

**Board of Health
 Orillia Office
 November 18, 2015
 9:15 a.m. - 12:00 p.m.**

Present: Barry Ward (Chair), Scott Warnock (Vice-Chair), Sandy Cairns, Ralph Cipolla, Lynn Dollin, Anita Dubeau, Fred Hamelink, Sergio Morales, Gail Mullen, Margaretta Papp-Belayneh, Ben Rattelade, Brian Saunderson (t/c – left the meeting at 11:48), Doug Skeaff, Dr. Charles Gardner, Medical Officer of Health, Sandra Horney, Director of Program Foundations and Finance.

Regrets: Terry Pilger

Recorder: Marlene Klanert

No.		Item	Action/Motion
1.0		Call to order The meeting was called to order 9:25 a.m.	
		The Board Chair presented Doug Skeaff with his 10 year certificate and gift for his commitment and contribution to the Board of Health over the past 10 years and thanked for the time he served on the Board of Health.	
		The Board Chair presented Dr. Gardner with his 10 year service certificate. He was commended for his ability to adapt well and take the health unit forward on a strong footing. There will be challenging times in the next few years and the Board cannot think of a better person to help us navigate these waters.	
2.0		Approval of the Agenda The agenda was approved as presented.	WARNOCK/PAPP-BELAYNEH THAT the Board of Health approve the agenda as presented. CARRIED
3.0		Declaration of Conflict of Interest There were no conflicts of interest declared.	
4.0		Minutes of Previous Meeting	
	4.1	Approval of minutes from October 21, 2015. The minutes of October 21, 2015 were approved as presented.	WARNOCK/DUBEAU THAT the Board of Health approve the minutes from the October 21, 2015 Board of Health meeting. CARRIED
5.0		In Camera	

	5.1	Property Issues (1).	<p>WARNOCK/HAMELINK</p> <p>THAT the Board of Health go in camera to discuss a property issue and three human resource issues.</p> <p>CARRIED</p> <p>HAMELINK/WARNOCK</p> <p>THAT the Board of Health come out of in camera and report.</p> <p>CARRIED</p> <p>WARNOCK/HAMELINK</p> <p>THAT the Board of Health authorize the Board Chair to sign the letter of intent with the Simcoe County District School Board in Appendix A.</p> <p>CARRIED</p>
	5.2	<p>Human Resource Issue (3)</p> <p>Item 5.2 c) was addressed first.</p>	<p>5.2 b)</p> <p>PAPP-BELAYNEH/HAMELINK</p> <p>THAT the Board of Health approve the revised organizational structure (in Appendix A) effective January 2, 2016.</p> <p>CARRIED</p>
6.0		New Business	
	6.1	2015-16 Panorama One-time Funding. Briefing Note. C. Nisbet, C. Lee, S. Horney presenting.	<p>SKEAFF/PAPP-BELAYNEH</p> <p>THAT the Board of Health receive this report for information and authorize the Board of Health Chair to sign the Sign Back Agreement for Panorama one-time funding accepting the terms and conditions governing funding.</p> <p>CARRIED</p>
	6.2	<p>2016 Budget Deliberations. Briefing Notes. S. Horney & C. Gardner presenting.</p> <p>a) 2015 Alternate Funding Sources</p>	<p>DOLLIN/SKEAFF</p> <p>THAT the Board of Health receive the Alternate Funding Sources 2015 briefing note for information and assistance in the deliberations of the budget proposals for 2016.</p> <p>CARRIED</p>

		b) 2015 Budget Implementation Report	SKEAFF/DOLLIN THAT the Board of Health receive the 2015 Budget Implementation Report briefing note for information and consideration in 2016 budget deliberations CARRIED
	6.3	Asset Capitalization Policy Review. Briefing Note & Policy. S. Horney presenting.	WARNOCK/DUBEAU THAT the Board of Health approve the Asset Capitalization Policy as appended. CARRIED
	6.4	Appointment of Auditor. Briefing Note. S. Horney presenting.	DOLLIN/SKEAFF THAT the Board of Health appoint BDO Canada LLP to audit all accounts and transactions of the Board and subsequently produce audited financial statements for the year ending December 31, 2015. CARRIED
7.0		Items of Information	
	7.1	Letter from Dr. Eric Hoskins, Minister of Health and Long-Term Care to Board of Health Chairs and Medical Officers of Health re review and modernization of the Ontario Public Health Standards (OPHS).	
	7.2	BOARD TO BOARD FORUM invitation - Friday December 4th - 8:00 a.m. to 11:00 a.m., 80 Bradford Street, Room 509, Barrie Kiwanis Club of Barrie - Breakfast Included.	
	7.3	Copy of letter from Lorne Coe, President, Association of Local Public Health Agencies to the Honourable Eric Hoskins, Minister of Health and Long-Term Care re Public Health Funding Model.	
	7.4	Copy of letter from Heather Jackson, Chair, Elgin St. Thomas Board of Health to the Honourable Eric Hoskins, Minister of Health, Ministry of Health and Long-Term Care re Public Health Funding.	
	7.5	Letter from Dr. Eric Hoskins, Minister of Health and Long-Term Care to Barry Ward, Board of Health Chair, Simcoe Muskoka District Health Unit re up to \$155,300 one-time funding for the 2015-16 funding year to support the planning, preparation and deployment activities for Panorama.	
	7.6	Letter from Doug Irwin, Clerk, Township of Oro-Medonte to Barry Ward, Board of Health Chair, Simcoe Muskoka District Health Unit re Breastfeeding Friendly Places.	
	7.7	Letter from Bonnie Sander, Clerk, Township of Essa to Barry Ward, Board of Health Chair, Simcoe Muskoka District Health Unit re support for SMDHU's Breastfeeding Friendly Places initiative.	
	7.8	Resolution from Northwestern Health Unit re Smoke Free Housing.	

7.9	Copy of letter from Lee Mason, Chair, Board of Health, Algoma Public Health to the Honourable Kathleen Wynne, Premier of Ontario re Northern Ontario Evacuations for First Nations Communities.	
7.10	Copy of letters from Lesley Parnell, Chair, Board of Health, Peterborough County-City Health Unit to: 1. Evelyn Vaccari, Chair, Ontario Society of Nutrition Professionals in Public Health (OSNPPH) and Lyndsay Davidson, Chair, OSNPPH Food Security Workgroup re 2015 Nutritious Food Basket Costing for the Peterborough County-City Health Unit. 2. The Honourable Tracy MacCharles, Ministry of Children and Youth Services/Ministry Responsible for Women's Issues re Results of the 2015 Nutritious Food Basket for Peterborough County-City Health Unit. 3. The Honourable Helena Jaczek, Ministry of Community and Social Services re Food Security and the Transformation of Social Assistance in Ontario.	
7.11	Copy of letters from Doug Auld, Chair, Wellington-Dufferin-Guelph Public Health to: 1. The Honourable Deb Matthews, Minister Responsible for the Poverty Reduction Strategy/Deputy Premier re Results of 2015 Nutritious Food Basket for Wellington-Dufferin-Guelph Public Health. 2. The Honourable Tracy McCharles re Healthy Babies Healthy Children Program Funding.	
7.12	Copy of letter from Anne Warren, Board Chair, Leeds, Grenville & Lanark district Health Unit to Minister Eric Hoskins, Ministry of Health and Long-Term Care re concern about the decision to use the funding model of the 2013 report, Public Health Funding Model for Mandatory Programs: The Final Report of the Funding Review Working Group.	
7.13	Grey Bruce 2014 Annual Report	
7.14	Thank you card for retirement gift from Bonnie Jeffrey.	
8.0	Date and Time of Next Meeting:	
8.1	Wednesday, December 16, 2015, Barrie Office Wednesday, January 20, 2016, Barrie Office, Inaugural Meeting	
9.0	The meeting was adjourned at 12:05 PM	DOLLIN/SKEAFF THAT the Board of Health meeting be adjourned. CARRIED

ORIGINAL SIGNED BY

Barry Ward,
Chair, Board of Health

ORIGINAL SIGNED BY

Dr. Charles Gardner,
Medical Officer of Health