoka District Health Unit offices (except Midland and Orillia) for five years effective June 1, 2016.</p> <p>CARRIED</p>
6.2	<p>Human Resource Strategy. Briefing Note. B. Parker presented.</p>	<p>DOLLIN/KINSELLA</p> <p>THAT the Board of Health receive the Simcoe Muskoka District Health Unit (SMDHU) Human Resources Strategy briefing note and its appendices for information.</p> <p>CARRIED</p>
6.3	<p>Board fund-raising activities.</p> <p>Ralph Cipolla raised this as an additional item, asking about the potential for the Board to engage in fund-raising activities for the health unit. He highlighted how this could also serve to raise community awareness on the public health mandate. Potential ideas were explored, as well as the barriers and limitations related to them.</p> <p>Staff were left with the contents of the discussion as information for their consideration and potential exploration.</p>	
6.4	<p>Organ donation.</p> <p>Sandy Cairns raised this as an additional item and spoke to the need for Board members and others to authorize themselves for organ donation.</p>	
7.0	<p>Advocacy</p>	
7.1	<p>Cannabis. Briefing Note and Presentation. C. Shoreman, L. Simon and J. Greco presented.</p>	<p>CIPOLLA/MULLEN</p> <p>THAT the Board of Health send a letter to the Prime Minister urging the federal government to adopt a public health approach regarding the legalization of cannabis, with strict regulation of its use,</p>

			<p>production, distribution, product promotion and sale.</p> <p>AND FURTHER that a copy of the letter be sent to local MPs, the MP for Scarborough Southwest (Bill Blair), local MPPs, the Association of Local Public Health Agencies (alPHA), all Boards of Health in Ontario and leaders of the opposition parties.</p> <p>CARRIED</p>
8.0		Education	
	8.1	Save the Date - New Board Member Orientation, May 5, 2016, Mariposa Board Room (usual meeting room), at the Barrie Office. (to be provided on the table)	
	8.2	June 5, 6 & 7, 2016 - alPHA Annual General Meeting and Conference - 30th Anniversary, Novotel Toronto Centre, 45 The Esplanade, Toronto, Ontario. Click here for Notices and Calls	
	8.3	Save the Date: Staff Education Days. June 6 & 7, 2016 at Geneva Park, Orillia. (Each staff member only attends one of the two days; the agenda is identical for both days.)	
	8.4	iPad Deployment (see schedule below). Briefing Note. K. Thomas presented.	<p>DOLLIN/CIPOLLA</p> <p>THAT the Board of Health receive the Board of Health mobile solution briefing note for information.</p> <p>CARRIED</p>
9.0		Items of Information	
	9.1	PHO Shared Library Services Allocation Letter.	
	9.2	Letter from The Honourable Kathleen Wynne, Premier to Barry Ward, Chair, Simcoe Muskoka District Health Unit Board of Health in response to letter sent by Jim Wilson, MPP for Simcoe/Muskoka regarding public health funding.	
	9.3	Email response from Ann Hoggarth, MPP to our letter re changes to the Simcoe Muskoka Health Unit Operations in Response to the Provincial Grant Freeze.	
	9.4	Copy of letter from Scott McDonald, Chair, Board of Health, Peterborough County-City Health Unit to The Honourable Kathleen Wynne, Premier of Ontario and The Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Patients First Discussion Paper.	
	9.5	Copy of letter and attachment from Scott McDonald, Board of Health Chair, Peterborough County-City Health Unit to the Honourable Kathleen Wynne, Premier of Ontario re Legislation to enforce infection prevention and control practices within invasive personal service settings.	
	9.6	Copy of letter from Hazel Lynn, Medical Officer of Health, Grey Bruce Health Unit to The Honourable Kathleen Wynne, Premier of Ontario re Enactment of Legislation to Enforce Infection Prevention and Control Practices within Invasive Personal Service Settings.	

	9.7	Copy of letter and attachment from Gary McNamara, Chairperson, Windsor-Essex County Board of Health to The Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care re Petition to Update Ontario Fluoridation Legislation.	
	9.8	Copies of letters from Hazel Lynn, Medical Officer of Health, Grey Bruce Health Unit to The Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Health re: 1. Bill 139: Smoke-Free Schools Act 2. Herpes Zoster Vaccine 3. Environmental Health Program Funding	
	9.9	alPHa announcement regarding the 2015-16 leadership for the agency.	
10.0		Date and Time of Next Meeting:	
	10.1	Wednesday, May 18, 2016, Barrie Office Wednesday, June 15, 2016, Barrie Office Wednesday, September 21, 2016	
11.0		The meeting was adjourned at 11:32 p.m.	CIPOLLA/MULLEN THAT the Board of Health meeting be adjourned. CARRIED

iPad Schedule

Set up and orientation will take place from 11:30 to 12:15 p.m. We are also offering two sessions for the May meeting for those who do not receive their orientation following the Board meeting on April 20th. The first from 8:30 to 9:15 a.m. and again from 12:00 to 12:45 for those who can remain after the meeting. If Board Members cannot attend any of the sessions offered above we will schedule a time convenient to them.

Barry Ward,
Chair, Board of Health

Dr. Charles Gardner,
Medical Officer of Health