

Recreational Camp - Respiratory Outbreak Checklist (Potential Novel H1N1 Influenza)

Respiratory Outbreak Management Checklist		Date Initiated yy / mm / dd
1.	Health Unit notification when numbers of ill children are above baseline levels	
2.	Respiratory precautions: <input type="checkbox"/> Hand-washing – staff/volunteers and children <ul style="list-style-type: none"> • Review use of hand sanitizers in areas where there is no running water and before entering dining hall. • If individual camper cabins do not have dedicated washrooms, hand sanitizer to be available in each cabin. <input type="checkbox"/> Review of cough and sneeze etiquette. <input type="checkbox"/> Review of screening tool for recreational camps. <input type="checkbox"/> Staff to wear surgical mask when providing care within 2 metres for campers who are ill. <input type="checkbox"/> Camper sleeping positions should be organized so campers are head-to-toe with at least <u> </u> an arm's length distance between campers.	
3.	Identify cases <input type="checkbox"/> Start Respiratory Line List (separate lists for camper/staff cases). <input type="checkbox"/> Identify vulnerable populations such as: <ul style="list-style-type: none"> • Pregnant individuals • Young children under 3 years of age • Individuals with chronic underlying illnesses 	
4.	Isolate any symptomatic children and staff (i.e. medical unit or designate building) <input type="checkbox"/> Isolation period is currently 7 days from onset of symptoms (Please consult with health unit). <input type="checkbox"/> Ill children & staff may be sent home in consultation with health unit.	
5.	Cohort care of ill campers (i.e. designate exclusive staff to tend to symptomatic individuals).	
6.	Notify parents of ill campers. Educate visitors/parents/volunteers re: routine practices. Post signage indicating outbreak.	
7.	Field trips, overnight trips, exchange trips to other camps should be reviewed with health unit before they occur.	
8.	Review activities and those with high level of person to person contact may have to be suspended in consultation with health unit.	
9.	All bedding, soiled clothing, towels and plush toys laundered on high heat. Note: proper Personal Protective Equipment (PPE) should be worn when handling soiled articles.	
10.	Thorough cleaning/disinfecting with low level disinfectant. <input type="checkbox"/> All common touch surfaces (i.e. door handles, handrails, sinks, toilet handles, light switches). <input type="checkbox"/> All sports and activity equipment. Note: some equipment cannot be adequately disinfected with chemical solutions and disinfection alternatives should be reviewed with health unit.	
11.	Specimen collection: <input type="checkbox"/> To be reviewed with the health unit prior to sampling.	
12.	Complete documentation – i.e. Line Listing including age, cabin assignment, and guardian information. <input type="checkbox"/> Daily update of new and resolved cases to be faxed to health unit – CD Team. <input type="checkbox"/> If a staff member meets case definition, it is an “occupational exposure” and the camp must notify the Ministry of Labour as per the MOHLTC guidelines.	
Reviewed with: _____		by: _____
Date: _____ <small>yy / mm / dd</small>		Copy faxed to rec camp <input type="checkbox"/> Yes <input type="checkbox"/> No